

RECORD OF PROCEEDINGS

Minutes of

St. Marys City School District

Meeting

Held

November 12, 2008

7:30 P.M.

The St. Marys City Board of Education met in regular session at the City of St. Marys Council Chambers with the following Board Members present: Ralph Wiley, Eric Langsdon, Lisa Tobin, Craig Gottschalk and Rees McKee. Also present were Lena Tenney, Mitchell Powell, Allison Brady, Kent Schlegel, Sandra Dove, Bob Valentine, Angie Weaver, Janie Southard, Kyle Menchhofer, Mike Makley, Dave Lewis, Joe Blin, Sue Sherman, Lisa Elson, Jen Van Gundy, Doretta Nale, Dan Grothouse, Mary Riepenhoff, Bill Steinbrunner, Kurt Kuffner and Tom Sommer. The Board of Education meeting was videotaped by Connie Schroer of Angle View Images.

The meeting was called to order by Ralph Wiley, Board President, who then led the audience with the Pledge of Allegiance.

RECOGNITION FOR NATIONAL MERIT SCHOLARSHIP SEMI FINALISTS – The Board of Education recognized Lena Tenney and Mitchell Powell for their accomplishment as National Merit Semifinalist winners. Memorial Principal, Mike Makley explained the process of becoming a National Merit Scholarship Semifinalist. Superintendent Mary Riepenhoff introduced each student and described each of their accomplishments. Board President, Ralph Wiley, then presented each student with a Resolution of Recognition for their accomplishments.

APPROVE MINUTES OF THE OCTOBER 8, 2008 REGULAR MEETING AND THE OCTOBER 22, 2008 SPECIAL MEETING, THE INVESTMENT REPORTS, THE STUDENT ACTIVITY REPORT, THE FINANCIAL REPORTS, AND THE BILLS PAID. – On a motion by Langsdon, seconded by McKee, the above listed items were approved.

VOTE: Langsdon, yes; McKee, yes; Gottschalk, yes; Tobin, yes; Wiley, yes.

190-08

ITEMS RELATED TO PERSONNEL – On a motion by Gottschalk, seconded by Tobin, the following items related to personnel were approved.

Resignations - Supplemental

Polly Ruedeusch

8th Grade Power of the Pen

Appointments - Certified

John Storrer

Substitute Teacher, eff. 8/27/008

Richard Tangeman

Substitute Teacher

Nicole Wiley

Substitute Teacher

Sarah Sheeley

Substitute Teacher

John Storrer

Substitute Teacher, eff. 10/20/08

Richard Schwind

Substitute Teacher

Emily Schaaf

Substitute Teacher, eff. 10/2/08

Appointments - Classified

Laura Spicer

Substitute Assistant Nurse, eff. 10/24/08

Gayle Beyce

Substitute Educational Aide, eff. 11/5/08

Rae` Sonya Jaros

McBroom Secretary, regular contract

(completed 90-day probationary period)

Molly Watcke

Athletic Secretary, regular contract

(completed 90-day probationary period)

Inez Jacobs

Substitute Bus Aide, eff. 11/5/08

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Appointments - Supplemental

Cheryl Eaton-Varuska

9th Period Monitor, eff. 8/27/08

Bill Ruane

Head Junior High Track

Emily Schaaf

McBroom Musical

Emily Klausung

State Mandated Test Tutor, eff. 10/1/08

Tami Golliday

State Mandated Test Tutor, eff. 9/2/08

Cheryl Varuska

State Mandated Test Tutor, eff. 10/3/08

Appointment - Volunteer

Josh Lisi

Van Driver, eff. 11/6/08

VOTE: Gottschalk, yes; Tobin, yes; Wiley, Abstain; Langsdon, yes; McKee, yes

191-08

FUND TRANSFER – On a motion by Tobin, seconded by Langsdon, the Board approved a fund transfer requested of \$22,688.26 from the General Fund to the Asbestos Loan Fund. The purpose of the fund transfer is to provide for the payment of the asbestos loan, payment number 28 of 37.

VOTE: Tobin, yes; Langsdon, yes; Wiley, yes; McKee, yes; Gottschalk, yes

192-08

FUND ADVANCE – On a motion by McKee, seconded by Gottschalk, the Board approved a General Fund advance in the amount of \$1,430,650. This amount is required by the OSFC to be set aside for the installation of the geothermal well field at the new 6 – 12 building. This amount includes the bid amount of \$1,300,000, plus applicable soft costs.

VOTE: McKee, yes; Gottschalk, yes; Tobin, yes; Langsdon, yes; Wiley, yes

193-08

FIVE YEAR FINANCIAL FORECAST – On a motion by Tobin, seconded by Langsdon, the Board approved the District's Five-Year Forecast for the period July 1, 2009 through June 30, 2013 as submitted to the Ohio Department of Education.

VOTE: Tobin, yes; Langsdon, yes; Wiley, yes; McKee, yes; Gottschalk, yes;

194-08

AWARDING BIDS – On a motion by Gottschalk, seconded by McKee, the Board approved the following:

AWARDING GEOTHERMAL WELL FIELD CONTRACT FOR THE NEW 6-12 SCHOOL PROJECT

WHEREAS, four (4) bids were received on September 24, 2008, for the geothermal well field contract for the new 6-12 School, and the apparent low bid was submitted by M&W Drilling LLC in the base bid amount of \$1,300,000; and

WHEREAS, the Construction Manager met with representatives of the apparent low bidder, reviewed the bid to verify that the bidder had included the work, equipment, and materials specified in the bid amount, evaluated the experience and qualifications of the bidder to perform the specified work, obtained the supporting documents required to support the bidder's qualifications and responsibility to perform the work (including the required documents from an out-of-state contractor), and prepared, in consultation with the Architect, the attached letter of recommendation dated November 4, 2008,

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CONSTRUCTION DOCUMENTS – On a motion by Langsdon, seconded by Gottschalk, the Board approved the following:

**APPROVING CONSTRUCTION DOCUMENTS PHASE SUBMISSIONS
FOR THE RENOVATIONS AT EAST ELEMENTARY SCHOOL,
RENOVATIONS AND ADDITIONS AT WEST ELEMENTARY SCHOOL, AND
RENOVATIONS AT THE DENNINGS VOCATIONAL BUILDING**

WHEREAS, the Board of Education of the St. Marys City School District (the “Board”) is engaged in a district-wide capital improvements program, which is being designed and constructed as part of the Ohio School Facilities Commission’s Classroom Facilities Assistance Program (referred to as the “Project”); and

WHEREAS, Fanning/Howey Associates, Inc., the Board's Architect for the Project, prepared the construction documents phase drawings for the renovations to East Elementary School, the renovations and additions to West Elementary School, and the renovations to the Dennings Vocational Building, and Gilbane, the Construction Manager for the Project, reviewed the drawings prepared by the Architect and provided comments on the drawings for conformity with the applicable OSFC design phase submission requirements; and

WHEREAS, all of the comments have been reviewed and resolved with respect to the construction documents phase submissions for the renovations at East Elementary School, the renovations and additions to the West Elementary School Building, and the renovations to the Dennings Vocational Building; and

WHEREAS, the Construction Manager has assembled a construction documents design phase submission notebook dated November 12, 2008, for the each of these buildings and recommends approval of the design phase submission for each building;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of St. Marys City School District as follows:

1. The construction documents design phase submissions dated November 12, 2008, for the renovations to the East Elementary School, the renovations and additions to the West Elementary School, and the renovations to the Dennings Vocational Building renovations are approved by the Board, subject to approval by the OSFC.
2. The Board authorizes the Treasurer to work with the Construction Manager to prepare and place the required advertisements to solicit bids for the specified work, which will be placed as soon as possible, with bids to be received on or about December 17, 2008, at 11 a.m. at the District Service Center, unless extended by the Board’s authorized representative or by operation of law.

VOTE: Langsdon, yes; Gottschalk, yes; Tobin, yes; McKee, yes; Wiley, yes

201-08

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INFORMATION AND DISCUSSION – Reports were presented to the Board by the following individuals: Mary Riepenhoff, Superintendent; Bill Steinbrunner, Director of Instruction, Kurt Kuffner, Business Manager, Doretta Nale, Special Education Director, Dan Grothaus, Director of Transportation; Joe Bline, Athletic Director and the Building Principals – Mike Makley, Sue Sherman and Lisa Elson.

Kyle Menchhofer made a presentation to the Board concerning the PDA pilot program currently in place in the Elementary Buildings. West Elementary Principal Lisa Elson and West Elementary teacher Jen Van Gundy were both present to express their support of the program and to thank the Board for their support.

ADJOURNMENT – At 9:02 P.M., on a motion by McKee, seconded by Gottschalk, there being no further business, the meeting was adjourned.

VOTE: McKee, yes; Gottschalk, yes; Tobin, yes; Langsdon, yes; Wiley, yes.

202-08

Treasurer

President