

RECORD OF PROCEEDINGS

Minutes of

St. Marys City School District

Meeting

Held

September 8, 2010

7:30 P.M.

The St. Marys City Board of Education met in regular session at the City of St. Marys Council Chambers with the following Board Members present: Rees McKee, Craig Gottschalk, Aaron Braun, Ralph Wiley and Lisa Tobin. The Board of Education meeting was videotaped by Connie Schroer of Angle View Images.

The meeting was called to order by Rees McKee, Board President, who then led the audience with the Pledge of Allegiance.

SPECIAL RECOGNITION – The Board of Education took a moment to recognize those individuals who had retired during the 2009-2010 school year.

Barbara Weadock, administrative assistant	30 years
Marie Reier, administrative assistant	26½ years
Christy Wibbeler, 4 th grade - East	35 years
Mike Makley, Memorial principal	11 years
Linda Lunz, 1 st grade - West	35 years
Charlotte Duncan, physical education - West	30 years
Julie Graves, 5 th grade - West	35 years
Tom Piper, science - Memorial	33 years
Theresa Rowen, 2 nd grade - West	35 years
Mary Ellen Miller, librarian - Memorial	36 years
Jane Moheyer, choir – Memorial	<u>21 years</u>
	327½ years

FACILITIES PRESENTATION – Chad Stevers from Gilbane Building Company was present and updated the Board on the building project. All of the schools opened with students on September 8.

EXECUTIVE SESSION – At 7:35 PM, on a motion by Gottschalk, seconded by Wiley, the Board entered an executive session to meet with the Board's attorney concerning pending or eminent court action.

VOTE: Gottschalk, yes; Wiley, yes; Braun, yes; McKee, yes; Tobin, yes

147-10

At 8:05 PM, Board President, Rees McKee declared the meeting to be back in Regular Session.

APPROVE MINUTES OF THE AUGUST 18, 2010 REGULAR MEETING, THE INVESTMENT REPORTS, THE FINANCIAL REPORTS AND BILLS PAID. – On a motion by Tobin, seconded by Wiley, the above listed items were approved.

VOTE: Tobin, yes; Wiley, yes; Gottschalk, yes; McKee, yes; Braun, yes

148-10

PUBLIC PARTICIPATION – Several members of the community addressed the Board. Addressing the Board were Chuck Lynn, Brenda McDermitt, Sandy Dove and Bob Valentine. It was at this point, after a heated exchange, and on a motion by Gottschalk, seconded by Wiley, that the Board exited the Public Participation portion of the meeting.

VOTE: Gottschalk, yes; Wiley, yes; Braun, yes; McKee, yes; Tobin, yes

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ITEMS RELATED TO PERSONNEL – On a motion by Gottschalk, seconded by Wiley, the following items related to personnel were approved.

Appointments- Certified

Alison Beougher	Intervention Specialist, Intermediate
Josh Lisi	Substitute Teacher
Michelle Voress	Substitute Teacher
Kendra Wenning	Substitute Teacher
Ryan Baightel	Substitute Teacher
Rachel Powell	Substitute Teacher
Adam Borges	Substitute Teacher
William Kellermeyer	Substitute Teacher
Rebekah Kohler	Substitute Teacher
Angela Imel	Substitute Teacher
Linda Fox-Miller	Substitute Teacher
Ruth Ann Woesner	ESL Tutor

Appointments - Classified

Jamie Vogel	Paraprofessional, eff. 9/7/10 (90-day probationary period)
Danielle Leiter Younker	Paraprofessional, eff. 9/7/10 (90-day probationary period)
Julie Perry	Paraprofessional, eff. 9/7/10 (90-day probationary period)
Mindy Tabler	Paraprofessional, eff. 9/7/10
Melissa Heath	Paraprofessional, eff. 9/7/10
Joyce Sherman	Substitute Paraprofessional
John Sampson	Cleaner, Memorial (90-day probationary period) Correction of August agenda

2 high school students from the night academy to work in the cafeteria

Appointment – Volunteer

Jason Clark	Van Driver
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Resignation – Classified

Melissa Heath	Paraprofessional, eff. 6/7/11
Danielle Leiter Younker	Paraprofessional, eff. 6/7/11
Jamie Vogel	Paraprofessional, eff. 6/7/11
Mindy Tabler	Paraprofessional, eff. 6/7/11
Julie Perry	Paraprofessional, eff. 6/7/11

VOTE: Gottschalk, yes; Wiley, yes; Tobin, yes; Braun, yes; McKee, yes

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THE MEMORIAL SPORTS AND COMMUNITY COMPLEX – Mr. Gottschalk extended a motion to accept Mr. Hertenstein’s plan for the Memorial Sports and Community Complex. The motion failed to get a second.

VIDEOGRAPHER – On a motion by Braun, seconded by Tobin, the Board selected and authorized a service contract to Digital Velocity Media for the videographer services for Board of Education meetings.

VOTE: Braun, yes; Tobin, yes; Gottschalk, yes; McKee, yes; Wiley, yes 151-10

SNOW REMOVAL – On a motion by Wiley, seconded by Gottschalk, the Board awarded a contract for snow removal to Whitney Painting and Sand Blasting, Inc.

VOTE: Wiley, yes; Gottschalk, yes; Tobin, yes; McKee, yes; Braun, yes 152-10

AWARDING DEMOLITION CONTRACT FOR THE DISTRICT’S CFAP PROJECT On a motion by Gottschalk, seconded by Wiley, the Board approved a contract for the demolition of the St. Marys Memorial High/McBroom Junior High School building.

WHEREAS, bids were received on August 18, 2010, for the demolition of the St. Marys Memorial High/McBroom Junior High School building, which is part of the co-funded CFAP project; and

WHEREAS, the Construction Manager, together with the Architect, reviewed the apparent low bid submitted for the work by Miller Contracting Group, Inc., evaluated the bid for responsiveness to the specifications, evaluated the bidder for its ability to perform the work specified, and met with the bidder to review the scope of work specified for the demolition bid package; and

WHEREAS, the Construction Manager has forwarded the results of the bid process, the evaluation conducted, and the recommendation for award of the demolition contract to the OSFC staff for review and approval, as required by the OSFC, and the required review period has passed; and

WHEREAS, the Construction Manager, in consultation with the Architect, prepared a letter of recommendation dated August 31, 2010, a copy of which is attached to this Resolution, with respect to the award of the demolition contract to Miller Contracting Group, Inc., as the lowest responsible bidder for the specified work, in the amount of \$475,800.00; and

WHEREAS, the Board is aware of the requirement in the Project Agreement with the OSFC that it comply with Ohio Revised Code Section 3313.41 when disposing of a school facility suitable for use as classroom space and has done so to the extent that it is applicable to the demolition of the existing St. Marys Memorial High School/McBroom Junior High School;

NOW THEREFORE BE IT RESOLVED by the Board of Education of the St. Marys City School District as follows:

1. The demolition contract is awarded to Miller Contracting Group, Inc., as the lowest responsible bidder for the specified work, in the amount of \$475,800.00, based upon the information provided to the Board for its review, including the Construction Manager's letter of recommendation for award, prepared in consultation with the Architect. Each contract awarded by the Board is subject to the approval of the OSFC, and no property right will be created in the contract until the contract has been signed by the contractor and by both the Board and the OSFC and approved by the OSFC.

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2. The Superintendent, Treasurer, and Board President are authorized to execute a contract and any required related documentation with Miller Contracting Group, Inc. in the amount of \$475,800.00 for the demolition work specified.
3. To the extent applicable to the demolition of the existing St. Marys Memorial High School/McBroom Junior High School, the Board has complied with the requirements of Ohio Revised Code Section 3313.41. There are no start-up community schools in the territory of the District.

VOTE: Gottschalk, yes; Wiley, yes; Braun, yes; McKee, yes; Tobin, yes

153-10

AWARDING CONTRACTS FOR THE COOK GYM ENCLOSURE PROJECT – On a motion by Gottschalk, seconded by Braun, the Board approved contracts for the Cook Gym Enclosure Project.

WHEREAS, bids were received on August 18, 2010, for the building trades packages required to construct the Cook Gym Enclosure (the “Project”), which is not part of the co-funded Ohio School Facilities Commission Classroom Facilities Assistance Program project; and

WHEREAS, Gilbane Building Company, as the Board’s administrator for the Project, together with Fanning/Howey Associates, the Architect for the Project, reviewed the apparent low bids submitted, evaluated each of the bids for responsiveness to the specifications, evaluated each bidder for its ability to perform the work specified, and met with the individual bidders to review the scope of work specified for their respective bid packages; and

WHEREAS, the Construction Manager, in consultation with the Architect, prepared letters of recommendation dated August 31, 2010, copies of which are attached to this Resolution, with respect to each of the following bid packages identifying the bidder recommended to have submitted the lowest responsible bid for the work:

CONTRACT	CONTRACTOR	BASE BID	ALTERNATES	TOTAL
General Trades	Geuy Construction Co., Inc.	\$ 125,000.00	None	\$ 125,000.00
Electrical	Buschur Electric, Inc.	\$ 43,500.00	None	\$ 43,500.00
Plumbing & HVAC (combined)	Slagle Mechanical Contractors, Inc.	\$ 79,000.00	None	\$ 79,000.00

NOW THEREFORE BE IT RESOLVED by the Board of Education of the St. Marys City School District as follows:

1. The contract for each of the bid packages listed above is awarded to the bidder identified in the total contract amount stated, as the lowest responsible bidder for the specified work, based upon the information provided to the Board for its review, including the letters of recommendation for award, prepared by Gilbane Building Company in consultation with Fanning/Howey Associates. No property right will be created in each of the contracts awarded until the contract has been signed by both the Board and the Contractor and all supporting documentation has been provided as required by the Contract Documents.

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2. The Superintendent, Treasurer, and Board President are authorized to execute a contract and any required related documentation with each of these contractors in the amount stated in the letters of recommendation for the work specified for the Cook Gym Enclosure Project.

VOTE: Gottschalk, yes; Braun, yes; Tobin, yes; McKee, yes; Wiley, yes 154-10

FUND TRANSFER – On a motion by Wiley, seconded by Tobin, the Board approved the transfer of \$3,333.26 from Fund 401-9910 (Auxiliary Services) to the General Fund. This is the amount allowable for administrative expenses associated with the grant.

VOTE: Wiley, yes, Tobin, yes; Gottschalk, yes; McKee, yes; Braun, yes 155-10

OVERNIGHT FIELD TRIPS – On a motion by Gottschalk, seconded by Braun, the Board approved the following overnight trips:

Washington D.C.	8 th Grade	November 1-6, 2010
Glen Helen	6 th Grade	December 6-10, 2010

VOTE: Gottschalk, yes; Braun, yes; Wiley, yes; McKee, yes; Tobin, yes 156-10

CHANGE FUND – On a motion by Wiley, seconded by Tobin, the Board approved the increase in the Food Service's change fund from \$350.00 to \$400.00

VOTE: Wiley, yes, Tobin, yes; Gottschalk, yes; McKee, yes; Braun, yes 157-10

IMPRACTICAL TO TRANSPORT – On a motion by Gottschalk, seconded by Tobin, the Board declared it impractical to transport a St. Marys student and authorizing payment in lieu of transportation to his/her parents.

VOTE: Gottschalk, yes; Tobin, yes; McKee, yes; Braun, yes; Wiley, yes 158-10

STIPEND – On a motion by Wiley, seconded by Gottschalk, the Board approved a \$100 stipend for Jerry Kohnen who attended the Honda Machines Workshop on August 2-6, 2010. Tech Prep will reimburse St. Marys for the \$100 plus benefits.

VOTE: Wiley, yes; Gottschalk, yes; Tobin, yes; McKee, yes; Braun, yes 159-10

BOARD MEETING LOCATION CHANGE – On a motion by Gottschalk, seconded by Braun, the Board approved moving the location of the Regular Board of Education meetings to the new Memorial High School Auditorium, beginning with the October 13, 2010 meeting.

VOTE: Gottschalk, yes; Braun, yes; Wiley, yes; McKee, yes; Tobin, yes 160-10

INFORMATION AND DISCUSSION – Reports were presented to the Board by the following individuals: Mary Riepenhoff, Superintendent; Bill Steinbrunner, Director of Instruction, Kurt Kuffner, Business Manager, Doretta Nale, Director of Special Education; Joe Bline, Athletic Director, and the Building Principals – Dave Lewis, Ken Neff, Lisa Elson and Sue Sherman.

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ADJOURNMENT - At 9:05 PM, on a motion by Wiley, seconded by Gottschalk, there being no further business, the meeting was adjourned.

VOTE: Wiley, yes; Gottschalk, yes; Tobin, yes; McKee, yes; Braun, yes

161-10

Treasurer

President