

RECORD OF PROCEEDINGS

Minutes of	St. Marys City School District	Meeting
Held	January 13, 2021	6:30 P.M.

ORGANIZATIONAL BUSINESS

The St. Marys City Board of Education met for an organizational session in the auditorium at the St. Marys Memorial High School with the following Board Members present: Brian Little, Ronda Shelby, Karl Dammeyer, Chris Falk and Ron Wilker. Also present were reporters from The Evening Leader and The Daily Standard. The Board of Education meeting was videotaped by St. Marys City School's staff.

The meeting was called to order at 6:30 PM by Chris Falk, Board President Pro Tem, who then led the audience with the Pledge of Allegiance.

<u>ROLL CALL</u>	Mr. Dammeyer, present	Mr. Falk, present	Mr. Little, present
	Mrs. Shelby, present	Mr. Wilker, present	

NOMINATION AND ELECTION OF BOARD PRESIDENT

Karl Dammeyer nominated Chris Falk to serve as President of the Board with a second by Brian Little. There were no other nominations from the floor.

ROLL CALL VOTE:	Mr. Dammeyer	<u>Chris Falk</u>
BOARD PRESEIDENT	Mr. Falk	<u>Abstain</u>
	Mr. Little	<u>Chris Falk</u>
	Mrs. Shelby	<u>Chris Falk</u>
	Mr. Wilker	<u>Chris Falk</u>

Mr. Chris Falk was elected to serve as the Board of Education President for 2021.

NOMINATION AND ELECTION OF BOARD VICE-PRESIDENT

Brian Little nominated Ron Wilker to serve as Vice-President of the Board with a second by Ronda Shelby. There were no other nominations from the floor.

ROLL CALL VOTE:	Mr. Dammeyer	<u>Ron Wilker</u>
BOARD VICE-PRESIDENT	Mr. Falk	<u>Ron Wilker</u>
	Mr. Little	<u>Ron Wilker</u>
	Mrs. Shelby	<u>Ron Wilker</u>
	Mr. Wilker	<u>Abstain</u>

Mr. Ron Wilker was elected to serve as the Board of Education Vice-President for 2021.

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ADMINISTRATION OF THE OATH OF OFFICE TO THE PRESIDENT AND VICE PRESIDENT

Do you solemnly swear that you will support the Constitution of the United States and the Constitution of the State of Ohio; and that you will perform faithfully the duties of President/Vice President of the Board of Education of the St. Marys City School District?



Christopher R. Falk, President



Ron Wilker, Vice-President

ESTABLISHMENT OF REGULAR BOARD MEETING DATES – On a motion by Shelby, seconded by Little, the Board approved the establishment of regular board meetings for the 2nd Wednesday of the month at 6:30 p.m. (except as noted) with dates as follows:

February 10 – Regular	August 11 - Regular
March 10 – Regular	September 8 - Regular
April 14 – Regular	October 13 - Regular
May 5 – (6:00 p.m. Finance Work Session in Food Science Classroom)	November 3 – (6:00 p.m. Finance Work Session in Food Science Classroom)
May 12 - Regular	November 10 – Regular
June 9 – Regular	December 8 – Regular
July 14 – Regular	January 12, 2022– Organizational/Regular

VOTE: Shelby, yes; Little, yes; Dammeyer, yes; Wilker, yes; Falk, yes 1-21

STANDING AUTHORIZATIONS – On a motion by Wilker, seconded by Dammeyer, and in order to promote the efficient operation of the schools, the following standing authorizations, were approved:

- A. Authorization for the Treasurer to request advances from the county auditor when funds are available and payable to the district.
- B. Authorization for the Treasurer to invest interim funds in accordance with state law.
- C. Authorization for the Treasurer to pay bills within appropriations.
- D. Authorization permitting the Treasurer access to the district's safety deposit box.
- E. Authorization for the Treasurer and Board Members to attend professional meetings.
- F. Authorization for the Treasurer and Board President, together, to borrow money, if needed.
- G. Authorization for the Treasurer to make monthly modifications within the appropriations as necessary.
- H. Authorization for the Treasurer and/or her designated representative to serve as the District's Records Officer and authorizes her and/or her designated representative to attend Certified Public Records Training on behalf of each elected Board of Education member in accordance with 109.43(B) ORC
- I. Authorization for the Superintendent and/or his designee to apply for state and federal grants.
- J. Authorization for the Superintendent to temporarily employ personnel and/or accept resignations as needed for emergency situations with such employments/resignations to be presented for approval at the next regular Board of Education meeting.

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- K. Authorization for the Superintendent to temporarily employ personnel to assist with Athletic Events including Tournaments. Pay for Tournament personnel to be determined based on OHSAA per Tournament allotments.
- L. Authorization for the Superintendent and/or his designated representative to serve as purchasing agent for the district.
- M. Authorization for the Superintendent to attend professional meetings as he deems necessary for the educational welfare of the district.
- N. Authorization for the Superintendent to retain legal counsel as necessary for matters pertaining to the management of the schools.
- O. Authorization for the Treasurer to obtain \$20,000 performance bonds for the Superintendent and Board Members, and a \$50,000 performance bond for the Treasurer.
- P. Authorization for the Superintendent to purchase liability insurance to protect the District, Board members, administrators, teachers, and classified staff.
- Q. Authorization for the Superintendent to approve use of school buses for field trips outside the district.
- R. Authorization for the Superintendent to approve attendance of staff members at professional meetings and conferences outside the district.
- S. Authorization for the Superintendent to suspend classified personnel in accordance with law and policy.
- T. Authorization for the Superintendent to hear appeals of suspension and expulsion as Board designee.

VOTE: Wilker, yes; Dammeyer, yes; Little, yes; Shelby, yes; Falk, yes

2-21

DISTRICT COMMITTEES – On a motion by Shelby, seconded by Dammeyer, the assignment to 2021 Board committees and representatives are as follows:

2021 BOARD COMMITTEES

Personnel

Mr. Dammeyer, Mr. Wilker, Mr. Ruane, Mrs. Roehm,
Mr. A. Wilker

Buildings and Grounds

Mr. Falk, Mr. Little, Mr. Adams, Mr. Ruane

Policy, Programs, and Planning

Mrs. Shelby, Mr. Little, Mrs. Roehm,
Mr. Ruane, Mr. A. Wilker

Athletic

Mrs. Shelby, Mr. Falk, Mr. Hollman, Mr. Ruane

Technology

Mr. Little, Mr. Dammeyer, Mr. Ruane, Mr. Menchhofer

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2021 BOARD REPRESENTATIVES

<u>Tri-Star</u>	Mr. Falk
<u>Transportation</u>	Mr. Little, Mr. Grothouse
<u>Finance and Audit</u>	Mr. R. Wilker, Mr. Dammeyer, Mr. Ruane, Mr. A. Wilker
<u>Community Advisory Council</u>	Mr. Dammeyer, Mrs. Shelby
<u>OSBA/Student Achievement</u>	Mr. R. Wilker, Mrs. Shelby
<u>St. Marys City Council</u>	Mr. Little
<u>OSBA (Legislative)</u>	Mrs. Shelby
<u>Tax Incentive Review Council</u>	Mr. Ruane
<u>District Wellness Committee</u>	Mr. Little
<u>Alumni Foundation</u>	Mr. Falk, Mrs. Shelby
<u>Safety</u>	Mr. Falk

VOTE: Shelby, yes; Dammeyer, yes; Little, yes; Wilker, yes; Falk, yes 3-21

COMPENSATION OF BOARD MEMBERS – On a motion by Little, seconded by Wilker, the salary of board members was continued at \$80 per meeting, per O.R.C. 3313.12, to a maximum of 18 meetings per year.

VOTE: Little, yes; Wilker, yes; Dammeyer, yes; Shelby, yes; Falk, yes 4-21

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REGULAR SESSION

RESOLUTIONS – On a motion by Wilker, seconded by Little, the Board recognized the following:

- Al Solomon for his years of service to the St. Marys community, St. Marys City Schools, and our students.
- Head Varsity Girls Soccer coach, Nick Wilson who led the 2020 Lady Riders to a WBL Championship Title, a Sectional and District Title, and Regional Runner-ups. Coach Wilson was also selected as being the 2020 WBL Coach of the Year, the 2020 Northwest Ohio Scholastic Soccer District II Coach of the Year.
- Lillian Ankerman for earning the Senior Academic Award, being named to First Team All WBL, First Team All Northwest District, All Central Regional, and First Team All Ohio for Varsity Girls Soccer.

VOTE: Wilker, yes; Little, yes; Dammeyer, yes; Shelby, yes; Falk, yes 5-21

APPROVED MINUTES OF THE DECEMBER 9, 2020 REGULAR MEETING, THE INVESTMENT REPORTS, THE FINANCIAL REPORTS AND THE BILLS PAID. – On a motion by Shelby, seconded by Dammeyer, the Board approved the above listed items.

VOTE: Shelby, yes; Dammeyer, yes; Little, yes; Wilker, yes; Little, yes 6-21

RESOLUTIONS – On a motion by Wilker, seconded by Little, the Board Consider recognized the 2021 School Board Members for School Board Recognition Month.

VOTE: Wilker, yes; Little, yes; Dammeyer, yes; Shelby, yes; Falk, yes 7-21

ITEMS RELATED TO PERSONNEL – On a motion by Shelby, seconded by Dammeyer, the following items related to personnel were approved.

Resignation – Supplemental (Certified)

Nick Page	Boys Tennis Coach
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Appointment – Certified

Stacy Evers	School Psychologist (effective 1/4/2021)
Alyshia Hensley	Substitute Teacher (effective 1/6/21)

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Appointment – Classified

Marcy Albright	Cook (effective 1/4/21) (90 day probationary period)
Kerry Bertsch	Substitute Bus Driver
Brittany McDorman	Paraprofessional (regular contract)
Patrick Minnich	Substitute Bus Driver (pending certification)
Lisa Nowicki-Roop	Dining Commons Aide (effective 1/4/21) (90 day probationary period)
Cody Vires	Substitute Bus Driver (pending certification)

Extended Unpaid Maternity Leave

April Sommer	Teacher, Primary – 28 days (2/1/21 – 3/12/21)
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VOTE: Shelby, yes; Dammeyer, yes; Little, yes; Wilker, yes; Falk, yes 8-21

DONATIONS – On a motion by Little, seconded by Wilker, the Board accepted the following donations:

\$600 donation from St. Marys Rotary for the Power of the Pen program.
 \$2,500 donation from Rider Nation Station for athletic broadcasting.

VOTE: Little, yes; Wilker, yes; Dammeyer, yes; Shelby, yes; Falk, yes 9-21

EARLY GRADUATION – On a motion by Dammeyer, seconded by Shelby, the Board approved of an early graduation for Michael Ladd. Michael has met all of the graduation requirements of the State of Ohio and the St. Marys City Schools Board of Education.

VOTE: Dammeyer, yes; Shelby, yes; Little, yes; Wilker, yes; Falk, yes 10-21

FISCAL YEAR 2021 PERMANENT APPROPRIATIONS – On a motion by Dammeyer, seconded by Wilker, the Board approved the district’s permanent appropriations resolution for Fiscal Year 2021.

001 GENERAL FUND	FY21 Appropriations	Prior FY Carry Over Encumbrances	Fiscal Expendable
Function			
1100 Regular Instruction	\$10,067,242.00	\$15,642.56	\$10,082,884.56
1200 Special Instruction	3,295,460.00	0.00	3,295,460.00
1300 Vocational Instruction	864,946.00	3,070.64	868,016.64
1400 Adult/Continuing Education	554.00	0.00	554.00
1900 Other Instruction	0.00	2,000.00	2,000.00
2100 Support Services - Pupils	1,368,735.00	20,130.62	1,388,865.62
2200 Support Services - Staff	514,814.00	0.00	514,814.00
2300 Board of Education	114,614.00	2,836.00	117,450.00
2400 Support Services-Administration	1,515,420.00	57,005.11	1,572,425.11
2500 Support Services - Fiscal	512,567.00	633.56	513,200.56

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2600	Support Services - Business	36.00	0.00	36.00
2700	Supp Serv - Operation & Maint	1,610,120.00	147,914.96	1,758,034.96
2800	Supp Serv - Pupil Transportation	832,588.00	14,966.34	847,554.34
2900	Support Services - Central	12,516.00	3,590.00	16,106.00
4100	Extracur-Academic & Subject	19,187.00	0.00	19,187.00
4300	Extracur-Occupation Oriented	90.00	0.00	90.00
4500	Extracurricular-Sports Oriented	400,873.00	0.00	400,873.00
4600	Extracur-School & Public Serv	4,759.00	0.00	4,759.00
7200	Transfers Out	0.00	0.00	0.00
7400	Advances Out	0.00	0.00	0.00
7500	Refund of Prior Year Receipts	0.00	0.00	0.00
	Total 001 General Fund	\$21,134,521.00	\$267,789.79	\$21,402,310.79
	DEBT SERVICE			
002-9010	Bond Retirement - OSFC Project	\$1,661,635.00	\$0.00	\$1,661,635.00
	Total Debt Service	\$1,661,635.00	\$0.00	\$1,661,635.00
	SPECIAL REVENUE FUNDS			
018	Public School Support	\$36,286.00	\$329.63	\$36,615.63
034	Classroom Facilities Maintenance	\$368,620.00	\$68,707.28	\$437,327.28
300	Athletic	\$177,020.00	\$3,427.70	\$180,447.70
401	Auxiliary Services	\$103,138.00	\$5,725.45	\$108,863.45
451	ONENet Connectivity	\$7,200.00	\$0.00	\$7,200.00
	HSTW /			
461	MMSW	\$12,591.00	\$448.43	\$13,039.43
467	Student Wellness and Success	\$381,381.00	\$100.00	\$381,481.00
499	Miscellaneous State Funds	\$50,774.00	\$0.00	\$50,774.00
501	ABLE/GED	\$1,250.00	\$0.00	\$1,250.00
516	IDEA-B	\$465,412.00	\$0.00	\$465,412.00
507	Elem/Secondary Sch Emer Relief	\$250,000.00	\$0.00	\$250,000.00
510	Coronavirus Relief Fund	\$114,000.00	\$0.00	\$114,000.00
572	Title I	\$601,793.00	\$32,654.60	\$634,447.60
590	Title II-A	\$62,695.00	\$0.00	\$62,695.00
599	Miscellaneous Federal Funds	\$32,621.00	\$0.00	\$32,621.00
	Total Special Revenue Funds	\$2,664,781.00	\$111,393.09	\$2,776,174.09

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Minutes of	St. Marys City School District			Meeting
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	CAPITAL PROJECTS FUNDS			
003	Permanent Improvement	\$318,033.00	\$11,562.55	\$329,595.55
004	Local Funding Initiatives	\$220,359.00	\$84,000.00	\$304,359.00
010-9010	Local Share of OSFC Project	\$0.00	\$0.00	\$0.00
070	Capital Projects-Technology	\$87,148.00	\$0.00	\$87,148.00
	Total Capital Projects Funds	\$625,540.00	\$95,562.55	\$721,102.55
	ENTERPRISE FUNDS			
006	Food Service	\$1,081,970.00	\$102,045.34	\$1,184,015.34
009	Uniform Supplies	\$0.00	\$0.00	\$0.00
	Total Enterprise Funds	\$1,081,970.00	\$102,045.34	\$1,184,015.34
	INTERNAL SERVICE FUND			
014	Rotary Funds	\$26,054.00	\$0.00	\$26,054.00
	Total Internal Service Fund	\$26,054.00	\$0.00	\$26,054.00
	FIDUCIARY FUNDS			
007	Special Trust	\$2,399.00	\$0.00	\$2,399.00
008	Endowment	\$0.00	\$0.00	\$0.00
	Total Fiduciary Funds	\$2,399.00	\$0.00	\$2,399.00
	AGENCY FUNDS			
022	Asbestos Debt Service	\$0.00	\$0.00	\$0.00
200	Student Activities	\$159,854.00	\$1,388.98	\$161,242.98
	Total Agency Funds	\$159,854.00	\$1,388.98	\$161,242.98
	GRAND TOTAL ALL FUNDS	\$27,356,754.00	\$578,179.75	\$27,934,933.75

VOTE: Dammeyer, yes; Wilker, yes; Little, yes; Shelby, yes; Falk, yes

11-21

MEMORANDUM OF UNDERSTANDING – On a motion by Shelby, seconded by Little, the Board approved of an MOU between St. Marys City Schools and St. Marys Education Association to establish health reimbursement arrangement account contributions as presented.

VOTE: Shelby, yes; Little, yes; Dammeyer, yes; Wilker, yes; Falk, yes

12-21

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MEMORANDUM OF UNDERSTANDING – On a motion by Shelby, seconded by Wilker, the Board approved an MOU between St. Marys City Schools and The Ohio Association of Public School Employees to establish health reimbursement arrangement account contributions as presented.

VOTE: Shelby, yes; Wilker, yes; Dammeyer, yes; Little, yes; Falk, yes 13-21

MEMORANDUM OF UNDERSTANDING – On a motion by Dammeyer, seconded by Little, the Board approved of MOU between St. Marys City Schools and St. Marys Education Association to temporarily modify their current Collective Bargaining Agreement as it relates to calamity days and COVID-Protocol shutdowns as presented.

VOTE: Dammeyer, yes; Little, yes; Shelby, yes; Wilker, yes; Falk, yes 14-21

MEMORANDUM OF UNDERSTANDING – On a motion by Shelby, seconded by Little, the Board approved of MOU between St. Marys City Schools and Ohio Association of Public School Employees to temporarily modify their current Collective Bargaining Agreement as it relates to calamity days and COVID-Protocol shutdowns as presented.

VOTE: Shelby, yes; Little, yes; Dammeyer, yes; Wilker, yes; Falk, yes 15-21

NORTHWEST OHIO AREA COMPUTER SERVICES COOPERATIVE CONTRACT – On a motion by Little, seconded by Dammeyer, the Board approved of an agreement with NOACSC to provide internet access service for the school year 2020/2021 at a cost of \$30,000, retroactive to 7/1/2020, as presented. This is a five year contract with NOACSC which will expire on 6/30/2026.

VOTE: Little, yes; Dammeyer, yes; Shelby, yes; Wilker, yes; Falk, yes 16-21

2021/2022 CALENDAR – On a motion by Dammeyer, seconded by Shelby, the Board approved the 2021/2022 school calendar.

ST. MARYS CITY SCHOOLS CALENDAR FOR 2021-2022 SCHOOL YEAR

Grading Periods	Days
Special Days	Present
<u>1st GRADING PERIOD – AUG. 18 – OCT. 15 (K-12)</u>	
Aug. 13 Fri. New Teacher Training	42
Aug. 16 Mon. Teacher Orientation or Record Day	
Aug. 17 Tues. Teacher In-Service Day, No School	
Aug. 18 Wed. First day of school	
Sept. 6 Mon. Labor Day – No School	

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2nd GRADING PERIOD – OCT. 18 – DEC. 17 (K-12)

42

Oct. 22	Fri.	Grade Card Distribution (K-12)
Nov. 4	Thurs.	Middle - 4:20-8:00 p.m. 6-8 Parent-Teacher Conferences
Nov. 11	Thurs.	Middle - 4:20-8:00 p.m. 6-8 Parent-Teacher Conferences
Nov. 11	Thurs.	High- 4:20-8:00 p.m. 9-12 Parent-Teacher Conferences
Nov. 15	Mon.	Intermediate - 4:20-8:00 p.m. K-2 Parent-Teacher Conferences
Nov. 16	Tues.	Primary - 4:20-8:00 p.m. 3-5 Parent-Teacher Conferences
Nov. 22	Mon.	Primary - 4:20-8:00 p.m. 3-5 Parent-Teacher Conferences
Nov. 23	Tues.	Intermediate - 4:20-8:00 p.m. K-2 Parent-Teacher Conferences
Nov. 24	Wed.	8:00 a.m-3:30 p.m. K-5 Parent-Teacher Conferences/ No-School K-5 pupils
Nov. 25-26	Th./Fri.	Thanksgiving Vacation - No School
Nov. 29	Mon.	No School - K-12 pupils and Staff

3rd GRADING PERIOD – JAN. 3 – MAR. 11 (K-12)

47

Dec. 20-Dec. 31	Mon/Fri	Christmas Vacation – No School
Jan. 3	Mon.	Return from Christmas Vacation
Jan. 7	Fri.	Grade Card Distribution (K-12)
Jan. 17	Mon.	Martin Luther King Day – No School
Feb. 18-21	Fri./Mon	Presidents Day – No School (Staff and Students)
Feb. 22	Tues.	High School Scheduling 4:30-7:30 p.m.

***February 18 and February 21 will be used as make-up days if needed**

4th GRADING PERIOD – MAR. 14 – MAY 20 (K-12)

47

Mar. 18	Fri.	Grade Card Distribution (K-12).
Apr. 14-18	Thurs.-Mon.	Spring Break – No School
Apr. 19	Tues.	Return from Spring Break
May 20	Fri.	Last day for pupils
May 23	Mon.	Teacher Work Day
May 27	Fri.	Grade Cards Mailed (K-12)
May 29	Sun.	Combined Baccalaureate-Commencement
May 30	Mon.	Memorial Day

***April 14 and April 18, will be used as make-up days if needed.**
***May 23, 24, 25, & 26, 27, 2022 may be used as make-up days.**
(Policy 8210)

VOTE: Dammeyer, yes; Shelby, yes; Little, yes; Wilker, yes; Falk, yes

17-21

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INFORMATION AND DISCUSSION

Mr. Falk, Board President, updated the work being performed by the Alumni Association including the Raffle Sale, Alumni Database, and possible future committees being formed to cover more ground.

Mr. Ruane, Superintendent, provided 2020 Highlights which included but not limited to, enrollment, staff numbers, various achievements and acknowledgements of the school district.

Reports were presented to the Board by the following individuals: Jon Burke, Mary Miller, Lisa Elson, Sue Sherman, Principals.


EXECUTIVE SESSION – At 7:35 P.M., on a motion by Shelby, seconded by Wilker, the Board entered into executive session for the purpose to consider the purchase of property for public purposes, or for the sale of property at competitive bidding, if premature disclosure of information would give an unfair competitive or bargaining advantage to a person whose personal, private interest is adverse to the public interest. This is in accordance with ORC Section 121.22 (G)(2).

VOTE: Shelby, yes; Wilker, yes; Dammeyer, yes; Little, yes; Falk, yes 18-21

RETURN TO REGULAR SESSION – At 8:16 P.M., Board President Chris Falk declared the Board of Education back in regular session.

ADJOURNMENT – At 8:18 P.M., on a motion by Shelby, seconded by Wilker, there being no further business, the meeting was adjourned.

VOTE: Shelby, yes; Wilker, yes; Dammeyer, yes; Little, yes; Falk, yes 19-21



President



Treasurer