

RECORD OF PROCEEDINGS

Minutes of

St. Marys City School District

Meeting

Held

January 11, 2012

7:30 P.M.

ORGANIZATIONAL BUSINESS

The St. Marys City Board of Education met for an organizational session in the auditorium at the St. Marys Memorial High School with the following Board Members present: Lisa Tobin, Aaron Braun, Ralph Wiley, Ronda Shelby and Brian Little. The Board of Education meeting was videotaped by Allen West of Digital Velocity Media.

The meeting was called to order by Lisa Tobin, Board President Pro Tem, who then led the audience with the Pledge of Allegiance.

ADMINISTRATION OF OATH OF OFFICE TO MRS. SHELBY AND MR. LITTLE BY MR. SOMMER

Do you solemnly swear that you will support the Constitution of the United States and the Constitution of the State of Ohio; and that you will faithfully and impartially discharge your duties as members of the Board of Education of the St. Marys City School District, Auglaize County, Ohio, to the best of your ability and in accordance with the laws now in effect and hereinafter enacted during your continuance in said office and until your successor is elected and qualified?

Ronda Shelby

Brian Little

ROLL CALL

Mrs. Tobin, present
Mr. Wiley, present
Mr. Braun, present

Mrs. Shelby, present
Mr. Little, present

NOMINATION AND ELECTION OF BOARD PRESIDENT

Ralph Wiley nominated Lisa Tobin to serve as President of the Board.

There were no other nominations from the floor.

ROLL CALL VOTE:

BOARD PRESEIDENT

Mr. Wiley
Mr. Braun
Mr. Little
Mrs. Tobin
Mrs. Shelby

Lisa Tobin
Lisa Tobin
Lisa Tobin
Abstain
Lisa Tobin

Mrs. Lisa Tobin was elected to serve as the Board of Education President for 2012.

NOMINATION AND ELECTION OF BOARD VICE-PRESIDENT

Lisa Tobin nominated Ralph Wiley to serve as Vice-President of the Board.

Ronda Shelby nominated Aaron Braun to serve as Vice-President of the Board.

There were no other nominations from the floor.

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ROLL CALL VOTE:	Mr. Little	<u>Ralph Wiley</u>
BOARD VICE-PRESIDENT	Mr. Wiley	<u>Ralph Wiley</u>
	Mr. Braun	<u>Aaron Braun</u>
	Mrs. Shelby	<u>Aaron Braun</u>
	Mrs Tobin .	<u>Ralph Wiley</u>

Mr. Ralph Wiley was elected to serve as the Board of Education Vice-President for 2012.

ADMINISTRATION OF THE OATH OF OFFICE

Do you solemnly swear that you will support the Constitution of the United States and the Constitution of the State of Ohio; and that you will perform faithfully the duties of President / Vice-President of the Board of Education of the St. Marys City School District?

Lisa Tobin, President

Ralph Wiley, Vice-President

ESTABLISHMENT OF REGULAR BOARD MEETING DATES – On a motion by Braun, seconded by Wiley, the 2ND Wednesday of each month at 7:30 PM, unless indicated, was established as the date and time for the regular Board of Education meetings. The dates are as follows:

February 8 - Regular	August 8- Regular
March 14 - Regular	September 12 - Regular
April 11 (6:00 p.m. Personnel/Work Session in the Memorial High School Library)	October 10 - Regular
April 18 - Regular	November 14 - Regular
May 9 - Regular	December 12 - Regular
June 13 - Regular	January 9, 2013- Organizational/Regular
July 11 - Regular	

VOTE: Braun, yes; Wiley, yes; Little, yes; Shelby, yes; Tobin, yes

1-12

STANDING AUTHORIZATIONS – On a motion by Wiley, seconded by Braun, and in order to promote the efficient operation of the schools, the following standing authorizations were approved:

- A. Authorization for the Treasurer to request advances from the county auditor when funds are available and payable to the district.
- B. Authorization for the Treasurer to invest interim funds in accordance with state law.
- C. Authorization for the Treasurer to pay bills within appropriations.
- D. Authorization permitting the Treasurer access to the district's safety deposit box.
- E. Authorization for the Treasurer and Board Members to attend professional meetings.
- F. Authorization for the Treasurer and Board President, together, to borrow money, if needed.
- G. Authorization for the Treasurer to make monthly modifications within the appropriations as necessary.

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- H. Authorization for the Superintendent and/or his designee to apply for state and federal grants.
- I. Authorization for the Superintendent to temporarily employ personnel and/or accept resignations as needed for emergency situations with such employments/resignations to be presented for approval at the next regular Board of Education meeting.
- J. Authorization for the Superintendent and/or his designated representative to serve as purchasing agent for the district.
- K. Authorization for the Superintendent to attend professional meetings as he deems necessary for the educational welfare of the district.
- L. Authorization for the Superintendent to retain legal counsel as necessary for matters pertaining to the management of the schools.
- M. Authorization for the Treasurer to obtain \$20,000 performance bonds for the Superintendent, Business Manager, and Board Members, and a \$50,000 performance bond for the Treasurer.
- N. Authorization for the Business Manager to purchase liability insurance to protect the District, Board members, administrators, teachers, and classified staff.
- O. Authorization for the Superintendent and the Business Manager to approve use of school buses for field trips outside the district.
- P. Authorization for the Superintendent to approve attendance of staff members at professional meetings and conferences outside the district.
- Q. Authorization for the Superintendent and/or Business Manager to suspend classified personnel in accordance with law and policy.
- R. Authorization for the Superintendent to hear appeals of suspension and expulsion as Board designee.

VOTE: Wiley, yes; Braun, yes; Tobin, yes; Shelby, yes; Little, yes 2-12

DISTRICT COMMITTEES – On a motion by Braun, seconded by Shelby, the assignment to Board committee appointments were tabled until the February 8, 2012 regular meeting.

VOTE: Braun, yes; Shelby, yes; Wiley, yes; Little, yes; Tobin, yes 3-12

DISTRICT COMMITTEES – On a motion by Wiley, seconded by Little, the current (2011) assignments to Board committees will remain in place until the new appointments are made at the February 8, 2012 regular meeting. This is to accommodate any committee meetings should they be convened.

VOTE: Wiley, yes; Little, yes; Tobin, yes; Shelby, yes; Braun, yes 4-12

COMPENSATION OF BOARD MEMBERS – On a motion by Little, seconded by Braun, the salary of board members was established at \$80 per meeting, per O.R.C. 3313.12. Board member compensation is currently set at \$80 per meeting, to a maximum of 18 meetings per year.

VOTE: Little, yes; Braun, yes; Tobin, yes; Wiley, yes; Shelby, yes 5-12

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REGULAR SESSION

APPROVE MINUTES OF THE DECEMBER 14, 2011 REGULAR MEETING, THE INVESTMENT REPORTS, THE STUDENT ACTIVITY REPORT, THE FINANCIAL REPORTS AND THE BILLS PAID. – On a motion by Braun, seconded by Shelby, the above listed items were approved.

VOTE: Braun, yes; Shelby, yes; Little, yes; Tobin, yes; Wiley, yes

6-12

PUBLIC PARTICIPATION – Bret Abbott addressed the Board concerning policies.

ITEMS RELATED TO PERSONNEL – On a motion by Braun, seconded by Wiley, the following items related to personnel were approved.

Appointments – Certified

Lacy Howell	Substitute Teacher
Cynthia Timmerman	Substitute Teacher
Chris Chiles	Substitute Teacher

Appointments – Classified

Melissa Craft	Part-time Custodian (90-day probationary period) eff. 1/9/12
Lisa Kilgore	Substitute Cleaner/custodian
Ronald Miller	Substitute Cleaner/custodian
Loraine Yahl	Substitute Cleaner/custodian

VOTE: Braun, yes; Wiley, yes; Tobin, yes; Shelby, yes; Little, yes

7-12

FISCAL YEAR 2012 PERMANENT APPROPRIATIONS – On a motion by Braun, seconded by Shelby, the board approved the district's permanent appropriations resolution for fiscal year 2012. Refer to pages 7 and 8.

VOTE: Braun, yes; Shelby, yes; Wiley, yes; Little, yes; Tobin, yes

8-12

2012-2013 CALENDAR – On a motion by Shelby, seconded by Braun, the Board approved the District calendar for 2012-2013 as presented; below is a summary:

ST. MARYS CITY SCHOOLS CALENDAR FOR 2012-2013 SCHOOL YEAR			
Grading Periods			Days
–Special Days	NINE WEEKS		Present
1st GRADING PERIOD - AUG. 22 – OCT. 26			47
Aug.	20 Mon.	Meetings for teachers new to system	
Aug.	21 Tues.	General Teachers Meeting	

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Aug.	22	Wed.	First day of school	
Sept.	3	Mon.	Labor Day - No School	
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<u>2nd GRADING PERIOD - OCT. 29 - JAN. 11</u>				45
Nov.	22 - 26	Th./Mon	Thanksgiving Vacation - No School	
Dec.	24 - 1	Mon./Tues.	Christmas Vacation - No School	
<hr/>				
<u>3rd GRADING PERIOD - JAN. 14 - MAR. 15</u>				42
Jan.	21	Mon.	Martin Luther King Day – No School	
Feb.	18	Mon.	Presidents Day Weekend - No School	
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<u>4th GRADING PERIOD – MAR. 18 – MAY 24</u>				46
Mar. 28 – Apr 1		Th – Mon.	Spring (Easter) Break – No School	
May	23	Th.	Last day for pupils	
May	27	Mon.	Memorial Day	
			FOR PUPIL INSTRUCTION	180
Aug. 21 & May 24			Teachers present, No school for pupils	2
				182
<hr/>				
Make-up days, if necessary, will be added on at the end of the school year.				

VOTE: Shelby, yes; Braun, yes; Tobin, yes; Little, yes; Wiley, yes

9-12

NORTHWEST OHIO AREA COMPUTER SERVICES COOPERATIVE – On a motion by Wiley, seconded by Shelby, the Board approved an agreement with the Northwest Ohio Area Computer Services Cooperative to provide St. Marys City Schools with internet services.

VOTE: Wiley, yes; Shelby, yes; Little, yes; Braun, yes; Tobin, yes

10-12

LICENSING AGREEMENT – On a motion by Braun, seconded by Shelby, the Board authorized an agreement with Pel Industries, Inc. for the St. Marys City School’s participation in Pel’s production of licensed merchandise for our school.

VOTE: Braun, yes; Shelby, yes; Tobin, yes; Little, yes; Wiley, no

11-12

AUGLAIZE COUNTY OFFICE OF HOMELAND SECURITY – On a motion by Shelby, seconded by Braun, the Board approved the 2012 Service Agreement with the Auglaize County Office of Homeland Security.

VOTE: Shelby, yes; Braun, yes; Wiley, yes; Little, yes; Tobin, yes

12-12

INFORMATION AND DISCUSSION – Reports were presented to the Board by the following individuals: Jerry Skiver, Superintendent; Bill Steinbrunner, Director of Instruction, Kurt Kuffner, Business Manager, Doretta Nale, Director of Special Education, Dan Grothouse, Director of Transportation; and the Building Principals – David Lewis, Mary Miller, Lisa Elson and Sue Sherman.

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Jerry Skiver, Superintendent, took this opportunity to acknowledge and recognize the members of the Board of Education in honor of School Board recognition month. Mr. Skiver also noted the efforts of the students involved with Goodfellows. And finally, he publicly recognized Kathy Jeffries, for being awarded as the VFW "Teacher of the Year" award.

Mr. Kuffner, Business Manager, reminded the Board members of the annual tour of facilities to be conducted on January 23, 2012, beginning at the DSC at 7:30 am.

Mr. Wiley wanted to recognize the efforts of Kyle Mencher, Technology Coordinator, for his efforts promoting the MLD program at St. Marys. Mr. Menchhofer was recently contacted by ODE concerning the District's initiative for part of a national awareness campaign. He was also contacted by a Canadian newsweekly concerning an article about new efforts to bring cellphones into the classroom.

ADJOURNMENT - At 8:00 PM, on a motion by Braun, seconded by Little, there being no further business, the meeting was adjourned.

VOTE: Braun, yes; Little, yes; Wiley, yes; Shelby, yes; Tobin, yes

13-12

Treasurer

President