

# RECORD OF PROCEEDINGS

Minutes of

St. Marys City School District

Meeting

Held

July 8, 2008

7:30 P.M.

The St. Marys City Board of Education met in regular session at the City of St. Marys Council Chambers with the following Board Members present: Ralph Wiley, Eric Langsdon, Lisa Tobin, Craig Gottschalk and Rees McKee. Also present were Sandra Dove, Bob Valentine, Kay Lauth, Janie Southard, Kevin Sandler, Bob Sewell (Gilbane), Jack McBride, Mike Makley, Dave Lewis, Sue Sherman, Lisa Elson, Doretta Nale, Dan Grothause, Kyle Menchhofer, Ken Baker, Bill Steinbrunner, Kurt Kuffner and Robin Laman. Mary Riepenhoff and her family were also present. The Board of Education meeting was videotaped by Connie Schroer of Angle View Images.

The meeting was called to order by Ralph Wiley, Board President, who then led the audience with the Pledge of Allegiance.

**APPROVE MINUTES OF THE JUNE 11, 2008 REGULAR MEETING, THE JUNE 16, JUNE 20 AND JUNE 30 SPECIAL MEETINGS, THE INVESTMENT REPORTS, THE STUDENT ACTIVITY REPORT, THE FINANCIAL REPORTS, AND THE BILLS PAID.** – On a motion by Tobin, seconded by Langsdon, the above listed items were approved.

VOTE: Tobin, yes; Langsdon, yes; Gottschalk, yes; McKee, yes; Wiley, yes. 116-08

**SUPERINTENDENT CONTRACT** – On a motion by McKee, seconded by Gottschalk the Board moved to to employ Mary Riepenhoff as the Superintendent of St. Marys City Schools, effective August 1, 2008 through July 31, 2011.

VOTE: McKee, yes; Gottschalk, yes; Tobin, yes; Langsdon, yes; Wiley, yes. 117-08

**SUPPLEMENTAL CONTRACT** – On a motion by Langsdon, seconded by Tobin, the Board authorized the employment of Mary Riepenhoff on a supplemental contract for transition purposes from July 7 to July 31, 2008 at a per diem rate.

VOTE: Langsdon, yes; Tobin, yes; Wiley, yes; McKee, yes; Gottschalk, yes. 118-08

**ITEMS RELATED TO PERSONNEL** – On a motion by Tobin, seconded by McKee, the following items related to personnel were approved.

**Resignation - Certified**

Brandi Fleckenstein  
Kassandra Overley

Part-time Gifted  
ABLE Morning Classes at Celina

**Resignation - Supplemental**

Jason King  
Toby Hertenstein

Junior High Wrestling  
Swimming

**Appointments - Certified**

Jonathan Beougher  
Sarah Regedanz  
Emily Schaaf  
Brandi Fleckenstein

Math, McBroom  
Gifted Teacher, Elementary  
Music (0.5) and Gifted (0.1)  
Special Education (Part time, 25 hrs./wk.)

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Brandi Fleckenstein

Home Instruction Tutor

Appointments - Classified

Rae` Sonya Jaros

McBroom Secretary (90-day probationary period begins 8/5/08)

Molly Watcke

Athletic Secretary - part time, 20 hrs/wk. (90-day probationary period)

Connie Magee

DIBELS Aide. East

Amy Jessen

DIBELS Aide, West

Appointments - Supplemental

Karen Cheeseman

Substitute Summer School, eff. 6/18/08

Michelle Huber

Substitute Summer School, eff. 6/11/08

Newt Triplett

Faculty Manager

Dennis Pfeffenberger

Head Baseball

Kevin Jacobs

JV Baseball

Linda Grothause

Head Softball

Shawn Fischbach

Co-Junior High Softball

Brice Brenneman

Head Boys Tennis

Ruth Shreffler

Kindergarten Screening

Jane Brigham

Kindergarten Screening

Beth Vondran

Kindergarten Screening

Kathy Chalk

Kindergarten Screening

Appointment - Supplemental (noncertificated)

WHEREAS, the St. Marys City School District Board of Education offered the following position to the employees of this district who have certificates of the type described in Section 3319.22 of the Ohio Revised Code and no such employee qualified to fill the position applied for and accepted the position when it was posted; and

WHEREAS, the position was advertised by public posting to any individual with a certificate who was qualified to fill it and who was not employed by the Board and no such person applied for and accepted the position when it was posted:

BE IT RESOLVED, that the Board of Education continues the employment of the following personnel as coaches or advisors of the following pupil activity programs under Section 3313.53 of the Revised Code:

Jeff Dieringer

Assistant Varsity Baseball

Jeff Hughes

Freshman Baseball

Donnie Lauth

Assistant Varsity Softball

Ashley Behr

Co-JV Softball

Mandy Carpenter

Co-JV Softball

Jessica Enderud

Co-Junior High Softball

VOTE: Langsdon, yes; Wiley, yes; Gottschalk, yes; Tobin, yes; McKee, yes.

119-08

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**BOARD PRESENTATION - TODD YOHEY** - Todd Yohey, Superintendent of Ross Local Schools, was present for the Board meeting and presented some school artifacts to the Board of Education.

**BOARD PRESENTATION - BOB SEWELL (Gilbane Construction)** - Mr. Bob Sewell, from Gilbane Construction, was present and made a presentation on the East/West Elementary renovation/construction timetable.

**DESIGN DEVELOPMENT** – On a motion by Gottschalk, seconded by Tobin, the following resolution was approved by the Board of Education.

## **APPROVING DESIGN DEVELOPMENT PHASE SUBMISSIONS FOR THE EAST ELEMENTARY RENOVATIONS AND THE WEST ELEMENTARY RENOVATIONS AND ADDITIONS**

WHEREAS, the Board of Education of the St. Marys City School District (the “Board”) is engaged in a district-wide capital improvements program, which is being designed and constructed as part of the Ohio School Facilities Commission’s Classroom Facilities Assistance Program (“CFAP”) and includes improvements beyond the scope of the co-funded CFAP project at certain buildings; and

WHEREAS, the OSFC Master Facilities Plan for the CFAP project includes renovations to East Elementary School and additions and renovations to West Elementary School (both of which are referred to collectively as the “Renovations Project” unless a specific building is identified); and

WHEREAS, Fanning/Howey Associates, Inc., the Board's Architect for the Renovations Project, prepared the design development phase drawings for the East Elementary School renovations and the West Elementary School additions and renovations, and the Construction Manager reviewed the documents prepared by the Architect and provided comments on the documents for conformity with the OSFC design phase submission requirements; and

WHEREAS, all of the comments have been reviewed and resolved with respect to the design development phase submission for these two buildings; and

WHEREAS, the Construction Manager has assembled a design phase submission notebook dated July 8, 2008, for the East Elementary renovations and the West Elementary renovations and additions and recommends approval of the design phase submission for each building;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of St. Marys City School District as follows:

1. The design development phase submission dated July 8, 2008, for the East Elementary School renovations and the West Elementary School renovations and additions are approved by the Board, subject to approval by the OSFC.
2. The Board authorizes the Architect and Construction Manager to continue with the preparation of the construction documents phase drawings and related documents for each of the buildings included in the Renovations Project, based upon the approved design phase submission for each.

VOTE: Gottschalk, yes; Tobin, yes; McKee, yes; Langsdon, yes; Wiley, yes.

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**Held** **July 8, 2008** **7:30 P.M.**

**TEXTBOOK ADOPTION** – On a motion by Gottschalk, seconded by McKee, the Board adopted the following textbook:

Explorations: An Introduction to Astronomy, Glencoe/McGrawHill, c2008

VOTE: Gottschalk, yes; McKee, yes; Wiley, yes; Tobin, yes; Langsdon, yes. 121-08

**DIRECT COMPENSATION PAYMENT - MUROTECH OHIO CORPORATION** – On a motion by Langsdon, seconded by Gottschalk, the Board accepted a direct compensation payment in the amount of \$4,141.00 from Murotech Ohio as part of the direct compensation agreement with the school district.

VOTE: Langsdon, yes; Gottschalk, yes; Tobin, yes; McKee, yes; Wiley, yes. 122-08

**SOUTHWESTERN OHIO EDUCATIONAL PURCHASING COUNCIL MEMBERSHIP** – On a motion by McKee, seconded by Tobin, the Board authorized the renewal of the District's membership in the Southwestern Ohio EPC for FY 2009 at a cost of \$1,240.

VOTE: McKee, yes; Tobin, yes; Wiley, yes; Langsdon, yes; Gottschalk, yes. 123-08

**2009 LIBRARY BUDGET** – On a motion by Gottschalk, seconded by Langsdon, the Board approved the 2009 St. Marys Community Library Budget, as submitted by Mr. Robert Mauer, Library Clerk.

VOTE: Gottschalk, yes; Langsdon, yes; Tobin, yes; McKee, yes; Wiley, yes. 124-08

**CAFETERIA PROFIT/LOSS STATEMENT** – On a motion by Langsdon, seconded by Tobin, the Board approved the 2007-2008 Cafeteria Profit/Loss Statement showing a year-end balance of \$195,645.09.

VOTE: Langsdon, yes; Tobin, yes; Wiley, yes; McKee, yes; Gottschalk, yes. 125-08

**ARTICULATION AGREEMENT** – On a motion by Gottschalk, seconded by Tobin the Board approved an articulation agreement between Memorial High School and the University Of Northwestern Ohio College Of Business.

VOTE: Gottschalk, yes; Tobin, yes; McKee, yes; Langsdon, yes; Wiley, yes. 126-08

**BREAKFAST PROGRAM** – On a motion by McKee, seconded by Tobin, the Board authorized the District's food service operation to offer a breakfast program at McBroom Cafeteria (\$1.50/student).

VOTE: McKee, yes; Tobin, yes; Wiley, yes; Langsdon, yes; Gottschalk, yes. 127-08

**NAME DESIGNATION OF NEW FACILITY** – On a motion by Gottschalk, seconded by Langsdon, the Board designated the name of the 9-12 portion of the new building as "St. Marys Memorial High School" and the 6-8 portion as "St. Marys Middle School."

VOTE: Gottschalk, yes; Langsdon, yes; Tobin, yes; McKee, yes; Wiley, yes. 128-08

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**INFORMATION AND DISCUSSION** – Reports were presented to the Board by the following individuals: Ken Baker, Superintendent; Bill Steinbrunner, Director of Instruction, Kurt Kuffner, Business Manager, Doretta Nale, Special Education Director, Dan Grothouse, Director of Transportation; and the Building Principals – Mike Makley, Sue Sherman and Lisa Elson.

**EXECUTIVE SESSION** – At 8:45 P.M., on a motion by Gottschalk, seconded by Tobin, the Board entered into executive session pursuant to O.R.C. 121.22 (G)1, to discuss the appointment of personnel. The Board of Education excused Assistant Treasurer Robin Laman at this time. Ken Baker and Mary Riepenhoff were both invited to attend the Executive Session.

VOTE: Gottschalk, Yes; Tobin, Yes; McKee, Yes; Wiley, Yes; Langsdon, Yes 129-08

**RE-ENTER REGULAR SESSION** – At 9:47 P.M., on a motion by Gottschalk, seconded by, Wiley the Board moved to re-entered regular session.

VOTE: Gottschalk, Yes; Wiley, Yes; Tobin, Yes; McKee, Yes; Langsdon, Yes 130-08

**ADMINISTRATIVE SALARY SCHEDULE AND CLASSIFIED SALARY SCHEDULE** – On a motion by Tobin, seconded by Langsdon, the Board approved the Administrative Salary Schedule and the Classified Salary Schedule for 2008-2009.

VOTE: Tobin, Yes; Langsdon, Yes; Gottschalk, Yes; Wiley, Yes; McKee, Yes 131-08

**ADJOURNMENT** – At 9:49 P.M., on a motion by Gottschalk, seconded by McKee, there being no further business, the meeting was adjourned.

VOTE: Gottschalk, Yes; McKee, Yes; Tobin, Yes; Wiley, Yes; Langsdon, Yes 132-08

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Treasurer

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President