

RECORD OF PROCEEDINGS

Minutes of

St. Marys City School District

Meeting

Held

January 14, 2015

7:30 P.M.

ORGANIZATIONAL BUSINESS

The St. Marys City Board of Education met for an organizational session in the auditorium at the St. Marys Memorial High School with the following Board Members present: Brian Little, Ronda Shelby, Karl Dammeyer, Travis Kuenning and Bob Valentine. The Board of Education meeting was videotaped by Allen West of Digital Velocity Media.

The meeting was called to order by Brian Little, Board President Pro Tem, who then led the audience with the Pledge of Allegiance.

<u>ROLL CALL</u>	Mr. Little, present	Mrs. Shelby, present	Mr. Dammeyer, present
	Mr. Kuenning, present	Mr. Valentine, present	

NOMINATION AND ELECTION OF BOARD PRESIDENT

Karl Dammeyer nominated Brian Little to serve as President of the Board. There were no other nominations from the floor.

ROLL CALL VOTE: BOARD PRESEIDENT	Mr. Dammeyer	<u>Brian Little</u>
	Mrs. Shelby	<u>Brian Little</u>
	Mr. Kuenning	<u>Brian Little</u>
	Mr. Valentine	<u>Abstain</u>
	Mr. Little	<u>Brian Little</u>

Mr. Brian Little was elected to serve as the Board of Education President for 2015.

NOMINATION AND ELECTION OF BOARD VICE-PRESIDENT

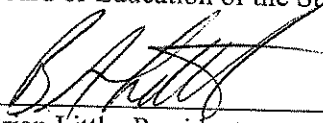
Ronda Shelby nominated Karl Dammeyer to serve as Vice-President of the Board. There were no other nominations from the floor.

ROLL CALL VOTE: BOARD VICE-PRESIDENT	Mrs. Shelby	<u>Karl Dammeyer</u>
	Mr. Dammeyer	<u>Karl Dammeyer</u>
	Mr. Valentine	<u>Karl Dammeyer</u>
	Mr. Little	<u>Karl Dammeyer</u>
	Mr. Kuenning	<u>Karl Dammeyer</u>

Mr. Karl Dammeyer was elected to serve as the Board of Education Vice-President for 2015.

ADMINISTRATION OF THE OATH OF OFFICE

Do you solemnly swear that you will support the Constitution of the United States and the Constitution of the State of Ohio; and that you will perform faithfully the duties of President / Vice-President of the Board of Education of the St. Marys City School District?



Brian Little, President



Karl Dammeyer, Vice-President

RECORD OF PROCEEDINGS

Minutes of	St. Marys City School District	Meeting
Held	January 14, 2015	7:30 P.M.

ESTABLISHMENT OF REGULAR BOARD MEETING DATES – On a motion by Shelby, seconded by Kuenning, the 2ND Wednesday of each month at 7:30 PM, unless indicated, was established as the date and time for the regular Board of Education meetings. The dates are as follows:

- | | |
|--|--|
| February 11 - Regular | August 12- Regular |
| March 11 - Regular | September 9 - Regular |
| April 8 (6:00 p.m. Personnel/Work Session
in the High School Library) | October 14 - Regular |
| April 15 - Regular | November 11 - Regular |
| May 13 - Regular | December 9 - Regular |
| June 10 - Regular | January 13, 2016- Organizational/Regular |
| July 8 - Regular | |

VOTE: Shelby, yes; Kuenning, yes; Valentine, yes; Dammeyer, yes; Little, yes 1-15

STANDING AUTHORIZATIONS – On a motion by Kuenning, seconded by Dammeyer, and in order to promote the efficient operation of the schools, the following standing authorizations, were approved:

- A. Authorization for the Treasurer to request advances from the county auditor when funds are available and payable to the district.
- B. Authorization for the Treasurer to invest interim funds in accordance with state law.
- C. Authorization for the Treasurer to pay bills within appropriations.
- D. Authorization permitting the Treasurer access to the district’s safety deposit box.
- E. Authorization for the Treasurer and Board Members to attend professional meetings.
- F. Authorization for the Treasurer and Board President, together, to borrow money, if needed.
- G. Authorization for the Treasurer to make monthly modifications within the appropriations as necessary.
- H. Authorization for the Treasurer and/or his designated representative to serve as the District’s Records Officer and authorizes him and/or his designated representative to attend Certified Public Records Training on behalf of each elected Board of Education member in accordance with 109.43(B) ORC
- I. Authorization for the Superintendent and/or his designee to apply for state and federal grants.
- J. Authorization for the Superintendent to temporarily employ personnel and/or accept resignations as needed for emergency situations with such employments/resignations to be presented for approval at the next regular Board of Education meeting.
- K. Authorization for the Superintendent and/or his designated representative to serve as purchasing agent for the district.
- L. Authorization for the Superintendent to attend professional meetings as he deems necessary for the educational welfare of the district.
- M. Authorization for the Superintendent to retain legal counsel as necessary for matters pertaining to the management of the schools.
- N. Authorization for the Treasurer to obtain \$20,000 performance bonds for the Superintendent, Business Manager, and Board Members, and a \$50,000 performance bond for the Treasurer.
- O. Authorization for the Business Manager to purchase liability insurance to protect the District, Board members, administrators, teachers, and classified staff.

RECORD OF PROCEEDINGS

Minutes of **St. Marys City School District** **Meeting**
Held **January 14, 2015** **7:30 P.M.**

- P. Authorization for the Superintendent and the Business Manager to approve use of school buses for field trips outside the district.
- Q. Authorization for the Superintendent to approve attendance of staff members at professional meetings and conferences outside the district.
- R. Authorization for the Superintendent and/or Business Manager to suspend classified personnel in accordance with law and policy.
- S. Authorization for the Superintendent to hear appeals of suspension and expulsion as Board designee.

VOTE: Kuenning, yes; Dammeyer, yes; Valentine, yes; Shelby, yes; Little, yes 2-15

DISTRICT COMMITTEES – On a motion by Dammeyer, seconded by Shelby, the assignment to 2015 Board committee are as follows:

2015 BOARD COMMITTEES

Personnel

Mr. Little, Mrs. Shelby, Mr. Brown,
Mrs. Roehm, Mr. Sommer

Buildings and Grounds

Mr. Little, Mr. Dammeyer, Mr. Adams, Mr. Brown

Policy, Programs, and Planning

Mr. Valentine, Mr. Kuenning, Mrs. Roehm,
Mr. Brown, Mr. Sommer

Athletic

Mrs. Shelby, Mr. Kuenning, Mr. Hollman, Mr. Brown

Technology

Mr. Valentine, Mr. Dammeyer, Mr. Brown, Mr. Menchhofer

2015 BOARD REPRESENTATIVES

Tri-Star

Mr. McKee

Transportation

Mr. Little, Mr. Grothouse

Finance and Audit

Mr. Little, Mr. Dammeyer, Mr. Brown, Mr. Sommer

Community Advisory Council

Mr. Dammeyer, Mr. Kuenning

OSBA/Student Achievement

Mr. Valentine, Mr. Kuenning

St. Marys City Council

Mr. Little

OSBA (Legislative)

Mrs. Shelby

Tax Incentive Review Council

Mr. Brown

District Wellness Committee

Mr. Little, Mr. Kuenning

OSFC Project Team

Mr. Wiley, Mr. Brown

Citizens for St. Marys Schools

Mr. Valentine, Mr. Dammeyer

Alumni Foundation

Mr. Valentine, Mrs. Shelby

VOTE: Dammeyer, yes; Shelby, yes; Valentine, yes; Kuenning, yes; Little, yes 3-15

COMPENSATION OF BOARD MEMBERS – On a motion by Valentine, seconded by Dammeyer, the salary of board members was continued at \$80 per meeting, per O.R.C. 3313.12. Board member compensation is currently set at \$80 per meeting, to a maximum of 18 meetings per year.

VOTE: Valentine, yes; Dammeyer, yes; Shelby, yes; Kuenning, yes; Little, yes 4-15

RECORD OF PROCEEDINGS

Minutes of	St. Marys City School District	Meeting
Held	January 14, 2015	7:30 P.M.

REGULAR SESSION

APPROVE MINUTES OF THE DECEMBER 10, 2014 REGULAR MEETING, THE INVESTMENT REPORTS, THE FINANCIAL REPORTS AND THE BILLS PAID. – On a motion by Shelby, seconded by Kuenning, the Board approved the above listed items.

VOTE: Shelby, yes; Kuenning, yes; Valentine, yes; Dammeyer, yes; Little, yes 5-15

EXECUTIVE SESSION – At 7:42 PM, on a motion by Little, seconded by Shelby, and in accordance with Ohio Revised Code Section 121.22 (g)(1) to consider the compensation and employment of district administrative employees, the Board entered executive session.

VOTE: Little, yes; Shelby, yes; Kuenning, yes; Valentine, yes; Dammeyer, yes 6-15

At 7:52 PM, Mr. Little declared the meeting to be back in Regular Session

ADMINISTRATIVE PAY INCREASE – On a motion by Little, seconded by Dammeyer, the Board agreed to amend the December 10, 2014 Administrative Pay Increase Resolution by granting a 3% pay increase to Robin Laman, Assistant Treasurer, for the current school year (2015) and also 3% next school year (2016).

VOTE: Little, yes; Dammeyer, yes; Valentine, yes; Kuenning, yes ; Shelby, yes 7-15

ITEMS RELATED TO PERSONNEL – On a motion by Shelby, seconded by Kuenning, the following items related to personnel were approved.

Resignation – Classified

Brenda Bergman
Kathy George

Custodian, Middle/High *(eff 1/5/15)
Dining Commons Aide, Intermediate (eff 2/13/15)

Retirement – Classified

Katie Hertenstein

Cook, Middle/High, 29 years (effective 3/1/15)

Retirement - Certified

Janet Nelson

Med Prep, Dennings, 22 years (effective 7/1/15)

Appointments – Classified

Barbara Schrubb
Barbara Schrubb
Barbara Schrubb
Barbara Schrubb
Stacy Amstutz
Stacy Amstutz
Stacy Amstutz
Melissa Hunter
Melissa Hunter

Substitute Bus Driver
Substitute Cook
Substitute Custodian
Substitute Paraprofessional
Substitute Cook
Substitute Custodian
Substitute Paraprofessional
Substitute Cook
Substitute Paraprofessional

RECORD OF PROCEEDINGS

Minutes of	St. Marys City School District	Meeting
Held	January 14, 2015	7:30 P.M.

Mary Ellen Miller	Substitute Library Technician (effective 12/3/14)
Danielle Dues	Paraprofessional, Primary (media/keyboarding)
Emily Dieringer	Paraprofessional, Intermediate (media/keyboarding) *(90 day probationary period)
Brenda Bergman	Substitute Custodian
Denise Davenport	3 rd Grade Reading Intervention, Intermediate

Appointments – Certified

Stacy Regedanz	2 nd Grade Reading Intervention, Primary
Lisa Ringwald	2 nd Grade Reading Intervention, Primary
Karen Hoban	2 nd Grade Reading Intervention, Primary
Laura Koenig	2 nd Grade Reading Intervention, Primary
Melanie Rose	2 nd Grade Reading Intervention, Primary
Danielle Dues	2 nd Grade Reading Intervention, Primary
Jamie Vogel	2 nd Grade Reading Intervention, Primary
April Johns	3 rd Grade Reading Intervention, Intermediate
Kelli Watson	3 rd Grade Reading Intervention, Intermediate
Jodi Schmidt	3 rd Grade Reading Intervention, Intermediate
Nan Huckerieede	3 rd Grade Reading Intervention, Intermediate
Zachery Durnell	Substitute Teacher
Jessica Sommer	Substitute Teacher
Magen Carney	Substitute Teacher
Jennifer Duncan	Substitute Teacher
Andrea Graves	Substitute Teacher (pending release from contract with current school district)

Appointments – Supplemental (certified)

Bo Frye	Track Assistant, High
Nick Page	Track Assistant, High
Liz Johnson	Track Head Coach, Middle
Jonathon Beougher	Track Assistant, Middle
Koby Frye	Track Assistant, Middle
Scott Dieringer	Track Assistant, Middle
Adam Graves	Co-JV Baseball
Scott Laman	Co-JV Baseball
Sue Grothause	Head Softball

Appointment - Supplemental (noncertificated)

WHEREAS, the St. Marys City School District Board of Education offered the following position to the employees of this district who have certificates of the type described in Section 3319.22 of the Ohio Revised Code and no such employee qualified to fill the position applied for and accepted the position when it was posted; and

WHEREAS, the position was advertised by public posting to any individual with a certificate who was qualified to fill it and who was not employed by the Board and no such person applied for and accepted the position when it was posted:

RECORD OF PROCEEDINGS

Minutes of	St. Marys City School District	Meeting
Held	January 14, 2015	7:30 P.M.

BE IT RESOLVED, that the Board of Education continues the employment of the following personnel as coaches or advisors of the following pupil activity programs under Section 3313.53 of the Revised Code:

Rob Cisco	Track Head Coach, High
Jeff Dieringer	Varsity Baseball
Jeff Hughes	Co-Varsity Baseball Assistant
Derek Turner	Co-Varsity Baseball Assistant
Ryan Buck	Freshman Baseball
Kayla Thornsberry	Varsity Assistant, Softball
Mark Schamp	Co-JV Softball
Leslie Laman	Co-JV Softball
Kendra Soloman	Co-MS Softball

Volunteers

Kelly Fulmer	Boys Tennis
Seth Hertenstein	Boys Tennis
Kevin Jacobs	Baseball
Carla Topp	Softball
Angie Brown	Softball

Extended Leave

Brooke Gray	Extended Maternity Leave (Anticipated due date of 3/12/15 through remainder of 2014/2015 school year.)
-------------	--

VOTE: Shelby, yes; Valentine, yes; Dammeyer, yes; Kuenning, yes; Little, yes 8-15

CRISIS PREPAREDNESS – On a motion by Dammeyer, seconded by Kuenning, the Board approved the Crisis Preparedness: Parents and School Emergencies policy.

VOTE: Dammeyer, yes; Kuenning, yes; Shelby, yes; Valentine, yes; Little, yes 9-15

BEHAVIORAL THREAT ASSESSMENT – On a motion by Shelby, seconded by Kuenning, the Board approved the Behavioral Threat Assessment Guidelines and Forms.

VOTE: Shelby, yes; Kuenning, yes; Valentine, yes; Dammeyer, yes; Little, yes 10-15

FISCAL YEAR 2015 PERMANENT APPROPRIATIONS – On a motion by Dammeyer, seconded by Shelby, the board approved the district's permanent appropriations resolution for fiscal year 2015. Refer to pages 10 and 11.

VOTE: Dammeyer, yes; Shelby, yes; Kuenning, yes; Valentine, yes; Little, yes 11-15

RECORD OF PROCEEDINGS

Minutes of	St. Marys City School District	Meeting
Held	January 14, 2015	7:30 P.M.

AFFILIATION AGREEMENT – On a motion by Valentine, seconded by Shelby, the Board approved an Affiliation Agreement with the Wright State University – Miami Valley College of Nursing and Health.

VOTE: Valentine, yes; Shelby, yes; Kuenning, yes; Dammeyer, yes; Little, yes 12-15

PROPOSED LIBRARY RENEWAL LEVY – On a motion by Dammeyer, seconded by Kuenning, the Board approved the following resolution.

RESOLUTION DECLARING IT NECESSARY TO LEVY A TAX IN EXCESS OF THE TEN MILL LIMITATION FOR THE BENEFIT OF THE ST. MARYS COMMUNITY PUBLIC LIBRARY.

WHEREAS, the Board of Trustees of the St. Marys Community Public Library, Auglaize County, Ohio (the "Library"), a school district library subject to the jurisdiction of St. Marys City School District, Auglaize County, Ohio, has passed a resolution requesting the Board of Education of the St. Marys City School District, as the taxing authority for said Library, to submit to the electors of the St. Marys City School District at the Primary Election to be held May 5, 2015, the question of a renewal tax of three-quarters (.75) of one mill levy, in excess of the ten mill limitation, for a period of five years for current expenses of the Library and,

WHEREAS, the Auglaize County Auditor has certified that the above-referenced tax will generate \$183,904.00 during the first year of collection, based on the current assessed valuation of the St. Marys City School District of \$245,205,050.00. (A copy of the Auglaize County Auditor's certification is attached and incorporated herein.)

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the St. Marys City School District, Auglaize County, Ohio, pursuant to Ohio Revised Code Section 5705.23 that, two-thirds of all of the members elected thereto concurring:

Section 1. The amount of taxes which may be raised within the ten-mill limitation by levies on the current tax duplicate will be insufficient to provide an adequate amount for the necessary requirements of the Library and it is necessary to levy a tax in excess of such limitation for current expenses of the St. Marys Community public Library. Said tax to be a renewal tax of three-quarters (.75) of one mill levy, in excess of the ten mill limitation, for a period of five years for current expenses of the Library.

Section 2. The question of such tax levy shall be submitted to the electors of the St. Marys City School District at the Primary Election to be held on May 5, 2015.

Section 3. Such tax levy shall be for five years and at a rate not exceeding three-quarters (.75) of one mill for each one dollar of valuation, which amounts to (\$.00.075) for each one hundred dollars of valuation.

Section 4. Such tax levy shall be placed upon the tax list and duplicate beginning with the 2015 tax year, specifically January 2015, first due in calendar year 2016, if a majority of the electors voting thereon vote in favor thereof.

RECORD OF PROCEEDINGS

Minutes of	St. Marys City School District	Meeting
Held	January 14, 2015	7:30 P.M.

Section 5. The Board of Education of the St. Marys City School District finds, determines and declares that the levy of the tax, if approved by the electors, is necessary to the proper furnishing and rendering of free public library services in the St. Marys City School District for the residents of the St. Marys City School District.

Section 6. Thomas S. Sommer, Treasurer of the St. Marys City School District shall and is hereby directed to certify a copy of this resolution to the Board of Elections of Auglaize County, Ohio, for placement on the ballot at the May 5, 2015 Primary Election and that delivery of the certified copy be done prior to the 90th day before the Primary Election to be held on May 5, 2015, which is the first Tuesday after the first Monday, in May, 2015, and notify said Board of Elections to cause notice of said election on the question of levying said tax to be given as required by law.

Section 7. It is hereby found and determined that all formal actions of the Board of Education of the St. Marys City School District concerning and relating to the passage of this resolution were taken in an open meeting, and that all deliberations of the Board of Education of the St. Marys City School District and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

VOTE: Dammeyer, yes; Kuenning, yes; Valentine, yes; Shelby, yes; Little, yes 13-15

OVERNIGHT FIELD TRIP – On a motion by Valentine, seconded by Shelby, the Board approved an overnight field trip to the Newport Aquarium, Newport, KY by the National Honor Society on March 28, 2015.

VOTE: Valentine, yes; Shelby, yes; Kuenning, yes; Dammeyer, yes; Little, yes 14-15

INFORMATION AND DISCUSSION

Brian Little update the public on the recent Tour of Facilities taken by the Board. He indicated that a Buildings and Grounds Committee meeting would be scheduled in the near future to discuss the tour and to formalize a listing of permanent improvement projects for the Board of Education to consider.

Mrs. Shelby spoke of the legacy of Doris Lawler, and her commitment to the community.

SMEA representative April Braun spoke about the raise your hands event recently hosted by the SMEA and the success of the event.

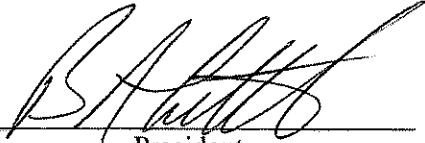
Reports were presented to the Board by the following individuals: Shawn Brown, Superintendent; Cary Roehm, Director of Special Education/Student Services, Dan Grothouse, Director of Transportation; and the Building Principals – Bill Ruane, Mary Miller, Lisa Elson, and Sue Sherman.

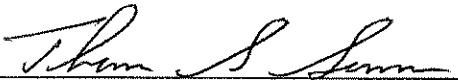
RECORD OF PROCEEDINGS

Minutes of **St. Marys City School District** Meeting
Held **January 14, 2015** **7:30 P.M.**

ADJOURNMENT - At 8:10 PM, on a motion by Shelby, seconded by Kuenning, there being no further business, the meeting was adjourned.

VOTE: Shelby, yes; Kuenning, yes; Valentine, yes; Dammeyer, yes; Little, yes 15-15



President

Treasurer

001	GENERAL FUND	FY15 Appropriations	Prior FY Carry Over Encumbrances	Fiscal Expendable
Function				
1100	Regular Instruction	\$9,114,211.00	\$97,767.13	\$9,211,978.13
1200	Special Instruction	2,171,572.00	136,702.69	2,308,274.69
1300	Vocational Instruction	941,452.00	144,401.63	1,085,853.63
1400	Adult/Continuing Education	28,107.00	892.80	28,999.80
1900	Other Instruction	1,500.00	4,000.00	5,500.00
2100	Support Services - Pupils	1,680,297.00	102,118.46	1,782,415.46
2200	Support Services - Staff	266,243.00	7,860.17	274,103.17
2300	Board of Education	126,643.00	18,464.16	145,107.16
2400	Support Services-Administration	1,353,605.00	59,742.32	1,413,347.32
2500	Support Services - Fiscal	378,035.00	3,286.58	381,321.58
2600	Support Services - Business	136,649.00	1,407.79	138,056.79
2700	Supp Serv - Operation & Maint	1,488,244.00	148,259.84	1,636,503.84
2800	Supp Serv - Pupil Transportation	802,775.00	28,295.98	831,070.98
2900	Support Services - Central	8,266.00	2,578.00	10,844.00
4100	Extracur-Academic & Subject	21,700.00	0.00	21,700.00
4300	Extracur-Occupation Oriented	1,000.00	0.00	1,000.00
4500	Extracurricular-Sports Oriented	294,926.00	274.18	295,200.18
4600	Extracur-School & Public Serv	2,500.00	0.00	2,500.00
7200	Transfers Out	0.00	0.00	0.00
7400	Advances Out	0.00	0.00	0.00
7500	Refund of Prior Year Receipts	0.00	0.00	0.00
	Total 001 General Fund	\$18,817,725.00	\$756,051.73	\$19,573,776.73
	DEBT SERVICE			
002-9010	Bond Retirement - OSFC Project	\$11,835,560.00		\$11,835,560.00
	Total Debt Service	\$11,835,560.00	\$0.00	\$11,835,560.00
	SPECIAL REVENUE FUNDS			
018	Public School Support	\$58,308.00	\$1,457.59	\$59,765.59
034	Classroom Facilities Maintenance	\$150,289.00	\$36,611.75	\$186,900.75
300	Athletic	\$176,743.00	\$17,783.77	\$194,526.77
401	Auxiliary Services	\$92,265.00	\$2,829.00	\$95,094.00
451	ONENet Connectivity	\$7,200.00	\$0.00	\$7,200.00
461	HSTW / MMSW	\$5,000.00	\$0.00	\$5,000.00
501	ABLE/GED	\$9,640.00	\$4,275.25	\$13,915.25
516	IDEA-B	\$528,166.00	\$4,798.50	\$532,964.50
572	Title I	\$312,929.00	\$2,374.78	\$315,303.78
590	Title II-A	\$71,269.00	\$588.04	\$71,857.04
599	Miscellaneous Federal Funds	\$24,488.00	\$0.00	\$24,488.00
	Total Special Revenue Funds	\$1,436,297.00	\$70,718.68	\$1,507,015.68

CAPITAL PROJECTS FUNDS				
003	Permanent Improvement	\$287,973.00	\$333,242.09	\$621,215.09
004	Local Funding Initiatives	\$639,649.00	\$36,475.93	\$676,124.93
010-9010	Local Share of OSFC Project			\$0.00
010-9020	State Share of OSCF Project	\$235,391.00	\$94,053.72	\$329,444.72
	Total Capital Projects Funds	\$1,163,013.00	\$463,771.74	\$1,626,784.74
ENTERPRISE FUNDS				
006	Food Service	\$935,808.00	\$57,239.04	\$993,047.04
009	Uniform Supplies	\$99,857.00	\$7,402.00	\$107,259.00
	Total Enterprise Funds	\$1,035,665.00	\$64,641.04	\$1,100,306.04
INTERNAL SERVICE FUND				
014	Rotary Funds	\$120,000.00	\$0.00	\$120,000.00
	Total Internal Service Fund	\$120,000.00	\$0.00	\$120,000.00
FIDUCIARY FUNDS				
007	Special Trust	\$24,088.00	\$412.45	\$24,500.45
008	Endowment	\$0.00		\$0.00
	Total Fiduciary Funds	\$24,088.00	\$412.45	\$24,500.45
AGENCY FUNDS				
022	Asbestos Debt Service	\$0.00		\$0.00
200	Student Activities	\$177,463.00	\$1,856.29	\$179,319.29
	Total Agency Funds	\$177,463.00	\$1,856.29	\$179,319.29
GRAND TOTAL ALL FUNDS		\$34,609,811.00	\$1,357,451.93	\$35,967,262.93

