

RECORD OF PROCEEDINGS

Minutes of

St. Marys City School District

Meeting

Held

June 13, 2007

7:30 P.M.

REGULAR SESSION

At 7:30 P.M., the regular Board meeting was called to order by Rees McKee, Board President, who then led the audience with the Pledge of Allegiance.

Board Members in attendance included Rees McKee, Craig Gottschalk, Lisa Tobin, Eric Langsdon and Ralph Wiley. Also present were Mr. and Mrs. Quinton Prater and members of his family, Bill and Linda Huber, Donna Grube, Judy Schroer, Bob Valentine, Sandy Dove, Bill Kellermeyer, Kay Lauth (Evening Leader), Tim Cox (Daily Standard), Bob Blake (Lima News), Dave Lewis, Jason Andrew, Sue Sherman, Lisa Elson, Doretta Nale, Dan Grothouse, Bill Steinbrunner, Kurt Kuffner, Ken Baker and Tom Sommer. The Board of Education meeting was videotaped by Connie Schroer of Angle View Images.

APPROVE MINUTES OF THE MAY 9TH, 2007 WORK SESSION AND MAY 9TH, 2007 REGULAR MEETING AS AMENDED, THE INVESTMENT REPORTS, THE FINANCIAL REPORTS, AND BILLS PAID. – On a motion by Langsdon, seconded by Tobin, the above listed items were approved.

VOTE: Langsdon, yes; Tobin, yes; Wiley, yes; McKee, yes; Gottschalk, yes.

66-07

ITEMS RELATED TO PERSONNEL – On a motion by Wiley, seconded by Gottschalk, the following items related to personnel were approved.

Resignation - Certified

Scott Schulte

Valerie Sanders

Social Studies, McBroom

Math, Memorial

Resignation - Classified

Jill Anderson

Summer Student Worker

Resignation – Supplemental (certified)

Scott Schulte

Scott Schulte

Dane Newlove

Valerie Sanders

Assistant Football

Weight Training Assistant

Stage Manager

JV Softball

Resignations - Supplemental (classified)

Bill Krugh

7th Grade Girls Basketball

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Appointment - Certified

Scott Schulte	Athletic Director (2 yr. administrative contract, eff. 8/1/07 - 240 days)
Erica Heppner	Speech, Memorial
Barb Sodders	Gifted Coordinator (.4 F.T.E.), supersedes previous contract
Amanda Gross	Gifted Teacher (total .6 F.T.E.), supersedes previous contract
Diane Seibert	Substitute Teacher, eff. 5/7/07
Courtney Frye	Home Instruction Tutor, eff. 4/14/07

Appointments - Classified

Amy Fritz	Summer Student Worker
William Birt	Bus #15 (A.M. & P.M. route), eff. 8/22/07, 90-day probationary period
Deb Frilling	Bus # 15 (Noon route)
Dennis Dedrick	On-Board Instructor

Appointments - Certified (supplemental)

Erica Heppner	Yearbook
Scott Schulte	10 Days Transition Work during June/July, 2007
Tiffany Stuckey	McBroom Musical
Jane Laird	McBroom Musical
Ashlie Justice	Majorette Advisor
Andrew Klosterman	Stage Manager
Andrew Klosterman	MTV Advisor
Andrew Klosterman	Sophomore Advisor
Barb Hamberg	Mentor Teacher Stipend (Mercer County ESC Reimbursement)
Janet Nelson	Student Mentoring Site Development (Tri Star reimbursed)
Janet Nelson	Articulation Meeting (West Central Ohio Tech Prep Reimbursement)
Ronda Shelby	State Mandated Test Tutor
Andrew Klosterman	State Mandated Test Tutor
Val Sanders	State Mandated Test Tutor
Kathy Jeffries	State Mandated Test Tutor
Amy Schulte	State Mandated Test Tutor
Bill Ruane	State Mandated Test Tutor
Tami (Parker) Golliday	State Mandated Test Tutor
Nathan Sheets	State Mandated Test Tutor
Marsha Mangen	State Mandated Test Tutor
Deb Elsass	Summer School Teacher
Cindy Mott	Summer School Teacher
Suzie Dingleline	Summer School Teacher
April Johns	Summer School Teacher
Marsha Heckler	Summer School Teacher

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Dianne Schott	Summer School Teacher
Scott Newcomb	Summer School Teacher
Nan Ferrall	Summer School Teacher
Julie Leffel	Summer School Teacher
Kristy Gear	Summer School Teacher
Kelli Watson	Summer School Teacher
Jennifer Van Gundy	Summer School Teacher
Linda Hoying	Summer School Teacher

Supplemental (classified)

Scott Dieringer	State Mandated Test Tutor
Bev Strasburg	Tech Support - Memorial

Volunteers

Jerry Bergman	Golf
Steve Schmitmeyer	Golf
Amy Imwalle	Van Driver

VOTE: Wiley, yes; Gottschalk, yes; Tobin, yes; McKee, yes; Langsdon, yes.

67-07

DIPLOMA PRESENTATION – Mr. Rees McKee and Mr. Ken Baker presented a Memorial High School diploma to Vietnam War veteran, Mr. Quinton Prater.

OHIO SCHOOL FACILITIES PROPOSAL – Mr. Gottschalk made a motion to accept the funding proposal from the Ohio School Facilities Commission for Fiscal Year 2008. Mr. Langsdon then seconded the motion, and the following resolution was adopted:

**RESOLUTION AUTHORIZING THE SCHOOL DISTRICT BOARD
TO PARTICIPATE IN THE OHIO SCHOOL FACILITIES COMMISSION
CLASSROOM FACILITIES ASSISTANCE PROGRAM**

WHEREAS, the Board of Education of the St. Marys City School District, Auglaize County, Ohio, met in regular session on June 13, 2007, and adopted the following Resolution; and

WHEREAS, the Ohio School Facilities Commission has notified the School District to be approved to participate in the Classroom Facilities Assistance Program this year, and;

WHEREAS, the district hereby concurs with, and approves the use of, the findings outlined in the final "Facilities Assessment Report" dated January, 2002 with revisions February, 2007 for the purpose of developing a master facilities plan. The district and OSFC understand that the use of the Facilities Assessment Report is for the purpose of developing an estimated project budget and scope and that the potential for the existence of undocumented conditions that could increase the final cost of the project does exist; and

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WHEREAS, the School District Board hereby concurs with and approves the use of the Enrollment Projections dated May 22, 2007. The School District Board and the Commission acknowledge that the actual enrollment status will be reviewed annually; and

WHEREAS, the district acknowledges the OSC recommendation that the district engage a design and construction professional to assist in the review of the information presented in the Facilities Assessment Report. The district has provided any information available to aid in the identification of any areas of concern for conditions, which cannot be readily observed by standard assessment procedures throughout the districts facilities and the district acknowledges that the scope of services provided by the professional authoring the Facilities Assessment Report does not include invasive facilities and grounds investigation; and

WHEREAS, the district acknowledges that neither the district nor the Commission have control over conditions which are hidden or otherwise unknown at the conclusion of the assessment report and master facilities plan; and

WHEREAS, the School District desires to proceed with the Scope of the Project and Master Facilities Plan as indicated below:

SCOPE OF THE PROJECT

Build one new middle/high school to house grades 6 thru 12 and career tech students.

Renovations to East Elementary School to house grades PK thru 5.

Renovations/Additions to West Elementary School to house grades 1 thru 5.

Renovations to Dennings Vocational School to house career tech students.

Allowance to abate and demolish McBroom Junior High School.

Allowance to abate and demolish all additions of Memorial High School, except for the Dennings Vocational Building.

STATE SHARE:	\$29,481,972
LOCAL SHARE:	18,849,130
PROJECT BUDGET:	48,331,102

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the St. Marys City School District, Auglaize County, Ohio that the conditional approval as granted by the Ohio School Facilities Commission for the Classroom Facilities project be hereby accepted in accordance with the provisions of Section 3318.05 of the Revised Code.

VOTE: Gottschalk, yes; Langsdon, yes; Wiley, yes; McKee, yes; Tobin, yes.

68-07

UNDERWRITER APPOINTMENT – On a motion by Wiley, seconded by Tobin, the following resolution was approved to retain the firm of A.G. Edwards to provide underwriter services in connection with a bond issue to finance construction of capital improvements.

A RESOLUTION APPOINTING UNDERWRITER IN CONNECTION WITH A BOND ISSUE TO FINANCE CONSTRUCTION OF CAPITAL IMPROVEMENTS

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WHEREAS, the Board of Education has determined to submit to the voters of the School District for their approval a bond issue to finance construction of capital improvements; and

WHEREAS, it is necessary to retain the services of an investment banking firm to assist the District with the financial planning, debt structuring, and underwriting services in connection with such financing;

NOW THEREFORE, be it resolved by the Board of Education of the St. Mary's City School District, that:

Section 1. The investment banking firm of A.G. Edwards & Sons, Inc., Columbus, Ohio, is appointed to serve as underwriter in connection with the financings which may be undertaken by this Board of Education in accordance with and as authorized by the voters of the School District (On May 31, 2007, A.G. Edwards & Sons, Inc. announced that it agreed to be acquired by Wachovia, Inc. and will be combined with Wachovia Securities, LLC. Completion of the merger is subject to various regulatory approvals and other customary conditions and is expected to be completed in the fourth quarter of 2007).

Section 2. The fees to be paid to A.G. Edwards & Sons, Inc. shall be subject to review and approval of the Treasurer and Superintendent, shall not exceed the fees customarily charged for such services, and shall be paid upon closing of the financing from proceeds of the bonds or notes issued for the project.

Section 3. It is hereby found and determined that all formal actions of this Board concerning and relating to the adoption of this resolution were adopted in an open meeting of this Board, and that all deliberations of this Board and of any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

VOTE: Wiley, yes; Tobin, yes; Langsdon, yes; McKee, yes; Gottschalk, yes.

69-07

BOND AND CONSTRUCTION COUNSEL – On a motion by Gottschalk, seconded by Langsdon, the following resolution was approved to retain the law firm of Bricker and Eckler LLP, Columbus, Ohio, to serve as bond and construction counsel with proposed Permanent Improvement projects.

RESOLUTION APPROVING BOND AND CONSTRUCTION COUNSEL IN CONNECTION WITH PROPOSED PERMANENT IMPROVEMENT PROJECTS

WHEREAS, the School District is considering certain permanent improvements, including permanent improvements in connection with the Ohio School Facilities Commission; and

WHEREAS, the law firm of Bricker & Eckler LLP, Columbus, Ohio, is experienced in serving as bond and construction counsel on such permanent improvement projects;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE ST. MARYS CITY SCHOOL DISTRICT, AUGLAIZE COUNTY, STATE OF OHIO, THAT:

Section 1. The law firm of Bricker & Eckler LLP is hereby approved to serve as bond and construction counsel to the School District in connection with the proposed permanent improvements.

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The Board hereby authorizes and directs the Treasurer to execute on behalf of the Board any engagement letters necessary to evidence such relationship.

Section 2. It is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this resolution were taken in an open meeting of this Board, and that all deliberations of this Board and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

VOTE: Gottschalk, yes; Langsdon, yes; Tobin, yes; McKee, yes; Wiley, yes. 70-07

STRATEGIC PLAN – Bill Huber and Donna Grube, members of the Strategic Planning, presented the Strateg Plan to the Board of Education. On a motion by Gottschalk, seconded by Tobin, the Board of Education approved the St. Marys City Schools Strategic Plan for 2007-2012.

VOTE: Gottschalk, yes; Tobin, yes; McKee, yes; Langsdon, yes; Wiley, yes. 71-07

BID SOLICITATION – On a motion by Tobin, seconded by Wiley, the Business Manager was authorized to solicit bids for the purchase and installation of a walk-in freezer at West Elementary to be paid from the Food Service Account. Bids will be opened at 9:00 a.m. on Thursday, June 28 at the District Service Center.

VOTE: Tobin, yes; Wiley, yes; Langsdon, yes; McKee, yes; Gottschalk, yes. 72-07

FINANCIAL FORECAST – On a motion by Wiley, seconded by Langsdon, the District's May, 2007 financial forecast for fiscal years 2007 through 2001, as recommended by the Treasurer was approved.

VOTE: Wiley, yes; Langsdon, yes; McKee, yes; Tobin, yes; Gottschalk, yes. 73-07

APPROPRIATIONS AMENDMENTS – On a motion by Tobin, seconded by Gottschalk, the following appropriations amendments and supplemental appropriations for FY'07, as recommended by the Treasurer, were approved.

Supplemental Appropriations

General Fund:			
1100 - Regular Instruction	Increase		\$282,500.00
Special Revenue Funds:			
EMIS Fund (432)	Increase		1,500.00
CORE Grant (499)	Increase		2,000.00
Internal Service Fund:			
Rotary Fund (014)	Increase		1,500.00

Appropriation Amendments

General Fund:			
1100 - Regular Instruction	Increase		\$ 92,500.00
1200 - Special Instruction	Increase		25,000.00
1300 - Vocational Instruction	Increase		50,000.00
1900 - Other Instruction	Decrease		100,000.00

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2100 - Support Services - Pupils	Decrease	100,000.00
2700 - Operation & Maint. of Plant	Increase	25,000.00
4100 - Academic & Subject Oriented	Increase	5,000.00
4600 - Co-Curricular Activities	Increase	2,000.00
7500 - Refund of Prior Year Receipts	Increase	500.00

VOTE: Tobin, yes; Gottschalk, yes; McKee, yes; Langsdon, yes; Wiley, yes.

74-07

FUND ADVANCE – On a motion by Gottschalk, seconded by Wiley, the Treasurer was authorized to make any necessary General Fund advances at fiscal year end in an effort to avoid any deficit fund balances at June 30, 2007. Any advances made by the Treasurer will be reported to the Board of Education at the July 11, 2007 Board meeting. It should be noted that any advances required to be made, will be returned to the General Fund, as soon as possible after June 30, 2007.

VOTE: Gottschalk, yes; Wiley, yes; Tobin, yes; Langsdon, yes; McKee, yes.

75-07

PARTIAL ADVANCE RETURN TO GENERAL FUND – On a motion by Wiley, seconded by Gottschalk, the Board approved the partial return of an advance which was originally made on June 30, 2005. The original advance was in the amount of \$2,034.19, with a partial return being made on April 21, 2006 in the amount of \$334.19. With the approval of this request for \$850.00, it will leave an outstanding advance balance of \$850.

From:	To:	Amount
Student Activity - CBIP (200-9311)	General Fund	\$850.00

VOTE: Langsdon, yes; Gottschalk, yes; Wiley, yes; Tobin, yes; McKee, yes.

76-07

TEMPORARY APPROPRIATIONS – On a motion by Wiley, seconded by Tobin, the Board approved temporary appropriations for Fiscal Year 2008 to be equal to 100% of the FY 2007 appropriations for all accounts which will require the payment of bills from July 1, 2007, and until permanent appropriations will be presented.

VOTE: Wiley, yes; Tobin, yes; Langsdon, yes; McKee, yes; Gottschalk, yes.

77-07

STUDENT ACTIVITY BUDGETS – On a motion by Tobin, seconded by Langsdon, the Student Activity budgets and statements for FY 2008 were approved as presented by the advisors and the treasurer.

VOTE: Tobin, yes; Langsdon, yes; Wiley, yes; Gottschalk, yes; McKee, yes.

78-07

NOACSC CONTRACT – On a motion by Gottschalk, seconded by Tobin, the 2007-2008 contract with the Northwest Ohio Area Computer Services Cooperative at an estimated cost of \$14,243.00, was approved.

VOTE: Gottschalk, yes; Tobin, yes; McKee, yes; Langsdon, yes; Wiley, yes.

79-07

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DONATION – On a motion by Langsdon, seconded by Wiley, the Board accepted, with gratitude, a \$100.00 donation to the Permanent Improvement Fund from Kraig and Miriam Johns.

VOTE: Langsdon, yes; Wiley, yes; McKee, yes; Tobin, yes; Gottschalk, yes.

80-07

2007-2008 BOARD FEES - On a motion by Gottschalk, seconded by Langsdon, the schedule of fees as proposed for 2007-2008 (Memorial High School and McBroom Junior High School) was approved.

Memorial High School			
Locker	\$ 5.00	Assembly	\$ 0.50
Processing	\$ 3.00	Career Passport	\$ 5.00
Student Handbook	\$ 5.00	Technology Fee	\$10.00
Work & Family I	\$10.00	Work & Family II	\$10.00
Ind. Living	\$10.00	Advanced Foods	\$20.00
General Art	\$20.00	Drawing I & II & III	\$20.00
Painting I & II	\$25.00	Ceramics I & II	\$20.00
Sculpture	\$20.00	Art Design Techniques	\$20.00
Home Design, Improvement, Electrical Wiring	\$10.00	Mod Tech I	\$10.00
Mod Tech II	\$10.00	Metal Tech	\$10.00
Drafting	\$ 5.00	Architectural Drafting	\$ 5.00
Basic Woodworking	\$10.00	Advanced Woods	\$10.00
Power Mechanics	\$10.00	Manufacturing Tech	\$ 8.00
Industrial Tech Independent Study	\$ 8.00	Senior Marketing	\$35.00
Vo Ag I, II, III, IV	\$20.00	Applied Biology	\$15.00
Biology	\$20.00	AP Biology	\$15.00
Chemistry	\$18.00	AP Chemistry	\$18.00
Physiology	\$20.00	Physics	\$ 7.00
Applied Earth Science	\$ 7.00	Science & Society	\$ 7.00
Health	\$ 1.00	Algebra I	\$ 2.00
Integrated Math I, II & III	\$ 2.00	Basic Math	\$10.00
Geometry	\$ 5.00	Accounting I	\$40.00
Accounting II	\$50.00		
Personal Computer Keyboarding	\$10.00	Computer Literacy I & II & III & IV	\$19.00
Music Theory	\$12.00	English II	\$ 5.00
English III	\$ 5.00	AP English III	\$15.00
CP English III	\$15.00	Career Tech III	\$13.25
English IV	\$25.00	Senior Classics	\$35.00
AP Sr. Classics	\$35.00	French I	\$12.48
French III	\$12.48	French IV	\$15.00
Spanish I	\$13.00	Spanish II	\$ 8.25
Spanish III	\$ 9.00	Latin I	\$15.00
Latin II	\$15.00	Jr. Welding	\$50.00
Sr. Welding	\$30.00	Jr. Prep Med	\$75.00
Sr. Prep Med	\$25.00	Jr. Machine trades	\$25.00

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Sr. Machine Trades	\$25.00	Jr. Industrial Electrical	\$50.00
Sr. Industrial Electrical	\$50.00	Commercial Math	\$10.50
Parent & Child Development	\$10.50		

McBroom Jr. High School

<u>Seventh Grade</u>		<u>7th Grade DH Students</u>	
Read Magazine	\$10.78	Novels	\$11.78
Homework Organizers	2.41	Homework Organizers	2.41
Science Fee	2.81	Science Fee	2.81
Art Fee	5.00	Art Fee	5.00
Novels	14.00	Technology Fee	<u>10.00</u>
Technology	<u>10.00</u>		<u>\$32.00</u>
	\$ 45.00		

Locker Key (Optional) \$2.00 (refunded at end of year when key is returned)

<u>Eighth Grade</u>		<u>Spanish Students</u>		<u>French Students</u>	
Homework Organizer	\$ 2.41		\$2.41		\$2.41
Science Fee	1.36		1.36		1.36
Novels	13.00		13.00	Workbook	13.00
L.A. Workbook	8.23		8.23		8.23
Technology Fee	<u>10.00</u>		<u>10.00</u>		<u>10.00</u>
	\$35.00		\$35.00		\$35.00

Locker Key (Optional) \$2.00 (refunded at end of year when key is returned)

<u>CBIP Students</u>		<u>8th Grade DH Students</u>		<u>Art (8th Grade Elective)</u>	
Homework Organizers	\$2.41		\$2.41		\$ 7.00
Science	1.36		1.36		<u>Personal Keyboarding</u>
Novels/Read Magazine	20.23		11.23		\$ 5.00 (8 th Grade Elective)
Technology Fee	<u>10.00</u>		<u>10.00</u>		<u>Algebra Calculator Fee</u>
	\$34.00		\$25.00		\$ 2.00
					<u>Industrial Arts</u>
					\$12.00
					<u>Work and Family Life</u>
					\$ 5.00

Locker Key (Optional) \$2.00 (refunded at end of year when key is returned)

VOTE: Gottschalk, yes; Langsdon, yes; Tobin, yes; Mckee, yes; Wiley, yes.

81-07

2007-2008 STUDENT HANDBOOK – On a motion by Wiley, seconded by Tobin, the student handbook for McBroom Junior High School was approved.

VOTE: Wiley, yes; Tobin, yes; Gottschalk, yes; McKee, yes; Langsdon, yes.

82-07

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JOB DESCRIPTIONS – On a motion by Langsdon, seconded by Gottschalk, the district job descriptions as presented by Whittle Consulting Company, were approved.

VOTE: Langsdon, yes; Gottschalk, yes; Tobin, yes; Wiley, yes; McKee, yes. 83-07

EARLY GRADUATION – On a motion by Gottschalk, seconded by Tobin, the early graduation of Christopher Schwartz with the Class of 2008, pending successful completion of all curricular requirements, was approved.

VOTE: Gottschalk, yes; Tobin, yes; McKee, yes; Langsdon, yes; Wiley, yes. 84-07

NEOLA POLICY UPDATES – On a motion by Langsdon, seconded by Gottschalk, Board Policy updates/revisions from NEOLA, done in conjunction with District Administration, were approved.

VOTE: Langsdon, yes; Gottschalk, yes; Wiley, yes; McKee, yes; Tobin, yes. 85-07

OVERNIGHT TRIP REQUEST – On a motion by Wiley, seconded by Langsdon, the annual West Elementary 6th grade trip to Glen Helen on December 17-18, 2007, was approved.

VOTE: Wiley, yes; Langsdon, yes; McKee, yes; Tobin, yes; Gottschalk, yes. 86-07

COOPERATIVE AGREEMENT WITH WEST CENTRAL ASSISTIVE TECHNOLOGY – On a motion by Tobin, seconded by Gottschalk, membership with the West Central Assistive Technology Center for 2007-2008 at a cost of \$900.00, was renewed.

VOTE: Tobin, yes; Gottschalk, yes; McKee, yes; Langsdon, yes; Wiley, yes. 87-07

INFORMATION AND DISCUSSION – Reports were presented to the Board by the following individuals: Ken Baker, Superintendent; Bill Steinbrunner, Director of Instruction; Kurt Kuffner, Business Manager, Doretta Nale, Director of Special Education and Jason Andrew, Athletic Director.

ADJOURNMENT - At 8:23 PM, on a motion by Gottschalk, seconded by Langsdon, there being no further business, the meeting was adjourned.

VOTE: Gottschalk, yes; Langsdon, yes; Wiley, yes; McKee, yes; Tobin, yes. 88-07

Treasurer

President