

# RECORD OF PROCEEDINGS

Minutes of

St. Marys City School District

Meeting

Held

June 10, 2015

7:30 P.M.

## REGULAR SESSION

The St. Marys City Board of Education met in regular session in the auditorium at the St. Marys Memorial High School with the following Board Members present: Brian Little, Ronda Shelby, Karl Dammeyer, Travis Kuenning and Bob Valentine. The Board of Education meeting was videotaped by Allen West of Digital Velocity Media.

The meeting was called to order by Brian Little, Board President, who then led the audience with the Pledge of Allegiance.

**APPROVE MINUTES OF THE MAY 13, 2015 REGULAR MEETING, THE INVESTMENT REPORTS, THE FINANCIAL REPORTS AND THE BILLS PAID.** – On a motion by Shelby, seconded by Kuenning, the Board approved the above listed items.

VOTE: Shelby, yes; Kuenning, yes; Valentine, yes; Dammeyer, yes; Little, yes

72-15

**ITEMS RELATED TO PERSONNEL** – On a motion by Dammeyer, seconded by Valentine, the following items related to personnel were approved.

Retirement – Classified

Donna Kentner

Food Service Supervisor, (effective 12/1/15)

Resignations – Classified

Scott Laman

8<sup>th</sup> Grade Science

Appointment – Classified

Della Schaaf

Substitute Secretary

Elizabeth Hinckley

Paraprofessional, Primary Keyboarding,  
General Paraprofessional Duties

Jennifer Spees

Paraprofessional, Intermediate Keyboarding,  
General Paraprofessional Duties

Katie Szymczak

Paraprofessional, Middle Keyboarding, General  
Paraprofessional Duties (90 day probationary period)

Stacy Amstutz

Cook, Middle/MHS (regular contract)

Kelly Wildermuth

Cook, Middle/MHS (regular contract)

Tracy Wilkins

Cook, Middle/MHS (regular contract)

Appointments – Certified

Taryn Waesch

Art, Primary & Intermediate

Nick Hager

Math, MHS

Extended Service

Rob Menker

6 Days (2014/2015)

Brenda Speck

20 Days (2015/2016)

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Appointment– Supplemental (Certified)

Nick Hager 9<sup>th</sup> Grade Football Assistant  
 Deb Hinckley Substitute Caller

Resignation – Supplemental (Certified)

Kevin Jacobs Assistant Athletic Director  
 Scott Laman Assistant Athletic Director  
 Scott Laman JV Baseball Coach

Appointment - Supplemental (noncertificated)

WHEREAS, the St. Marys City School District Board of Education offered the following position to the employees of this district who have certificates of the type described in Section 3319.22 of the Ohio Revised Code and no such employee qualified to fill the position applied for and accepted the position when it was posted; and

WHEREAS, the position was advertised by public posting to any individual with a certificate who was qualified to fill it and who was not employed by the Board and no such person applied for and accepted the position when it was posted:

BE IT RESOLVED, that the Board of Education continues the employment of the following personnel as coaches or advisors of the following pupil activity programs under Section 3313.53 of the Revised Code:

Jason Clark Varsity Boys Basketball Assistant

Appointments – Volunteers

Robin Funk Football

VOTE: Dammeyer, yes; Valentine, yes; Kuenning, yes; Shelby, yes; Little, yes 73-15

**JOB DESCRIPTION APPROVAL** – On a motion by Shelby, seconded by Kuenning, the Board approved the job description for the District Mental Health Professional as submitted.

VOTE: Shelby, yes; Kuenning, yes; Dammeyer, yes; Valentine, yes; Little, yes 74-15

**SCHOOL FEES** – On a motion by Dammeyer, seconded by Kuenning, the Board approved the Primary, Intermediate, Middle School and High School consumable student fees for the 2015/2016 school year as presented.

<b>Primary School</b>	Kindergarten = \$40	1 <sup>ST</sup> Grade = \$46	2 <sup>ND</sup> Grade = \$45
<b>Intermediate School</b>	3 <sup>RD</sup> Grade = \$56	4 <sup>TH</sup> Grade = \$50	5 <sup>TH</sup> Grade = \$55
<b>Middle School</b>	6 <sup>TH</sup> Grade = \$52 <sup>15</sup>	7 <sup>TH</sup> Grade = \$57 <sup>20</sup>	8 <sup>TH</sup> Grade = \$58 <sup>05</sup> (Art Fee - \$7 <sup>00</sup> for 6 <sup>TH</sup> & 7 <sup>TH</sup> Grades / \$9 <sup>75</sup> for 8 <sup>TH</sup> Grade)

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**Memorial High School**

School Fees	2014-2015 fees	2015-2016 fees	
<b>GENERAL FEES</b>			
Processing	\$3.00	\$3.00	
Career Passport	\$5.00	\$5.00	
Student Handbook	\$5.00	\$5.00	
Technology Fee	\$15.00	\$15.00	
Sophomore class fee		3.00	*
Junior class fee		3.00	*
Senior class fee		3.00	*
<b>LAB FEES</b>			
Agriculture, Food & Natural Resources	\$30.00	\$30.00	
Business Management for Ag & Env Systems	\$30.00	\$30.00	
Animal Nutrition and Management		35.00	*
Mechanical Principles		50.00	*
Plant and Animal Science		35.00	*
General Art	\$30.00	\$30.00	
Artistic Crafts	\$30.00	\$30.00	
Drawing I & II	\$30.00	\$30.00	
Painting I & II	\$30.00	\$30.00	
Honors Art	\$30.00	\$30.00	
Drafting/CAD	\$5.00	\$5.00	
Architectural Drafting	\$5.00	\$5.00	
Metal Tech	\$10.00	\$10.00	
Woods I	\$25.00	\$25.00	
Woods II	\$15.00	20.00	*
Woods III	\$15.00	\$15.00	
Home Improvement & Repair	\$10.00	\$10.00	
Manufacturing Tech	\$10.00	\$10.00	
PE II	\$8.00	\$8.00	
Physical Science - Intro to Physics	\$7.00	\$7.00	
Physical Science - Intro to Chemistry	\$10.00	\$10.00	
Honors Physical Science	\$17.00	\$17.00	
Cellular Biology	\$15.00	10.00	*
Biology - Interdependence of Life	\$10.00	\$10.00	
Honors Biology A & B	\$20.00	\$20.00	
Forensics	\$10.00	\$10.00	
Science & Tech of Food	\$20.00	\$20.00	
Plant Science	\$15.00	\$15.00	
Chemistry A & B	\$25.00	\$25.00	
Honors Chemistry I A & B	\$25.00	\$25.00	
Physics - A	\$10.00	\$10.00	
Physics - B	\$10.00	\$10.00	
Ecology: Environmental Issues	\$10.00	\$10.00	

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Ecology: Natural Systems	\$10.00	\$10.00	
Historical Geology	\$5.00	\$5.00	
Physical Geology	\$5.00	\$5.00	
Astronomy	\$5.00	\$5.00	
Intro to Zoology	\$20.00	\$20.00	
Paleontology	\$5.00		
Physiology	\$20.00	\$20.00	
Sports Medicine	\$20.00	\$20.00	
Plant Science	\$15.00	\$15.00	
Honors Chemistry II A	\$15.00	\$15.00	
Honors Chemistry II B	\$15.00	\$15.00	
<b>US 1</b>			
Accounting I A	\$29.00	\$29.00	
Accounting I B	\$31.00	\$31.00	
Accounting II A	\$41.00	\$41.00	
Accounting II B	\$38.00	\$38.00	
Computer Literacy I & II & III	\$10.00	\$10.00	
Computer Literacy IV	\$10.00	\$10.00	
Digital Design and Publications I & II	\$10.00	\$10.00	
Digital Photography I and II	\$15.00	\$15.00	
General Business	\$5.00	\$5.00	
Personal Money Management	\$5.00	\$5.00	
Entrepreneurship	\$5.00	\$5.00	
Honors English I	\$10.00	\$10.00	
English II A	\$23.00	\$23.00	
Honors English II	\$23.00	18.00	*
English III	\$11.00	8.00	*
CP English III	\$10.00	15.00	*
Honors CP English III	\$15.00	15.00	
English IV	\$11.00	8.00	*
Honors CP English IV	\$20.00	20.00	
CP English IV	\$15.00	15.00	
Sports Literature	\$15.00	15.00	
French I	\$16.00	17.00	*
French III	\$16.00	17.00	*
Honors Latin I	\$7.00	7.00	
Honors Latin II	\$7.00	7.00	
Spanish I	\$18.00	13.00	*
Spanish II	\$12.00	8.00	*
Spanish III	\$12.00	8.00	*
Spanish IV	\$6.00	18.00	*
Geometry	\$5.00	5.00	
Honors Geometry		5.00	*
Women's Chorus		5.00	*
Guitar Class		15.00	*
Concert Choir	\$5.00	\$5.00	

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Symphonic Choir	\$5.00	\$5.00
Music Technology I & II	\$25.00	\$25.00
Jr. Prep Med	\$80.00	\$80.00
Sr. Prep Med	\$40.00	\$40.00
Jr. Machine Trades	\$55.00	\$55.00
Sr. Machine Trades	\$55.00	\$55.00
Jr. Industrial Electrical	\$50.00	\$50.00
Sr. Industrial Electrical	\$50.00	\$50.00
Jr. Welding	\$60.00	\$60.00
Sr. Welding	\$60.00	\$60.00
Engineering	\$85.00	\$85.00

VOTE: Dammeyer, yes; Kuenning, yes; Valentine, yes; Shelby, yes; Little, yes

75-15

**NORTHWEST OHIO AREA COMPUTER SERVICES AGREEMENT** – On a motion by Valentine, seconded by Shelby, the Board approved an agreement with Northwest Ohio Area Computer Services Cooperative services for FY16.

VOTE: Valentine, yes; Shelby, yes; Kuenning, yes; Dammeyer, yes; Little, yes

76-15

**WEST CENTRAL OHIO ASSISTIVE TECHNOLOGY CENTER** – On a motion by Dammeyer, seconded by Valentine, the Board approved Assistive Technology Contract with the West Central Ohio Assistive Technology Center.

VOTE: Dammeyer, yes; Valentine, yes; Kuenning, yes; Shelby, yes; Little, yes

77-15

**APPROPRIATIONS** – On a motion by Dammeyer, seconded by Shelby the Board approved the following supplemental appropriations, and appropriation/budget modifications including advances and transfers to close the financial books for FY15.

**TRANSFERS**

General Fund to Uniform School Supply fund (009)    \$ 13,105.62  
Necessary to eliminate a deficit fund balance at fiscal year end

**SUPPLEMENTAL APPROPRIATION AND AMENDMENTS:**

General Fund:

1100 – Regular Instruction	+ \$ 169,000.00
1200 – Special Instruction	- 226,000.00
1300 – Vocational Instruction	+ 198,000.00
1400 – Adult/Continuing Education	- 5,000.00
1900 – Other Instruction	+ 5,000.00
2100 – Support Services – Pupils	+ 105,000.00
2200 – Support Services – Instr Staff	+ 77,000.00
2300 – Support Services – Bd of Ed	- 5,000.00

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2400 – Support Services – Admin	-	20,000.00
2600 – Support Services – Business	-	75,000.00
2700 – Operation of Maint & Plant	-	25,000.00
2800 – Pupil Transportation	+	55,000.00
4100 – Academic & Subject Oriented	+	4,000.00
4500 – Sports Oriented Activities	+	13,000.00
4600 – School & Public Service	+	5,000.00
7200 – Transfers	+	14,000.00
<b>Total General Fund</b>		<b>289,000.00</b>
<b>Debt Service Fund</b>		
School Facilities Bonds	+	9,676,000.00
<b>Special Revenue Funds:</b>		
Athletic Fund (300)	+	20,000.00
Vocational Education (461)	+	3,000.00
Title I (572)	+	18,000.00
Title II A (590)	+	2,000.00
<b>Total Special Revenue Funds</b>		<b>43,000.00</b>
<b>Capital Project Funds:</b>		
Permanent Improvement Fund (003)	+	235,000.00
<b>Total Capital Project Funds</b>		<u><b>235,000.00</b></u>
<b>Total Supplemental Appropriations</b>		<u><b>\$ 10,243,000.00</b></u>

VOTE: Dammeyer, yes; Shelby, yes; Valentine, yes; Kuenning, yes; Little, yes

78-15

**TEMPORARY APPROPRIATIONS** - On a motion from Shelby, seconded by Valentine, the Board approved temporary appropriations to be equal to 100% of the FY 2015 appropriations for all accounts which will require the payment of bills from July 1, 2015 until permanent appropriations are approved.

VOTE: Shelby, yes; Valentine, yes; Kuenning, yes; Dammeyer, yes; Little, yes

79-15

**FIELD PLACEMENT AGREEMENT** – On a motion by Kuenning, seconded by Dammeyer, the Board approved an agreement between St. Marys City Schools and Bowling Green State University for placement of teacher education students.

VOTE: Kuenning, yes; Dammeyer, yes; Valentine, yes; Shelby, yes; Little, yes

80-15

**LUNCH PRICES FOR 2015/2016** – On a motion by Valentine, seconded by Shelby, the Board approved maintaining lunch prices the same as the 2014/2015 school year, with the exception of reducing ala carte milk to \$0.50.

	<u>Current</u>	<u>Proposed</u>
*Grades K-5 student lunches	\$2.35	\$2.35
Grades 6-12 student lunches	\$2.80	\$2.80

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Adult lunches	\$3.25	\$3.25
Breakfast for elementary students	\$1.35	\$1.35
Breakfast for middle/high school students	\$1.60	\$1.60
Milk	\$ .60	\$ .50

VOTE: Valentine, yes; Shelby, yes; Kuenning, yes; Dammeyer, yes; Little, yes 81-15

**RESOLUTION** – On a motion by Dammeyer, seconded by Shelby, the Board approved a Middle School Career Tech Board Resolution stating that Middle School Career Technical programming will not be offered during the 2015/2016 school year due to funding limitations, space limitations, and time constraints.

VOTE: Dammeyer, yes; Shelby, yes; Valentine, yes; Kuenning, yes; Little, yes 82-15

**2015/2016 CALENDAR REVISIONS** – On a motion by Valentine, seconded by Kuenning, the Board approved revisions in the 2015/2016 calendar regarding grade card distribution.

VOTE: Valentine, yes; Kuenning, yes; Dammeyer, yes; Shelby, yes; Little, yes 83-15

**2015/2016 ELEMENTARY STUDENT HANDBOOK** – On a motion by Dammeyer, seconded by Shelby, the Board approved the 2015/2016 Elementary Schools student handbook as presented.

VOTE: Dammeyer, yes; Shelby, yes; Kuenning, yes; Valentine, yes; Little, yes 84-15

## **INFORMATION AND DISCUSSION**

Mr. Little led a discussion concerning the Girls and Boys Soccer programs and the Girls Volleyball program. He feels that due to the increased number of participants in each sport and the concussion regulations of the OHSAA, that consideration should be given to adding a Varsity Assistant Coach to each of these sports. On a motion by Little, seconded by Shelby, the Board authorized the Athletic Committee to convene and discuss this situation further and present a recommendation to the full Board for consideration.

VOTE: Little, yes; Shelby, yes; Kuenning, yes; Valentine, yes; Dammeyer, yes 85-15

On a motion by Mr. Little, he suggested that the Athletic Committee also investigate possibility of adding the position of Ticket Manager to the Athletic Department, possible revamping the current Athletic Director Assistant positions. This motion was seconded by Kuenning.

VOTE: Little, yes; Kuenning, yes; Shelby, yes; Valentine, yes; Dammeyer, yes 86-15

On a motion by Mr. Kuenning, it was suggested that the Athletic Committee also look into the possibility of replacing the popcorn popper which is used for concessions, as it has been repeatedly repaired over the past few years. This motion was seconded by Little.

VOTE: Kuenning, yes; Little, yes; Shelby, yes; Valentine, yes; Dammeyer, yes 87-15

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Reports were presented to the Board by the following individuals: Shawn Brown, Superintendent; Cary Roehm, Director of Special Education/Student Services, and the Building Principals –Mary Miller, Lisa Elson and Sue Sherman.

**ADJOURNMENT** - At 8:01 PM, on a motion by Shelby, seconded by \_\_Kuenning, there being no further business, the meeting was adjourned.

VOTE: Shelby, yes; Kuenning, yes; Valentine, yes; Dammeyer, yes; Little, yes

88-15

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Treasurer

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President