

RECORD OF PROCEEDINGS

Minutes of

St. Marys City School District

Meeting

Held

October 14, 2009

7:30 P.M.

The St. Marys City Board of Education met in regular session at the City of St. Marys Council Chambers with the following Board Members present: Ralph Wiley, Eric Langsdon, Craig Gottschalk, Rees McKee, and Lisa Tobin. Also present were Kent Schlegel, Bob Valentine, Sandy Dove, Bill Kellermeyer, Jack McBride, Tammi Finke, Kara Sharp, Cody Sharp, Barb Bowsher, Craig Bowsher, Jamie Carpenter, Dianna Pendleton-Dominguez, Denise Harris, Dottie Lininger, Michelle Huebner, Dave Huber, Angie Weaver, Margie Wuebker and several other members of the community who failed to sign in; Mike Makley, Dave Lewis, Joe Bline, Dan Grothouse, Greg Adams, Doretta Nale, Ken Neff, Lisa Elson, Sue Sherman, Kyle Menchhofer, Robin Laman, Mary Riepenhoff and Tom Sommer. The Board of Education meeting was videotaped by Connie Schroer of Angle View Images.

The meeting was called to order by Ralph Wiley, Board President who then led the audience with the Pledge of Allegiance.

APPROVE MINUTES OF THE SEPTEMBER 9, 2009 REGULAR MEETING, THE SEPTEMBER 11, SPECIAL SESSION, THE INVESTMENT REPORTS, THE STUDENT ACTIVITY AND FINANCIAL REPORTS, AND BILLS PAID. – On a motion by McKee, seconded by Langsdon, the above listed items were approved.

VOTE: McKee, yes; Langsdon, yes; Tobin, yes; Wiley, yes; Gottschalk, yes

143-09

On behalf of Gilbane Building Company, Kurt Kuffner gave an update to those in attendance concerning the Ohio School Facilities Commission building project currently underway in the District. Everything appears to be progressing on schedule and on budget. Mary Riepenhoff then gave a brief description of the Junior Builders Program currently being undertaken by Gilbane. It presents selected students the opportunity to learn about the new building. These students will then be afforded the privilege to lead building tours when the facility opens.

PUBLIC PARTICIPATION – Tammy Finke addressed the Board concerning disciplinary action taken against her son. Barb Bowsher stated her opinion against a resolution passed by the Board on September 11, 2009, concerning an employee of the District. Kara and Cody Sharp then addressed the Board concerning disciplinary action taken against their son. Mr. Valentine then addressed the Board with various concerns, including violations against the sunshine laws.

After hearing the public comments, it was moved by Gottschalk, and seconded by Tobin to refer the student discipline issue to the Policy, Programs, and Planning committee for further review.

VOTE: Gottschalk, yes; Tobin, yes; McKee, yes; Langsdon, yes; Wiley, yes

144-09

ITEMS RELATED TO PERSONNEL – On a motion by Langsdon, seconded by McKee, the Board approved the following items related to personnel.

Appointments – Certified

Nicole Wiley

Substitute Teacher

Douglas McClain

Substitute Teacher

Kendra Gottschalk

Substitute Teacher

Lindsay Dammeyer

Substitute Teacher

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Rachel Niemeyer	Substitute Teacher
Brandi Fleckenstein	Substitute Teacher, eff. 9/8/09
Candice Dicke	Home Instructor Tutor, eff. 9/10/09

Appointments – Classified

Melissa Heath	Paraprofessional, eff. 9/15/09 (90-day Probationary period)
Emily Schwartz	Substitute Nurse
John Sampson	Substitute Cleaner/Custodian
Dottie Lininger	Substitute Cleaner/Custodian
Jennifer Luedeke	Substitute Cleaner/Custodian
Melissa Whited	Substitute Cleaner/Custodian

Appointments – Supplemental (Certified)

Emily Klosterman	High School Musical Assistant Director
Jennifer Christopher	Co-Junior Class Advisor
Kim Strasburg	Co-Junior Class Advisor

Appointment - Supplemental (noncertificated)

WHEREAS, the St. Marys City School District Board of Education offered the following position to the employees of this district who have certificates of the type described in Section 3319.22 of the Ohio Revised Code and no such employee qualified to fill the position applied for and accepted the position when it was posted; and

WHEREAS, the position was advertised by public posting to any individual with a certificate who was qualified to fill it and who was not employed by the Board and no such person applied for and accepted the position when it was posted:

BE IT RESOLVED, that the Board of Education continues the employment of the following personnel as coaches or advisors of the following pupil activity programs under Section 3313.53 of the Revised Code:

Scott Fannon	Freshman Girls Basketball
Jason Clark	Varsity Assistant Boys Basketball
Jeff Raymond	Freshman Boys Basketball
Mack Peterson	7 th Grade Boys Basketball
Josh Cisco	7 th Grade Wrestling
Jay Gibson	Co-Womens Bowling (1/3)
Josh Rush	High School Musical Set Construction
Brian Rutter	High School Musical Vocal Director

Appointments – Hourly - After School Tutoring

Sam Hinker	Dee Hertenstein	Deb Styer
Kim Overman	Theresa Rowen	Tillie Fleagle
Carole Bowman	Carrie Braun	Dan Cook
Donna Jacoby	Josh VanGundy	Kendra Seewer
Kay Teeters	Karen Lehmkuhl	Linda Hoying

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Amy Knapke
Connie Triplett
Julie Boley
Tammy Frische
Brittany Martz
Kris Schmitmeyer
Bridget Lauth
Chad Laman

Deb Elsass
Julie Hollman
Pam Vossler
Corinne Craft
Polly Ruedebusch
Ashlie Rowen
Bill Ruane

Chris Mastin
Christy Wibbeler
Kim Kill
Nan Huckeriede
Tami Golliday
Pat Beams
Carol Katter

Saturday School

Dee Hertenstein
Nan Huckeriede

Cory Ahrens
Josh Heidebrink

Resignations – Classified

Melissa Heath
Barbara Weadock

Paraprofessional, eff. 5/27/10
Administrative Assistant, eff. 1/31/1

Resignations – Supplemental (Certified)

Emily Klosterman

High School Musical Vocal Director

Resignations – Supplemental (Noncertified)

Josh Lisi
Jason Clark
Jeff Fortman

Varsity Assistant Boys Basketball
Freshman Boys Basketball
7th Grade Wrestling

Volunteers

Chad Vondenhuevel
Jeff Fortman

Band
Wrestling

VOTE: Langsdon, yes; McKee, yes; Tobin, yes; Gottschalk, abstain; Wiley, abstain

145-09

IMPRACTICAL TO TRANSPORT – On a motion by Gottschalk, seconded by Tobin, the Board approved a resolution declaring it impractical to transport a St. Marys student and authorizing payment in lieu of transportation to the parents

VOTE: Gottschalk, yes; Tobin, yes; Wiley, yes; Langsdon, yes; McKee, yes

146-09

RESOLUTION FOR ENGINEERING SERVICES – On a motion by McKee, seconded by Gottschalk, the Board approved a resolution to authorize the business manager to contract with Fanning/Howey Associates to provide engineering services for the installation of school zone flashers at St. Marys Memorial High School and St. Marys Middle School. The fee for this proposed work is set at \$7,500.

VOTE: McKee, yes; Gottschalk, yes; Tobin, yes; Langsdon, yes; Wiley, yes

147-09

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POLICY AND PROCEDURE ADOPTION – On a motion by Tobin, seconded by Gottschalk, the Board adopted the Ohio Department of Education’s Special Education Model Policies and Procedures.

VOTE: Tobin, yes; Gottschalk, yes; McKee, yes; Wiley, yes; Langsdon, yes 148-09

FUND TRANSFER – On a motion by Gottschalk, seconded by Langsdon, the Board approved the following transfer of funds. These amounts represent the carry-over grant funds from 2008-2009 grants.

<u>From</u>	<u>To</u>	<u>Amount</u>	<u>Purpose</u>
Title IV-A (Fund 584-9809)	Title IV-A (Fund 584-9910)	\$219.18	Carry-Over
Title II-D (Fund 599-9809)	Title II-D (Fund 533-9910)	\$101.20	Carry-Over

VOTE: Gottschalk, yes; Langsdon, yes; Wiley, yes; McKee, yes; Tobin, yes 149-09

AMENDMENT TO AGREEMENT FOR CONSTRUCTION MANAGEMENT SERVICES – On a motion by Gottschalk, seconded by McKee, the Board approved the following:

APPROVING AMENDMENT TO CONSTRUCTION MANAGEMENT SERVICES AGREEMENT AND AUTHORIZING EXECUTION OF THE CONSENT OF DISTRICT

WHEREAS, the Ohio School Facilities Commission entered into an agreement for construction management services with Gilbane Building Company for the St. Marys City School District’s Classroom Facilities Assistance Program project, and the agreement covers services and compensation related to the improvements included in the Master Facilities Plan for the District; and

WHEREAS, the Board determined to add improvements that were not co-fundable to the project, as described on the Ohio School Facilities Commission Form Agreement Local Funded Initiatives (LFI) documents (“LFI MOUs”, which have been prepared and updated at each design phase and after bids were received for the work; and the Board recognizes that it is responsible for all costs associated with these improvements, which are referred to as locally funded initiative items, including compensation to the construction manager for its services; and

WHEREAS, an amendment to the agreement between the Ohio School Facilities Commission and Gilbane Building Company has been prepared and is presented to the Board for its approval to address the services and compensation related to the locally funded initiative items; and

WHEREAS, the Board wishes to approve the amendment and authorize the execution of the Consent of District attached to the amendment;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the St. Marys City School District as follows:

1. Based upon the recommendation of the Superintendent, the Board approves the amendment to construction management services agreement in the amount of \$440,000.00 for the LFI improvements included in the project.
2. The Board authorizes its President, the Superintendent and the Treasurer to sign the Consent of District on behalf of the Board and further authorizes the Treasurer to encumber the funds

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to pay the compensation described in the amendment for the locally funded initiative items added to the project.

VOTE: Gottschalk, yes; McKee, yes; Tobin, yes; Langsdon, yes; Wiley, yes

150-09

MODIFYING PRIOR APPROVAL TO PROCURE FLOORING – On a motion by Langsdon, seconded by Tobin, the Board approved the following resolution:

MODIFYING PRIOR APPROVAL TO PROCURE FLOORING THROUGH THE STATE COOPERATIVE PURCHASING PROGRAM FOR THE NEW 6-12 SCHOOL BUILDING AND EAST ELEMENTARY GYMNASIUM

WHEREAS, the Board of Education of the St. Marys City School District (the “Board”) is engaged in a capital improvements program as part of the Ohio School Facilities Commission’s Classroom Facilities Assistance Program and at its meeting on March 9, 2009, approved the purchase of flooring products and their installation from Legacy Commercial Floors through the State of Ohio’s Cooperative Purchasing Program in the total amount of \$805,420.55; and

WHEREAS, following the Board’s action in March 2009, the scope of the flooring to be purchased from Legacy Commercial Floors was reviewed and modified to limit the flooring to a ground and stained concrete/urethane concrete kitchen floor at the new 6-12 school and related work, including ceramic and porcelain base, and a resilient gym flooring and related work for the gymnasium at East Elementary School, which have a total cost of \$551,441.00; and

WHEREAS, the Construction Manager recommends that the flooring and related work to install and seal the concrete kitchen flooring for the new 6-12 school building and for the gymnasium flooring at the East Elementary School be purchased for the total amount of \$551,441.00 from Legacy Commercial Floors, which is a participating vendor in the program, based upon the proposals attached to this resolution;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of St. Marys City School District as follows:

1. The purchase of concrete flooring, including installing, staining, and sealing the concrete flooring after staining, and related work for the kitchen floor at the new 6-12 building and the resilient gymnasium flooring, including installation and related work for the East Elementary School gymnasium, is approved through the State of Ohio Cooperative Purchasing Program.
2. The Board President, Superintendent, and Treasurer are authorized to enter into a contract with Legacy Commercial Floors for the purchase, delivery, and installation of these items in the total amount of \$551,441.00, which will include the OSFC Standard Requirements, and to sign any related documentation required by the OSFC.

VOTE: Langsdon, yes; Tobin, yes; Wiley, yes; McKee, yes; Gottschalk, yes

151-09

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APPROVING BID PACKAGE AND AUTHORIZING SOLICITATION OF BIDS – On a motion by Gottschalk, seconded by McKee, the following resolution was approved by the Board:

APPROVING BID PACKAGE FOR FLOORING AT THE NEW MEMORIAL 6-12 BUILDING SITE AND AUTHORIZING THE SOLICITATION OF BIDS FOR THE WORK

WHEREAS, Fanning/Howey Associates, Inc., the Architect for the Board's building program, prepared design drawings for flooring specified for the new Memorial 6-12 Building, and Gilbane, the Construction Manager for the project, assembled a bid package for the work, which is presented to the Board for approval, all of which has previously been presented to and reviewed by the Core Team;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of St. Marys City School District as follows:

1. The bid package for flooring specified for the new Memorial 6-12 Building site is approved.
2. The Board approves the placement of the advertisement to solicit bids for the flooring bid package, placed in the local newspaper on October 8, 2009, and the receipt of bids for the work on or around October 29, 2009, unless this time is extended by the Business Manager, acting on behalf of the Board, or by addendum or operation of law.

VOTE: Gottschalk, yes; McKee, yes; Tobin, yes; Langsdon, yes; Wiley, yes 152-09

SCHOOL ORGANIZATIONAL CHART – On a motion by Tobin, seconded by Gottschalk, the Board accepted the amended Organizational Chart as presented.

VOTE: Tobin, yes; Gottschalk, yes; Wiley, yes; Langsdon, yes; McKee, yes 153-09

OVERNIGHT TRIP – On a motion by Gottschalk, seconded by McKee, the Board approved an overnight trip for West 6th graders to Glen Helen on March 22-March 23, 2010.

VOTE: Gottschalk, yes; McKee, yes; Tobin, yes; Wiley, yes; Langsdon, yes 154-09

DEPOSITORY BIDS – On a motion by McKee, seconded by Gottschalk, the Board authorized the Treasurer to advertise for bids for depository contracts for the 5-year period from January 1, 2010 through December 31, 2014.

VOTE: McKee, yes; Gottschalk, yes; Tobin, yes; Langsdon, yes; Wiley, yes 155-09

ZONAR CONTRACT – On a motion by Gottschalk, seconded by McKee, the Board agreed to table the following action: Consider authorizing an upgrade to the district's school bus daily inspection system (Zonar) as recommended by the Transportation Supervisor and Business Manager.

VOTE: Gottschalk, yes; McKee, yes; Tobin, yes; Wiley, yes; Langsdon, yes 156-09

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INFORMATION AND DISCUSSION

Acknowledged the following donations for the Mobile Learning Devices: \$3,000 from the East PTO, \$2,000 from the East Elementary Principals' Account. In addition acknowledged the donation of \$3,460 from the VFW for Red Fly Devices.

Reports were presented to the Board by the following individuals: Mary Riepenhoff, Superintendent; Doretta Nale, Director of Special Education; Dan Grothouse, Director of Transportation; Joe Blin, Athletic Director; Kyle Menchhofer, Director of Technology, and the Building Principals – Mike Makley, Ken Neff, Lisa Elson and Sue Sherman.

MOTION TO ADJOURN –At 8:39 PM, on motion by Gottschalk, seconded by McKee, there being no further business, the meeting was adjourned.

VOTE: Gottschalk, yes; McKee, yes; Tobin, yes; Langsdon, yes; Wiley, yes

157-09

Treasurer

President