

RECORD OF PROCEEDINGS

Minutes of

St. Marys City School District

Meeting

Held

October 13, 2010

7:30 P.M.

The St. Marys City Board of Education met in regular session in the auditorium at the St. Marys Memorial High School with the following Board Members present: Rees McKee, Craig Gottschalk, Aaron Braun, Ralph Wiley and Lisa Tobin. The Board of Education meeting was videotaped by Allen West of Digital Velocity Media.

The meeting was called to order by Rees McKee, Board President, who then led the audience with the Pledge of Allegiance.

APPROVE MINUTES OF THE SEPTEMBER 8, 2010 REGULAR MEETING, THE INVESTMENT REPORTS, THE FINANCIAL REPORTS AND BILLS PAID. – On a motion by Tobin, seconded by Gottschalk, the above listed items were approved.

VOTE: Tobin, yes; Gottschalk, yes; McKee, yes; Braun, yes, Wiley, yes

162-10

EDUCATIONAL HIGHLIGHT – Staff and students from St. Marys Memorial High School gave a presentation highlighting the Freshman Mentor Program currently in place.

PUBLIC PARTICIPATION – Addressing the Board were Craig Hertenstein, Bob Valentine, Sandy Dove and Brenda McDermitt.

Mrs. Riepenhoff made a special presentation recognizing Mr. Kurt Kuffner as Business Manager of the Year.

ITEMS RELATED TO PERSONNEL – On a motion by Wiley, seconded by Gottschalk, the following items related to personnel were approved.

Appointments – Certified

Louisa Hemmelgarn	Substitute Teacher
Josephine Slater	Substitute Teacher
Barbara Mabry	Substitute Teacher
Michael Hemmelgarn	Substitute Teacher
Christa Renee Siferd	Substitute Teacher
Adam Poe	Substitute Teacher
Matthew Riesen	Substitute Teacher

Appointments – Classified

High school student from the night academy to work in the cafeteria, eff. 9/22/10	
Mary Grillot	Substitute Paraprofessional
Annette Moran	Substitute Paraprofessional
Annette Moran	Substitute Cook
Annette Moran	Bus Aide (90-day probationary period)
Lyndsay Lauth	Bus Aide (90-day probationary period)
Michelle Vorees	Paraprofessional , Middle School, eff. 9/14/10 (90-day probationary period)
Doug Wilker	Substitute Bus Aide, eff. 9/8/10
Nanette Trogdlon	Substitute Cook
Nanette Trogdlon	Substitute Paraprofessional

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WHEREAS, in connection with the Project the Board requires the services of a licensed design professional through an agreement for services to provide services for design of and construction administration for the improvements to be included in the Project and to assist the Board in preparing a program for all of the components of the Project; and

WHEREAS, in compliance with the guidelines contained in Ohio Revised Code Sections 153.65-.71, the Board, through its Business Manager, solicited and received statements of qualification and proposals from professional design firms to provide services in connection with the Project; and

WHEREAS, statements of qualification and proposals were received and the Buildings and Grounds Committee completed the initial review and evaluation of the information provided by each firm and prepared a short list of the three (3) firms that were determined to be the most qualified to provide the required services, using an evaluation worksheet prepared by the Business Manager and provided to all members of the Buildings and Grounds Committee; and

WHEREAS, following the initial review and evaluation of the proposals, members of the Buildings and Grounds Committee toured athletic facilities designed by the three firms on the short list before interviews were held with each firm on October 6, 2010, and following the interviews, the firms were ranked in the following order, with the firm ranked first being the firm determined by the Buildings and Grounds Committee to be most qualified to provide the required services:

1. MSA Sports
2. Matrix Architects, Inc.
3. TMP-HPG Planning Group

NOW THEREFORE BE IT RESOLVED by the Board of Education of the St. Marys City School District as follows:

1. The Board hereby selects MSA Sports as the firm determined best qualified to work with the Board and to provide professional design services to the Board for the Project.
2. The Board authorizes its Business Manager, working with legal counsel and the Board, to begin negotiations with representatives of MSA Sports to arrive at a fair and reasonable fee for the firm's services and terms and conditions of an agreement for such services, as appropriate to the Project, and which are in the best interests of the Board. Should the negotiations not be successful, the Superintendent is authorized to give written notice to the firm that the negotiations are terminated and to begin negotiations with the firm ranked next best qualified on the list, continuing in this fashion until a fair and reasonable fee is negotiated and an agreement reached or the Board determines to stop the process.

VOTE: Wiley, yes; Tobin, yes; Braun, no; McKee, yes; Gottschalk, no

168-10

BUS ROUTES – On a motion by Braun, seconded by Gottschalk, the Board approved the 2010-2011 bus routes and authorized changes throughout the school year as the transportation department deems necessary.

VOTE: Braun, yes; Gottschalk, yes; Tobin, yes; McKee, yes; Wiley, yes

169-10

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TRANSPORTATION – On a Motion by Wiley, seconded by Braun, the Board approved transportation authorization for St. Marys students enrolled in Tri Star programs.

VOTE: Wiley, yes; Braun, yes; McKee, yes; Tobin, yes; Gottschalk, yes 170-10

AUGLAIZE ESC AMENDED CONTRACT – On a motion by Tobin, seconded by Wiley, the Board authorized the amended Auglaize County Educational Service Center Interdistrict Contract as presented.

VOTE: Tobin, yes; Wiley, yes; Braun, yes; McKee, yes; Gottschalk, yes 171-10

BODY MASS INDEX WAIVER – On a motion by Gottschalk, seconded by Wiley, the Board approved the Body Mass Index Waiver for St. Marys Kindergarten, Third, Fifth and Ninth grade students. Section 3313.674(A) of the ORC requires the BMI but a waiver from compliance is allowed from the State Superintendent of Public Instruction for the 2010-2011 school year.

Whereas, the St. Marys City School Board of Education is aware of the requirements set forth in section 3313.674(A) of the Ohio Revised Code that each student enrolled in kindergarten, third grade, fifth grade, and ninth grade be screened for body mass index and weight status category prior to the first day of May of the school year and

Whereas the St. Marys City School Board of Education is unable to comply with the requirements of section 3313.674(A) of the Ohio Revised Code and has resolved to seek a waiver from compliance with said requirements from the State Superintendent of Public instruction for the 2010-11 school year:

Therefore, be it resolved, the St. Marys City School Board of Education has duly authorized the execution of the waiver affidavit by Mary Riepenhoff, by this resolution.

VOTE: Gottschalk, yes; Wiley, yes; Tobin, yes; McKee, yes; Braun, yes 172-10

COUNCIL ON RURAL SERVICES PROGRAM, INC. PROFESSIONAL SERVICE CONTRACT
On a motion by Braun, seconded by Gottschalk, the Board approved a professional service contract with Council on Rural Services Programs, Inc. as presented.

VOTE: Braun, yes; Gottschalk, yes; Tobin, yes; McKee, yes; Wiley, yes 173-10

LOOSE FURNISHINGS – On a motion by Gottschalk, seconded by Tobin, the following was approved:

AWARDING FURNISHINGS AND EQUIPMENT CONTRACTS FOR THE NEW MEMORIAL 6-12 BUILDING

WHEREAS, bids were received on March 9, 2010, for three (3) furnishings and equipment packages specified for the new Memorial 6-12 Building included in the CFAP project; and

WHEREAS, the Construction Manager, together with the Architect, reviewed the apparent low bids submitted, evaluated each of the bids for responsiveness to the specifications, evaluated each bidder for its ability to perform the work specified, and met with the individual bidders to review the scope of work specified for their respective bid packages; and

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WHEREAS, the Construction Manager, in consultation with the Architect, prepared letters of recommendation dated March 17, 2010, copies of which are attached to this Resolution, with respect to each of the following bid packages identifying the bidder recommended to have submitted the lowest responsible bid for the work:

CONTRACT	CONTRACTOR	BASE BID	ALTERNATES	TOTAL
12a Loose Furnishings	Continental Office Environments	\$ 463,848.02	None	\$ 463,848.02
12b School Specialties	Martin Public Seating	\$ 491,004.17	None	\$ 491,004.17
12c Office Furnishings	Elements IV Interiors	\$ 369,995.00	None	\$ 369,995.00

WHEREAS, the contracts with each of these bidders have been signed on behalf of the Board and signed and approved by the Ohio School Facilities Commission, and each contractor has provided the items specified and submitted an application for payment pursuant to the Contract Documents; and

WHEREAS, the Board wishes to award the contracts based upon the recommendation of the Construction Manager and Architect and to ratify the prior actions taken with respect to these contracts;

NOW THEREFORE BE IT RESOLVED by the Board of Education of the St. Marys City School District as follows:

1. The contract for each of the bid packages listed above is awarded to the bidder identified in the total contract amount stated, as the lowest responsible bidder for the specified work, based upon the information provided to the Board for its review, including the Construction Manager's letters of recommendation for award, prepared in consultation with the Architect.
2. The action taken by the Superintendent, Treasurer, and Board President to sign each contract and any required related documentation with each of these bidders in the amount stated in the letters of recommendation for the furnishings and equipment specified for the District's New Memorial 6-12 Building is ratified.

VOTE: Gottschalk, yes; Tobin, yes; McKee, yes; Braun, yes; Wiley, yes

174-10

VERIZON CONTRACT FOR MLD PROGRAM – On a motion by Tobin, seconded by Gottschalk, the Board approved the Verizon Wireless contract for the district's Mobile Learning Device Program.

VOTE: Tobin, yes; Gottschalk, yes; Wiley, yes; Braun, yes; McKee, yes

175-10

VENEER STAINING – On a motion by Gottschalk, seconded by Wiley, the Board approved the following:

APPROVING CHANGE ORDER TO FERGUSON CONSTRUCTION CONTRACT FOR THE 6-12 BUILDING

WHEREAS, the Board awarded a contract to Ferguson Construction for the general trades work at the new 6-12 school building as part of the OSFC Classroom Facilities Assistance Program, and the contract included the masonry work for the new building; and

WHEREAS, the exterior masonry veneer on the new building has been discolored at various locations by a build up of calcium carbonite on the exterior surface, believed to be caused by salts and other natural materials running over the veneer, an unforeseen construction issue, which has stained the surface,

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and the discoloration cannot be removed by power washing or chemicals without damaging the surface of the veneer; and

WHEREAS, after review and evaluation of the situation, including site visits and testing by the Masonry Institute and PSI, the Project Team determined that the best way to address the current discoloration on the surface is through the application of stain to match the existing color of the veneer, and Fanning/Howey Associates prepared a proposal request with Specification 093303 "Staining of Masonry" and issued the proposal request to Ferguson Construction for pricing; and

WHEREAS, Ferguson Construction has identified a masonry restoration subcontractor to perform the work, provided proposed pricing for the work, and negotiated with the Construction Manager to reach the amount of \$35,000.00 to perform the specified work to stain the veneer to cover the current discoloration as a reasonable cost for the required work; and

WHEREAS, the Business Manager, together with the Architect and the Construction Manager, recommend that a change order to the contract with Ferguson Construction be approved to proceed with the work to stain the masonry veneer to address the current discoloration on the exterior surface of the new 6-12 building in the total amount of \$35,000.00;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the St. Marys City School District as follows:

1. The change order to the general trades contract with Ferguson Construction is approved in the amount of \$35,000.00; the Construction Manager is directed to prepare the change order document; and the Business Manager, Board President, and Treasurer are authorized to sign the change order for work required to include the staining of the exterior veneer surface to address the discoloration of the surface on the new 6-12 building, subject to any required approvals from the OSFC.

VOTE: Gottschalk, yes; Wiley, yes; Braun, yes; McKee, yes; Tobin, yes 176-10

TUITION RATE – On a motion by Wiley, seconded by Tobin, the Board approved district's tuition rate for 2010-2011 of \$3,123.28.

VOTE: Wiley, yes; Tobin, yes; Gottschalk, yes; McKee, yes; Braun, yes 177-10

COOK GYM – On a motion by Gottschalk, seconded by Wiley, the Board approved a change order for Low Voltage Systems for Cook Building in the amount of \$14,175.00 to be paid from L.F.I. This is for security and programming to connect to district wide systems.

VOTE: Gottschalk, yes; Wiley, yes; Braun, yes; McKee, yes; Tobin, yes 178-10

MAINTENANCE BUILDING – On a motion by Wiley, seconded by Gottschalk, the Board approved a change order for Low Voltage Systems for the maintenance building in the amount of \$16,975.00 to be paid from P.I. This is for installation of access control, security and data systems for district wide systems.

VOTE: Wiley, yes; Gottschalk, yes; Tobin, yes; McKee, yes; Braun, yes 179-10

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CHANGE BOARD MEETING DATE – Mr. Gottschalk moved to change the November Board Meeting date from November 10, 2010 to November 17, 2010. This motion was seconded by Mrs. Tobin.

VOTE: Gottschalk, no; Tobin, no; McKee, no; Braun, no; Wiley, no

180-10

CHANGE BOARD MEETING DATE – Mr. Wiley moved to change the November Board Meeting date from November 10, 2010 to November 23, 2010. This motion was seconded by Mr. Gottschalk.

VOTE: Wiley, yes; Gottschalk, yes; Tobin, yes; McKee, yes; Braun, yes

181-10

INFORMATION AND DISCUSSION – Reports were presented to the Board by the following individuals: Mary Riepenhoff, Superintendent; Bill Steinbrunner, Director of Instruction, Kurt Kuffner, Business Manager, Doretta Nale, Director of Special Education; Joe Bline, Athletic Director, and the Building Principals – Dave Lewis, Ken Neff, Lisa Elson and Sue Sherman.

ADJOURNMENT - At 8:35 PM, on a motion by Gottschalk, seconded by Wiley, there being no further business, the meeting was adjourned.

VOTE: Gottschalk, yes; Wiley, yes; Braun, yes; McKee, yes; Tobin, yes

182-10

Treasurer

President