

RECORD OF PROCEEDINGS

Minutes of **St. Marys City School District** Meeting
 Held **January 15, 2014** **7:30 P.M.**

ORGANIZATIONAL BUSINESS

The St. Marys City Board of Education met for an organizational session in the auditorium at the St. Marys Memorial High School with the following Board Members present: Brian Little, Ronda Shelby, Karl Dammeyer, Travis Kuenning and Bob Valentine. The Board of Education meeting was videotaped by Allen West of Digital Velocity Media.

The meeting was called to order by Brian Little, Board President Pro Tem, who then led the audience with the Pledge of Allegiance.

ADMINISTRATION OF OATH OF OFFICE TO KARL DAMMEYER, TRAVIS KUENNING, AND BOB VALENTINE

Do you solemnly swear that you will support the Constitution of the United States and the Constitution of the State of Ohio; and that you will faithfully and impartially discharge your duties as members of the Board of Education of the St. Marys City School District, Auglaize County, Ohio, to the best of your ability and in accordance with the laws now in effect and hereinafter enacted during your continuance in said office and until your successor is elected and qualified?


 Karl Dammeyer


 Travis Kuenning


 Bob Valentine

ROLL CALL Mr. Little, present Mrs. Shelby, present Mr. Dammeyer, present
 Mr. Kuenning, present Mr. Valentine, present

NOMINATION AND ELECTION OF BOARD PRESIDENT

Ronda Shelby nominated Brian Little to serve as President of the Board. There were no other nominations from the floor.

ROLL CALL VOTE:	Mrs. Shelby	<u>Brian Little</u>
BOARD PRESEIDENT	Mr. Dammeyer	<u>Brian Little</u>
	Mr. Kuenning	<u>Brian Little</u>
	Mr. Valentine	<u>Brian Little</u>
	Mr. Little	<u>Brian Little</u>

Mr. Brian Little was elected to serve as the Board of Education President for 2014.

NOMINATION AND ELECTION OF BOARD VICE-PRESIDENT

Travis Kuenning nominated Ronda Shelby to serve as Vice-President of the Board. There were no other nominations from the floor.

ROLL CALL VOTE:	Mr. Kuenning	<u>Ronda Shelby</u>
BOARD VICE-PRESIDENT	Mr. Dammeyer	<u>Ronda Shelby</u>

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Mr. Valentine	Ronda Shelby
Mr. Little	Ronda Shelby
Mrs. Shelby	Ronda Shelby


Mrs. Ronda Shelby was elected to serve as the Board of Education Vice-President for 2014.

ADMINISTRATION OF THE OATH OF OFFICE

Do you solemnly swear that you will support the Constitution of the United States and the Constitution of the State of Ohio; and that you will perform faithfully the duties of President / Vice-President of the Board of Education of the St. Marys City School District?



 Brian Little, President



 Ronda Shelby, Vice-President

ESTABLISHMENT OF REGULAR BOARD MEETING DATES – On a motion by Shelby, seconded by Dammeyer, the 2ND Wednesday of each month at 7:30 PM, unless indicated, was established as the date and time for the regular Board of Education meetings. The dates are as follows:

February 12 - Regular	August 13- Regular
March 12 - Regular	September 10 - Regular
April 9 (6:00 p.m. Personnel/Work Session in the Administrative Offices)	October 8 - Regular
April 16 - Regular	November 12 - Regular
May 14 - Regular	December 10 - Regular
June 11 - Regular	January 14, 2015- Organizational/Regular
July 9 - Regular	

VOTE: Shelby, yes; Dammeyer, yes; Valentine, yes; Kuenning, yes; Little, yes

1-14

STANDING AUTHORIZATIONS – On a motion by Valentine, seconded by Dammeyer, and in order to promote the efficient operation of the schools, the following standing authorizations, except for item I which was pulled for a separate vote, were approved:

- A. Authorization for the Treasurer to request advances from the county auditor when funds are available and payable to the district.
- B. Authorization for the Treasurer to invest interim funds in accordance with state law.
- C. Authorization for the Treasurer to pay bills within appropriations.
- D. Authorization permitting the Treasurer access to the district's safety deposit box.
- E. Authorization for the Treasurer and Board Members to attend professional meetings.
- F. Authorization for the Treasurer and Board President, together, to borrow money, if needed.
- G. Authorization for the Treasurer to make monthly modifications within the appropriations as necessary.
- H. Authorization for the Treasurer and/or his designated representative to serve as the District's Records Officer and authorizes him and/or his designated representative to attend Certified Public

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Records Training on behalf of each elected Board of Education member in accordance with 109.43(B) ORC

- J. Authorization for the Superintendent to temporarily employ personnel and/or accept resignations as needed for emergency situations with such employments/resignations to be presented for approval at the next regular Board of Education meeting.
- K. Authorization for the Superintendent and/or his designated representative to serve as purchasing agent for the district.
- L. Authorization for the Superintendent to attend professional meetings as he deems necessary for the educational welfare of the district.
- M. Authorization for the Superintendent to retain legal counsel as necessary for matters pertaining to the management of the schools.
- N. Authorization for the Treasurer to obtain \$20,000 performance bonds for the Superintendent, Business Manager, and Board Members, and a \$50,000 performance bond for the Treasurer.
- O. Authorization for the Business Manager to purchase liability insurance to protect the District, Board members, administrators, teachers, and classified staff.
- P. Authorization for the Superintendent and the Business Manager to approve use of school buses for field trips outside the district.
- Q. Authorization for the Superintendent to approve attendance of staff members at professional meetings and conferences outside the district.
- R. Authorization for the Superintendent and/or Business Manager to suspend classified personnel in accordance with law and policy.
- S. Authorization for the Superintendent to hear appeals of suspension and expulsion as Board designee.

VOTE: Valentine, yes; Dammeyer, yes; Shelby, yes; Kuenning, yes; Little, yes

2-14

STANDING AUTHORIZATIONS – ITEM I – After a statement read by Mr. Valentine (full statement included as follows) and on a motion by Dammeyer, seconded by Kuenning, and in order to promote the efficient operation of the schools, the following standing authorization was approved:

Mr. Valentine read the following statement:

Whereas, just a few minutes ago at this meeting of the Board of Education, I have taken an Oath to support and Defend the Constitution of the United States; and

Whereas, I can find no evidence of any Article or Amendment within that Constitution giving the Federal Government any right to fund, oversee, take part in, or in any way have authority to use public tax dollars to support or its lawful authority to mandate or issue any rules, regulations, laws, requirements or federal interference of any sort in and with the operation of state, public or private schools; and

Whereas, the Tenth Amendment of our United States Constitution, specifically within the Bill of Rights, states the following;

The powers not delegated to the United States by the Constitution, nor prohibited by it to the States, are reserved to the States respectively, or to the People.

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Therefore my vote on this issue is "NO" and I request this full statement be entered into the minutes of this meeting.

I. Authorization for the Superintendent and/or his designee to apply for state and federal grants.

VOTE: Dammeyer, yes; Kuenning, yes; Valentine, no; Shelby, yes; Little, yes 3-14

DISTRICT COMMITTEES – On a motion by Kuenning, seconded by Shelby, the assignment to 2014 Board committee are as follows:

2014 BOARD COMMITTEES

Personnel

Mr. Little, Mrs. Shelby, Mr. Brown,
Mrs. Roehm, Mr. Sommer

Buildings and Grounds

Mr. Little, Mr. Dammeyer, Mr. Adams, Mr. Brown

Policy, Programs, and Planning

Mr. Valentine, Mr. Kuenning, Mrs. Roehm,
Mr. Brown, Mr. Sommer

Athletic

Mrs. Shelby, Mr. Kuenning, Mr. Hollman, Mr. Brown

Technology

Mr. Valentine, Mr. Dammeyer, Mr. Brown, Mr. Menchhofer

2012 BOARD REPRESENTATIVES

Tri-Star

Mr. McKee

Transportation

Mr. Little, Mr. Grothouse

Finance and Audit

Mr. Little, Mr. Dammeyer, Mr. Brown, Mr. Sommer

Community Advisory Council

Mr. Dammeyer, Mr. Kuenning

OSBA/Student Achievement

Mr. Valentine, Mr. Kuenning

St. Marys City Council

Mr. Little

OSBA (Legislative)

Mrs. Shelby

Tax Incentive Review Council

Mr. Brown

District Wellness Committee

Mr. Little, Mr. Kuenning

OSFC Project Team

Mr. Wiley, Mr. Brown

Citizens for St. Marys Schools

Mr. Valentine, Mr. Dammeyer

Alumni Foundation

Mr. Valentine, Mrs. Shelby

VOTE: Kuenning, yes; Shelby, yes; Dammeyer, yes; Valentine, yes; Little, yes 4-14

COMPENSATION OF BOARD MEMBERS – On a motion by Dammeyer, seconded by Valentine, the salary of board members was continued at \$80 per meeting, per O.R.C. 3313.12. Board member compensation is currently set at \$80 per meeting, to a maximum of 18 meetings per year.

VOTE: Dammeyer, yes; Valentine, yes; Shelby, yes; Kuenning, yes; Little, yes 5-14

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REGULAR SESSION

EXECUTIVE SESSION – At 7:45 PM, on a motion by Valentine, seconded by Kuenning, and in accordance with Ohio Revised Code Section 121.22 (4) to review negotiations with public employees concerning terms and conditions of their employment, the Board entered executive session.

VOTE: Valentine, yes; Kuenning, yes; Dammeyer, yes; Shelby, yes; Little, yes 6-14

At 7:55 PM, Mr. Little declared the meeting to be back in Regular Session

APPROVE MINUTES OF THE DECEMBER 11, 2013 REGULAR MEETING, THE INVESTMENT REPORTS, THE STUDENT ACTIVITY REPORT, THE FINANCIAL REPORTS AND THE BILLS PAID. – On a motion by Shelby, seconded by Kuenning, the above listed items were approved.

VOTE: Shelby, yes; Kuenning, yes; Dammeyer, yes; Valentine, yes; Little, yes 7-14

PUBLIC COMMENTS – The Board of education heard from the following individuals: Mrs. Linda Schloemer, Mr. Ralph Wiley and Mr. Jerry Rupert.

ITEMS RELATED TO PERSONNEL – On a motion by Shelby, seconded by Kuenning, the following items related to personnel were approved.

Retirement – Classified

Susan Cheslock	Secretary (24½ years)
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Resignation – Classified

Kathy Bruggeman	Part-Time Custodian
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Resignation – Supplemental (classified)

Dave Huber	Varsity Baseball
Sean Barnett	JV Wrestling (end of 2013-14 season)

Appointments - Certified

Peggy Brunswick	Substitute Teacher
Mary Ellen Miller	Substitute Teacher
Diana Saintignon	Substitute Teacher
Lisa Donovan	Substitute Teacher
Marsha Mangen	Home Instruction Tutor, eff. 12/16/13

Appointments – Classified

Rebecca Adams	Paraprofessional, Regular Contract
Machelle Mabry	Bus Aide, Regular Contract
Kathleen Rindler	Paraprofessional, Regular Contract
Mindy Thiebeau	Administrative Assistant, eff. 1/6/14

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Kathy Bruggeman Substitute Custodian

Appointment – Supplemental (certified)

Seth Hertenstein Head Girls Soccer (2014-2015)

Appointment - Supplemental (noncertificated)

WHEREAS, the St. Marys City School District Board of Education offered the following position to the employees of this district who have certificates of the type described in Section 3319.22 of the Ohio Revised Code and no such employee qualified to fill the position applied for and accepted the position when it was posted; and

WHEREAS, the position was advertised by public posting to any individual with a certificate who was qualified to fill it and who was not employed by the Board and no such person applied for and accepted the position when it was posted:

BE IT RESOLVED, that the Board of Education continues the employment of the following personnel as coaches or advisors of the following pupil activity programs under Section 3313.53 of the Revised Code:

Jeff Dieringer Head Baseball

Volunteer

Kim Menchhofer Swimming

Leave of Absence

Mary Topp Sick Leave – 12/18/13 through 1/29/14 Unpaid
Extended Leave (FMLA) 1/30/14 through 3/26/14

VOTE: Shelby, yes; Kuenning, yes; Valentine, yes; Dammeyer, yes; Little, yes 8-14

ITEMS RELATED TO PERSONNEL – On a motion by Kuenning, seconded by Shelby, the following items related to personnel were approved.

Appointments - Certified

Doug Frye Virtual Learning Academy Administrator (not
to exceed 3 days per week), eff/ 1/22/14 for the
remainder of the 2013-2014 school year

Doug Frye Virtual Learning Academy Administrator – 3 days per
Week (3 year contract – 2014-2015, 2015-2016, 2016-2017)

Appointment – Supplemental (certified)

Doug Frye Head Football (2014-2015)

VOTE: Kuenning, yes; Shelby, yes; Dammeyer, yes; Valentine, no; Little, yes 9-14

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FISCAL YEAR 2014 PERMANENT APPROPRIATIONS – On a motion by Shelby, seconded by Dammeyer, the board approved the district’s permanent appropriations resolution for fiscal year 2014. Refer to pages 197 and 198.

VOTE: Shelby, yes; Dammeyer, yes; Kuenning, yes; Valentine, abstain; Little, yes 10-14

RESOLUTION TO PROCEED – On a motion by Valentine, seconded by Shelby, the Board approved the following resolution:

**RESOLUTION DECLARING INTENT TO PROCEED WITH ELECTION OF THE
 QUESTION OF RENEWAL OF AN EMERGENCY TAX LEVY
 (Ohio Revised Code Sections 5705.194 – 5705.197)**

WHEREAS, on December 11, 2013, the Board passed a resolution declaring the necessity (the "Resolution of Necessity"), in order to provide for the emergency requirements of the School District, to renew all of an existing emergency tax levy, which is a tax in excess of the ten-mill limitation, to raise \$1,838,898 for each year that said levy is in effect, for a period of 5 years; and

WHEREAS, the Auglaize County Auditor has certified to the Board that an estimated annual levy of six and 8 tenths (6.8) mills for each one dollar of valuation, which is sixty-eight cents (\$0.68) for each one hundred dollars of valuation, will be required to produce the annual amount set forth in the Resolution of Necessity;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the St. Marys City School District, Auglaize County, Ohio, a majority of the members thereof concurring, that:

Section 1. The Board desires to proceed with the submission of the question of such renewal emergency tax levy (the "Levy") to the electors of the School District.

Section 2. The question of the Levy shall be submitted to the electors of the School District at the election to be held on May 6, 2014 (the "Election Date").

Section 3. The form of the ballot to be used at said election shall be substantially as follows:

Shall a levy renewing an existing levy be imposed by the St. Marys City School District, Auglaize County, Ohio for the purpose of **providing for the emergency requirements of the School District**, in the sum of One Million Eight Hundred Thirty-Eight Thousand Eight Hundred Ninety-Eight Dollars (\$1,838,898), and a levy of taxes to be made outside of the ten-mill limitation estimated by the county auditor to average six and 8 tenths (6.8) mills for each one dollar of valuation, which amounts to sixty-eight cents (\$0.68) for each one hundred dollars of valuation, for a period of five (5) years, commencing in 2014, first due in calendar year 2015?

	FOR THE TAX LEVY
	AGAINST THE TAX LEVY

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Section 4. The Treasurer of the Board is hereby directed and shall certify, not later than February 5, 2014 (which date is not less than 90 days prior to the Election Date), to the Auglaize County Board of Elections a copy of the Resolution of Necessity and a copy of this Resolution together with the amount of the average tax levy expressed in dollars and cents for each one hundred dollars of valuation, as well as in mills for each one dollar of valuation, as estimated by the Auglaize County Auditor.

Section 5. The Treasurer of the Board is hereby directed and shall simultaneously certify to the Auglaize County Board of Elections that the Levy will run for 5 years and that the levy will include a levy on the 2014 tax list (2015 collection year) if approved by a majority of the electors voting thereon.

Section 6. It is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in an open meeting of this Board, and that all deliberations of this Board and of any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements, including Ohio Revised Code Section 121.22.

VOTE: Valentine, yes; Shelby, yes; Dammeyer, yes; Kuenning, yes; Little, yes 11-14

OHIO SCHOOL BOARDS ASSOCIATION – After a discussion initiated by Mr. Valentine questioning the value of the OSBA membership, and on a motion by Shelby, seconded by Kuenning, the Board renewed the OSBA membership dues for 2014.

VOTE: Shelby, yes; Kuenning, yes; Dammeyer, yes; Valentine, yes; Little, yes 12-14

MEMORANDUM OF UNDERSTANDING – On a motion by Dammeyer, seconded by Valentine, the Board **tabled** the following issue: A Memorandum of Understanding whereby the St. Marys City School District Board of Education and the St. Marys Education Association agree that Sections 28.08 through 28.21 shall be specifically set forth and contained in the contract but that language shall expire at the expiration date of the bargaining agreement.

VOTE: Dammeyer, yes; Valentine, yes; Shelby, yes; Kuenning, yes; Little, yes 13-14

POLICY – On a motion by Valentine, seconded by Shelby, the Board approved an amendment to Policy #4422 – Benefits for Nonrepresented Staff, which will now coincide with Health Care reform.

VOTE: Valentine, yes; Shelby, yes; Kuenning, yes; Dammeyer, yes; Little, yes 14-14

DONATION – On a motion by Kuenning, seconded by Dammeyer, the Board accepted a monetary donation in the amount of \$1,145 from the St. Marys Community Foundation for the purchase of 5 Ipod Touches for special education students at Memorial High School.

VOTE: Kuenning, yes; Dammeyer, yes; Shelby, yes; Valentine, yes; Little, yes 15-14

TAX INCENTIVE REVIEW COUNCIL – On a motion by Shelby, seconded by Dammeyer, the Board appointed Shawn Brown to the Tax Incentive Review Council.

VOTE: Shelby, yes; Dammeyer, yes; Valentine, yes; Kuenning, yes; Little, yes 16-14

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LIBRARY BOARD APPOINTMENT – On a motion by Dammeyer, seconded by Shelby, the Board appointed DeWayne Marsee to the St. Marys Community Library Board to fill the term vacated by Doris S. Lawler ending December 31, 2014.

VOTE: Dammeyer, yes; Shelby, yes; Kuenning, yes; Valentine, yes; Little, yes 17-14

MEMORANDUM OF UNDERSTANDING – On a motion by Valentine, seconded by Kuenning, the Board approved a MOU between the St. Marys City School District Board of Education and the St. Marys Education Association. The parties enter this memorandum for purposes of creating the potential for flexibility in the administration and use of personal days.

VOTE: Valentine, yes; Kuenning, yes; Shelby, yes; Dammeyer, yes; Little, yes 18-14

TRANSPORTATION IN LIEU – On a motion by Dammeyer, seconded by Kuenning, the Board approved a payment of \$30 per day to Basenia Biederman for transporting her child to Apollo Career Center in Lima, Ohio.

VOTE: Dammeyer, yes; Kuenning, yes; Shelby, yes; Valentine, yes; Little, yes 19-14

INFORMATION AND DISCUSSION

SMEA representative Nan Huckeriede, along with Lisa Elson, Intermediate School Principal reported to the Board on all of the happenings at the Intermediate Building.

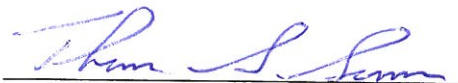
Reports were presented to the Board by the following individuals: Shawn Brown, Superintendent; Cary Roehm, Director of Special Education/Student Services, Dan Grothouse, Director of Transportation; and the Building Principals – Bill Ruane, Mary Miller, Lisa Elson, and Sue Sherman.

ADJOURNMENT - At 8:46 PM, on a motion by Shelby, seconded by Dammeyer, there being no further business, the meeting was adjourned.

VOTE: Shelby, yes; Dammeyer, yes; Valentine, yes; Kuenning, yes; Little, yes 20-14



 President



 Treasurer

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001 GENERAL FUND		FY14	Prior FY	Fiscal
		Appropriations	Carry Over	Expendable
Function			Encumbrances	
1100	Regular Instruction	\$9,067,000.00	\$195,876.83	\$9,262,876.83
1200	Special Instruction	1,813,000.00	63,996.52	1,876,996.52
1300	Vocational Instruction	995,000.00	10,853.04	1,005,853.04
1400	Adult/Continuing Education	40,000.00	0.00	40,000.00
1900	Other Instruction	2,000.00	8,000.00	10,000.00
2100	Support Services - Pupils	1,383,000.00	33,413.27	1,416,413.27
2200	Support Services - Staff	651,990.00	26,490.88	678,480.88
2300	Board of Education	126,400.00	14,807.88	141,207.88
2400	Support Services-Administration	1,404,332.00	68,014.44	1,472,346.44
2500	Support Services - Fiscal	386,000.00	19,321.97	405,321.97
2600	Support Services - Business	192,000.00	2,057.48	194,057.48
2700	Supp Serv - Operation & Maint	1,479,138.00	135,367.83	1,614,505.83
2800	Supp Serv - Pupil Transportation	784,278.00	25,791.87	810,069.87
2900	Support Services - Central	13,000.00	2,343.75	15,343.75
4100	Extracur-Academic & Subject	15,000.00	0.00	15,000.00
4300	Extracur-Occupation Oriented	1,000.00	0.00	1,000.00
4500	Extracurricular-Sports Oriented	289,998.00	2.50	290,000.50
4600	Extracur-School & Public Serv	0.00	0.00	0.00
7200	Transfers Out	0.00	0.00	0.00
7400	Advances Out	0.00	0.00	0.00
7500	Refund of Prior Year Receipts	0.00	0.00	0.00
Total 001 General Fund		\$18,643,136.00	\$606,338.26	\$19,249,474.26
DEBT SERVICE				
002-9010	Bond Retirement - OSFC Project	\$1,758,138.00		\$1,758,138.00
Total Debt Service		\$1,758,138.00	\$0.00	\$1,758,138.00
SPECIAL REVENUE FUNDS				
018	Public School Support	\$58,379.00	\$1,385.83	\$59,764.83
034	Classroom Facilities Maintenance	\$54,078.00	\$82,822.71	\$136,900.71
300	Athletic	\$179,737.00	\$7,790.05	\$187,527.05
401	Auxiliary Services	\$80,633.00	\$9,460.34	\$90,093.34
451	ONENet Connectivity	\$7,200.00	\$0.00	\$7,200.00
499	Misc State Grants	\$0.00	\$0.00	\$0.00
501	ABLE/GED	\$27,649.00	\$1,265.70	\$28,914.70
516	IDEA-B	\$548,645.00	\$4,317.05	\$552,962.05
572	Title I	\$356,207.00	\$5,070.53	\$361,277.53
590	Title II-A	\$82,097.00	\$0.00	\$82,097.00
599	Miscellaneous Federal Funds	\$24,488.00	\$0.00	\$24,488.00
Total Special Revenue Funds		\$1,419,113.00	\$112,112.21	\$1,531,225.21

CAPITAL PROJECTS FUNDS				
003	Permanent Improvement	\$266,887.00	\$182,328.43	\$449,215.43
004	Local Funding Initiatives	\$305,751.00	\$1,370,373.95	\$1,676,124.95
010-9010	Local Share of OSFC Project	}		\$0.00
010-9020	State Share of OSCF Project		\$408,885.00	\$520,559.98
	Total Capital Projects Funds	\$981,523.00	\$2,073,262.36	\$3,054,785.36
ENTERPRISE FUNDS				
006	Food Service	\$952,053.00	\$40,993.77	\$993,046.77
009	Uniform Supplies	\$96,653.00	\$10,606.08	\$107,259.08
	Total Enterprise Funds	\$1,048,706.00	\$51,599.85	\$1,100,305.85
INTERNAL SERVICE FUND				
014	Rotary Funds	\$120,000.00	\$0.00	\$120,000.00
	Total Internal Service Fund	\$120,000.00	\$0.00	\$120,000.00
FIDUCIARY FUNDS				
007	Special Trust	\$24,400.00	\$100.00	\$24,500.00
008	Endowment	\$0.00		\$0.00
	Total Fiduciary Funds	\$24,400.00	\$100.00	\$24,500.00
AGENCY FUNDS				
022	Asbestos Debt Service	\$0.00		\$0.00
200	Student Activities	\$171,502.00	\$7,817.07	\$179,319.07
	Total Agency Funds	\$171,502.00	\$7,817.07	\$179,319.07
GRAND TOTAL ALL FUNDS		\$24,166,518.00	\$2,851,229.75	\$27,017,747.75