

MEMORIAL HIGH SCHOOL TRANSCRIPT REQUEST FORM

Parent, Guardian, or Student (if 18 years old): I give my consent for St. Marys City Schools to send all grades, health and attendance records, and standardized test data to:

High School/College _____ College _____
High School _____
Personal _____

Street _____

City _____ State _____ Zip _____

Reason: moving to _____,
entering college at _____, job application)

Date _____ Name _____

If currently in high school: Grade _____

If a graduate: Year of Graduation _____ Date of Birth ___/___/___

Signed: _____
Parent, Legal Guardian, Student (Please underline which is applicable)

I understand that I have the right to receive a copy of the record if desired, and have an opportunity to challenge the content of the record.

Complete the above form and mail or fax to:

Memorial High School
2250 State Route 66
St. Marys, OH 45885-9355

Fax-419-394-1932

St. Marys City Schools



Administrative Offices
2250 State Route 66
St. Marys, OH 45885-9355
Phone: 419-394-4312
FAX: 419-394-5638
<http://www.smriders.net>

Gifts-Donations

This is to advise the Administration office and the Board of Education that

_____ has presented a donation of
(organization or company)

_____ (item description)

to St. Marys City Schools at _____ (building)

on _____ (date). We have used the donation to _____

_____ (purpose)

\$ _____ (value)

Receipt acknowledged by:

_____ (signature) _____ (date)

Approved: _____ (building principal)

Board of Education President Approval: _____ (signature) _____ (date)

Please complete this form upon the receipt of any gift or donation from individuals or groups and forward to the Treasurer's Office. This slip could serve as a receipt for the donor.

Superintendent
Bill Ruane
419-394-4312

Treasurer
Robin Laman
419-394-4312

Director of Special
Education/Student Services
Cary Roehm
419-300-1458

Curriculum Director
Kim Overman
419-300-1406

Board of Education
Brian Little, President
Chris Falk, Vice President
Karl Dammeyer
Ronda Shelby
Ron Wilker