

RECORD OF PROCEEDINGS

Minutes of

St. Marys City School District

Meeting

Held

June 8, 2011

7:30 P.M.

The St. Marys City Board of Education met in regular session in the library at the St. Marys Memorial High School with the following Board Members present: Craig Gottschalk, Lisa Tobin, Rees McKee, Aaron Braun and Ralph Wiley. The Board of Education meeting was videotaped by Allen West of Digital Velocity Media.

The meeting was called to order by Craig Gottschalk, Board President, who then led the audience with the Pledge of Allegiance.

APPROVE MINUTES OF THE MAY 11, 2011 REGULAR MEETING, THE STUDENT ACTIVITY REPORT, THE INVESTMENT REPORTS, THE FINANCIAL REPORTS AND BILLS PAID. – On a motion by McKee, seconded by Braun, the above listed items were approved.

VOTE: McKee, yes; Braun, yes; Wiley, yes; Tobin, yes; Gottschalk, yes

88-11

EDUCATIONAL HIGHLIGHT – Heather Wuebker and Emily Klausing discussed Student Council and the Memorial Games recently held at the high school. Student presenters included Matt Hollman and Taylor Sudman. The Memorial Games were considered a success by students, staff and administration.

PUBLIC PARTICIPATION – Several members of the community addressed the Board of Education.

ITEMS RELATED TO PERSONNEL – On a motion by Wiley, seconded by Tobin, the following items related to personnel were approved.

Retirement - Certified

Deb Elsass Kindergarten (22 years)

Resignations – Supplemental (certified)

Sam Hinker Co-JV Softball
Josh Heidebrink Freshman Football Assistant
Josh Heidebrink 8th Grade Girls Basketball
Brice Brenneman Girls Head Tennis
Brice Brenneman Boys Head Tennis

Appointments – Certified

Wendee Bertke Intervention Specialist, Middle School
Diane Schulze School Nurse

Appointments – Hourly (2010-2011)

Josh Heidebrink Summer School – P.E.
Carol Katter State Mandated Test Tutor
Jo Good State Mandated Test Tutor
Bill Ruane Summer School – P.E.

Appointment

Joe Frilling Substitute Bus Driver, eff. 5/27/11

VOTE: Wiley, yes; Tobin, yes; Gottschalk, yes; McKee, yes; Braun, yes;

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BID FOR OUTSOURCING CUSTODIANS/CLEANERS – On a motion by McKee, seconded by Wiley, the Board approved the following resolution:

APPROVING RFP FOR CLEANING SERVICES AND AUTHORIZING SOLICITATION OF PROPOSALS FOR THE SERVICES

WHEREAS, the Business Manager has prepared a request for proposals for cleaning services at District facilities to outsource certain shifts of custodial and cleaning services; and

WHEREAS, the Board wishes to approve the request for proposals, authorize the solicitation of proposals from qualified service providers, and further authorize the review and evaluation of proposals received for the services;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of St. Marys City School District as follows:

1. The Board approves the request for proposals for cleaning services at District facilities.
2. The Business Manager is directed to place an advertisement providing notice of the RFP as early as June 9, 2011, and to contact qualified and interested service providers to inform them of the opportunity, with proposals to be received on or around June 30, 2011, at 2:00 pm, unless the time and date for receipt of proposals is extended by the Business Manager, as the Board's authorized representative; to review and evaluate the proposals received; and to bring a recommendation to the Board for award of a contract to the company determined best able to provide the required services.

VOTE: McKee, yes; Wiley, yes; Braun, yes; Tobin, yes; Gottschalk, yes

90-11

FIVE YEAR FORECAST – On a motion by Tobin, seconded by Braun, the Board approved the St. Marys City Schools five year forecast which was submitted to Ohio Department of Education on May 27, 2011.

VOTE: Tobin, yes; Braun, yes; Gottschalk, yes; McKee, yes; Wiley, yes

91-11

APPROPRIATIONS ACCOUNT – On a motion by Wiley, seconded by Tobin, the Board approved the following adjustments to meet fiscal year-end compliance. These include supplemental appropriations, appropriation/budget modifications, and advances/transfers.

Supplemental Appropriation:

Special Revenue Funds:

Classroom Facilities Maint (034)	+	20,000.00	
Data Communication Fund (451)	+	1,100.00	
Fiscal Stabilization (532)	+	<u>77,000.00</u>	

Total Special Revenue Funds 98,100.00

Bond Retirement Fund + 26,000.00

Capital Project Funds:

Permanent Improvement (003)	+	55,000.00	
OSFC Project Fund	-	<u>6,152,000.00</u>	

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Total Capital Project Funds	(6,097,000.00)
Proprietary Fund Type: Food Service (006)	<u>75,000.00</u>
Total Amendments	<u>(5,897,900.00)</u>

Appropriation Amendments:

General Fund:

1100 – Regular Instruction	-	51,000.00	
1100 – Special Instruction	-	51,000.00	
1900 – Other Instruction	+	100,000.00	
2100 – Support Services – Pupils	-	100,000.00	
2400 – Support Services – Admin	-	50,000.00	
2700 – Operation & Maint	+	125,000.00	
2800 – Pupil Transportation	+	25,000.00	
4600 – School & Public Service	+	1,000.00	
7200 – Transfers	+	<u>1,000.00</u>	
Total General Fund			- 0 -

Transfer – Transfer \$2,302 in carry-over funds from FY 2010 Title I School Improvement Fund (536-9910) to the FY 2011 Title I School Improvement Fund (536-9911).

VOTE: Wiley, yes; Tobin, yes; Braun, yes; Gottschalk, yes; McKee, yes 92-11

TEMPORARY APPROPRIATIONS – On a motion by Wiley, seconded by Braun, the Board approved FY2012 temporary appropriations to be equal to 100% of the FY2011 appropriations for all accounts which will require the payment of bills from July 1, 2011, and until permanent appropriations are approved. This is a compliance requirement.

VOTE: Wiley, yes; Braun, yes; McKee, yes; Tobin, yes; Gottschalk, yes 93-11

LOCKER ROOM PROJECT – On a motion by Braun, seconded by McKee, the Board approved the following resolution:

**APPROVING BID PACKAGE FOR THE ATHLETIC LOCKERS AND OFFICE
IN THE TEAM BUILDING AT THE NEW ATHLETIC COMPLEX AND
AUTHORIZING PLACEMENT OF ADVERTISEMENT TO SOLICIT BIDS FOR THE WORK**

WHEREAS, MSA Sport, the Board's Architect for the athletic complex, prepared the design drawings and specifications for the athletic lockers and office in the team building at the New Athletic Complex and assembled a bid package for the work; and

WHEREAS, the Board wishes to approve the bid package for the work and to authorize the placement of the first advertisement and the receipt of bids for the work, following the two-week minimum bid period requirement applicable to school districts by the Ohio Revised Code;

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NOW, THEREFORE, BE IT RESOLVED by the Board of Education of St. Marys City School District as follows:

1. The Board approves the bid package prepared for the athletic lockers and office in the team building at the New Athletic Complex.
2. The Treasurer is directed to work with the Business Manager and Architect to prepare and place the required form of advertisement to solicit bids for the work, including posting the advertisement on the District's web page, with the first advertisement anticipated to be placed on June 9, 2011, and bids to be received on or around June 23, 2011, at 2:30 p.m., unless the date and/or time are extended by the Superintendent, as the Board's authorized representative or by addendum or operation of law.

VOTE: Braun, yes; McKee, yes; Gottschalk, yes; Tobin, yes; Wiley, yes

94-11

SYNTHETIC TURF – On a motion by Tobin, seconded by McKee, the Board approved the following resolution:

APPROVING BID PACKAGE FOR THE SYNTHETIC FIELD TURF PROJECT AT THE NEW ATHLETIC COMPLEX AND AUTHORIZING PLACEMENT OF ADVERTISEMENT TO SOLICIT BIDS FOR THE WORK

WHEREAS, the Board has determined to install synthetic field turf at the new athletic complex because of the recognized benefits of this surface over a grass playing field, including minimal resources and maintenance, saving 500,000 to 1,000,000 gallons of water per year, promoting year-round activity, providing a safer playing surface that is not impacted by the weather, is durable, and can be used virtually non-stop without wear and tear, and eliminating the use of potentially harmful pesticides and fertilizers; and

WHEREAS, MSA Sport, the Board's Architect for the athletic complex, prepared the design drawings and specifications for the synthetic field turf project at the new athletic complex and assembled a bid package for the work; and

WHEREAS, the Board wishes to approve the bid package for the work and to authorize the placement of the first advertisement and the receipt of bids for the work, following the two-week minimum bid period requirement applicable to school districts by the Ohio Revised Code;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of St. Marys City School District as follows:

1. The Board approves the bid package prepared for the synthetic field turf project at the new athletic complex.
2. The Treasurer is directed to work with the Business Manager and Architect to prepare and place the required form of advertisement to solicit bids for the work, including posting the advertisement on the District's web page, with the first advertisement anticipated to be placed on June 9, 2011, and bids to be received on or around June 23, 2011, at 2:00 p.m., unless the date and/or time are extended by the Superintendent, as the Board's authorized representative or by addendum or operation of law.

VOTE: Tobin, yes; Wiley, yes; Braun, yes; McKee, yes; Gottschalk, yes

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DISCUSSION OF WALKWAY – The Board reviewed and discussed the walkway option as it relates to the planned redecking of State Route 66 Bridge to accommodate pedestrian traffic. The Board will submit a letter to ODOT and request that the City do the same to re-stripe the State Route 66 overpass into 3 lanes and keep the fourth as a pedestrian walkway.

TICKET PRICES – On a motion by Tobin, seconded by McKee, the Board approved athletic ticket price changes for 2011-2012 school year as presented.

Football

Reserved Season Ticket	\$33
Individual Reserved Ticket	\$ 8
Football Parking Pass	\$20
Adult General Admission	\$ 6 (per League) – boys basketball and football
Student Pre-sale	\$ 4 (per League) – boys basketball and football
Student Gate	\$ 6 (per League) – boys basketball and football
Jamboree Game/Chicken Bowl	\$ 3 adult/\$1 student
Golden Rider Reserved Ticket/ Activity Pass (80%)	\$26

General Admission (Soccer/Volleyball/Girls Basketball/Wrestling/Swimming/Track)

Adult	\$ 5
Student	\$ 4

All JV/Freshmen/Middle School Games

Adult	\$ 3
Student	\$ 1

Student Fall Sports Ticket \$20 (includes Football / Volleyball / Soccer)

JV / Varsity Volleyball – JV / Varsity Soccer (Good for Parents and their Children)

Family Pass \$75

Boy's Basketball Reserved Seating \$50 (\$8 per ticket)

Adult Winter Sports Pass \$50.00 (includes Boys' / Girls' Basketball / Wrestling)

General Admission

Student Winter Sports Pass \$25.00 (includes Boys' / Girls' Basketball / Wrestling)

VOTE: Tobin, yes; McKee, yes; Gottschalk, yes; Braun, yes; Wiley, yes

96-11

GRADUATION – On a motion by McKee, seconded by Braun, the Board approved Jacob Craft for graduation. He has met the requirements for graduation.

VOTE: McKee, yes; Braun, yes; Wiley, yes; Gottschalk, yes; Tobin, yes

97-11

INTERMEDIATE SCHOOL FEES – On a motion by Braun, seconded by McKee, the Board approved the Intermediate School student fees for 2011-2012 as follows:

Grade 3 = \$ 37.00

Grade 4 = \$ 44.00

Grade 5 = \$ 51.00

VOTE: Braun, yes; McKee, yes; Gottschalk, yes; Tobin, yes; Wiley, yes

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ST. MARYS MEMORIAL HIGH SCHOOL HANDBOOK – On a motion by McKee, seconded by Braun, the Board approved the 2011-2012 St. Marys Memorial High School handbook as presented.

VOTE: McKee, yes; Braun, yes; Wiley, yes; Gottschalk, yes; Tobin, yes 99-11

TRI STAR COURSES OF STUDY – On a motion by Tobin, seconded by McKee, the Board approved the Precision Machining and Med Prep Courses of Study as presented.

VOTE: Tobin, yes; McKee, yes; Gottschalk, yes; Braun, yes; Wiley, yes 100-11

SPECIAL BOARD OF EDUCATION MEETING – On a motion by Wiley, seconded by Braun, the Board approved a special meeting Friday, June 24 at 4:30 at the DSC to award bid for locker room project.

VOTE: Wiley, yes; Braun, yes; McKee, yes; Tobin, yes; Gottschalk, yes 101-11

INFORMATION AND DISCUSSION – Reports were presented to the Board by the following individuals: Mary Riepenhoff, Superintendent; Bill Steinbrunner, Director of Instruction, Kurt Kuffner, Business Manager, Doretta Nale, Director of Special Education; Dan Grothause, Director of Transportation, Dan Grothause, Director of Transportation and the Building Principals – Dave Lewis, Ken Neff, Lisa Elson and Sue Sherman.

BOARD MEMBERS COMPENSATION - After a discussion of Board Member's compensation, and the increase recently approved by the Board, on a motion Wiley, seconded by Tobin, the Board rescinded Resolution # 4-11 (approved January 11, 2011), and restored Board Member's compensation to \$80 per meeting to a maximum of 18 meetings per year.

VOTE: Wiley, yes; Tobin, yes; Gottschalk, yes; McKee, yes; Braun, yes 102-11

ADJOURNMENT - At 8:35 PM, on a motion by McKee, seconded by Tobin, there being no further business, the meeting was adjourned.

VOTE: McKee, yes; Tobin, yes; Gottschalk, yes; Braun, yes; Wiley, yes 103-11

Treasurer

President