

RECORD OF PROCEEDINGS

Minutes of

St. Marys City School District

Meeting

Held

February 8, 2012

7:30 P.M.

The St. Marys City Board of Education met in regular session in the auditorium at the St. Marys Memorial High School with the following Board Members present: Lisa Tobin, Ralph Wiley, Aaron Braun, Ronda Shelby and Brian Little. The Board of Education meeting was videotaped by Allen West of Digital Velocity Media.

The meeting was called to order by Lisa Tobin, Board President, who then led the audience with the Pledge of Allegiance.

APPROVE THE MINUTES OF THE JANUARY 11, 2012 REGULAR MEETING AND THE JANUARY 18 AND 23, 2012 SPECIAL MEETINGS, THE STUDENT ACTIVITY REPORT, THE INVESTMENT REPORTS, THE FINANCIAL REPORTS AND BILLS PAID. – On a motion by Braun, seconded by Little, the above listed items were approved.

VOTE: Braun, yes; Little, yes; Wiley, yes; Tobin, yes; Shelby, yes

17-12

EDUCATIONAL HIGHLIGHT – Lisa Elson, Intermediate School Principal, spotlighted the Intermediate School News Crew. 5 students from the Intermediate School gave a brief overview of the program, and then the Board was privileged to view a news segment.

ITEMS RELATED TO PERSONNEL – On a motion by Wiley, seconded by Braun, the following items related to personnel were approved.

Retirement – Classified

Linda McMurray Educational Aide, 32½ years

Resignation – Certified

Lydia Brenneman School Psychologist

Resignation – Supplemental – (classified)

Leslie Karner Co-8th Grade Softball

Appointments – Certified

Marissa Wenning Substitute Teacher

Monica Marshall Substitute Teacher

Jennifer Metzger Substitute Teacher

Jordan Zimmerman Substitute Teacher

Appointment – Hourly

Matt Riesen Home Instruction Tutor, eff. 1/23/12

Appointments – Classified

Julie Ernst Substitute Bus Aide

Appointments – Supplemental (certified)

Jim Hollman Assistant Varsity Track

Elizabeth Lampert Head Middle School Track

Jack McBride Assistant Middle School Track

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| Jonathan Beougher | Assistant Middle School Track |
| Kevin Jacobs | JV Baseball |
| Tom Knous | Co-Freshman Baseball |
| Josh Heidebrink | Co-Freshman Baseball |

Appointment - Supplemental (noncertificated)

WHEREAS, the St. Marys City School District Board of Education offered the following position to the employees of this district who have certificates of the type described in Section 3319.22 of the Ohio Revised Code and no such employee qualified to fill the position applied for and accepted the position when it was posted; and

WHEREAS, the position was advertised by public posting to any individual with a certificate who was qualified to fill it and who was not employed by the Board and no such person applied for and accepted the position when it was posted:

BE IT RESOLVED, that the Board of Education continues the employment of the following personnel as coaches or advisors of the following pupil activity programs under Section 3313.53 of the Revised Code:

| | |
|-----------|-------------------------|
| Rob Cisco | Assistant Varsity Track |
|-----------|-------------------------|

Volunteers

| | |
|-----------------|----------|
| Brice Brenneman | Tennis |
| Mark Dominik | Tennis |
| Mike Hoenie | Baseball |

VOTE: Wiley, yes; Braun, yes; Shelby, yes; Little, yes; Tobin, yes

18-12

PARENT TEACHER CONFERENCE – On a motion by Braun, seconded by Wiley, the Board approved the Elementary School’s parent teacher conference dates for the 2012-2013 school year as presented.

Primary – Evening conferences on November 13TH and 19TH; and during the day on November 21ST
Intermediate - Evening conferences on November 12TH and 20TH; and during the day on November 21ST
No school for K-5 students on November 21ST and 22ND
No school for K-5 teachers on November 26TH

VOTE: Braun, yes; Wiley, yes; Shelby, yes; Tobin, yes; Little, yes

19-12

DISTRICT COMMITTEES – On a motion by Shelby, seconded by Braun, the Board approved District Committee and Board Representatives for 2012.

2012 BOARD COMMITTEES

Personnel

Mr. Wiley, Mrs. Tobin, Mr. Skiver, Mr. Kuffner,
Mr. Steinbrunner, Mr. Sommer

Buildings and Grounds

Mr. Little, Mr. Wiley, Mr. Kuffner, Mr. Skiver

Policy, Programs, and Planning

Mrs. Shelby, Mr. Braun, Mr. Steinbrunner,
Mr. Skiver, Mr. Sommer

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Athletic
Technology

Mrs. Shelby, Mr. Braun, Mr. Kuffner, Mr. Skiver
Mrs. Tobin, Mr. Little, Mr. Kuffner, Mr. Skiver,
Mr. Menchhofer

2012 BOARD REPRESENTATIVES

Tri-Star

Mr. McKee

Transportation

Mr. Braun, Mr. Kuffner

Finance and Audit

Mr. Wiley, Mrs. Tobin, Mr. Skiver, Mr. Sommer

Community Advisory Council

Mrs. Shelby, Mr. Skiver

OSBA/Student Achievement

Mr. Little

St. Marys City Council

Mr. Little

OSBA (Legislative)

Mrs. Tobin

Tax Incentive Review Council

Mr. Kuffner

District Wellness Committee

Mr. Braun

OSFC Project Team

Mr. Wiley

Citizens for St. Marys Schools

Mrs. Shelby, Mr. Little

Alumni Foundation

Mrs. Tobin, Mrs. Shelby

VOTE: Shelby, yes; Braun, yes; Tobin, yes; Wiley, yes; Little, yes

20-12

STANDING AUTHORIZATIONS – On a motion by Wiley, seconded by Braun, the Board approved the following standing authorizations which should have been included in the organizational meeting in January:

- A. Appointment of the Treasurer to attend public record access training required for Board members pursuant to Ohio Revised Code Section 109.43
- B. Appointment of the Superintendent as the parliamentarian for Board of Education meetings.
- C. Authorization for the principals to act as purchasing agent for purchases made through Student Activity Funds

VOTE: Wiley, yes; Braun, yes; Little, yes; Tobin, yes; Shelby, yes

21-12

GRADUATION – On a motion by Wiley, seconded by Braun, the Board approved Seth Springer for early graduation. He has met all requirements.

VOTE: Wiley, yes; Braun, yes; Shelby, yes; Little, abstain; Tobin, yes

22-12

SCHOOL TRAVEL PLAN – On a motion by Little, seconded by Shelby, the Board approved the following:

WHEREAS, the United States Congress has set aside monies for Safe Routes to School Projects through the State of Ohio, Department of Transportation; and

WHEREAS, Applicants can apply for these monies and be selected for funding by the State of Ohio, Department of Transportation; and

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WHEREAS, the School Travel Plan is an activity eligible to receive federal transportation funding; and

NOW, THEREFORE BE IT ORDAINED by St. Marys City Schools Board of Education (Applicant) that:

SECTION ONE: The Business Manager is hereby empowered on behalf of the Applicant to prepare and execute an application for SRTS School Travel Plan Development for the stated described project and to submit same to the State of Ohio, Department of Transportation.

SECTION TWO: If awarded the project, no funding will be reimbursed to applicants for School Travel Plan Development. Applicants will be asked to provide information, develop a team, and work with ODOT on plan development. The Applicant further agrees, if necessary, to pay One Hundred Percent (100%) of the cost over and above the work provided by the State of Ohio, Department of Transportation.

SECTION THREE: Upon completion of the described Project, the Applicant shall:

- Provide completed School Travel Plan with adequate community endorsements.

SECTION FOUR: If the application is approved for the STP Development the Business Manager is hereby empowered on behalf of the St. Marys City Schools to enter into a contract with the Director of the Ohio Department of Transportation necessary to complete the above described project.

VOTE: Little, yes; Shelby, yes; Braun, yes; Tobin, yes; Wiley, yes

23-12

BID OPENING – On a motion by Little, seconded by Braun, the Board set February 23 at 10:00 AM at the District Service Center as the date, time, and location at which to publicly open bids for the purchase of a 4 WD pick-up truck with snow plow package with same to be paid from the district's permanent improvement fund.

VOTE: Little, yes; Braun, yes; Shelby, yes; Tobin, yes; Wiley, yes

24-12

JOB DESCRIPTION – On a motion by Shelby, seconded by Wiley, the Board approved changing the job description title of Junior High School Guidance Counselor to Middle School Guidance Counselor.

VOTE: Shelby, yes; Wiley, yes; Little, yes; Tobin, yes; Braun, yes

25-12

SCHEDULE MEETINGS – After a discussion by the Board, the following Committee Meetings were scheduled.

Board Work Session – February 10TH at 9:00 AM at the District Service Center
Buildings and Grounds – February 23RD at 5:00 PM in the Administrative Offices

MEMORANDUM OF UNDERSTANDING – On a motion by Shelby, seconded by Braun, the Board approved a Resolution authorizing the Treasurer of the Board, on behalf of the Board, to enter into a Memorandum of Understanding with the Auglaize County Health Department should there be a need to establish a Mass Vaccination/Prophylaxis Clinic.

VOTE: Shelby, yes; Braun, yes; Little, yes; Wiley, yes; Tobin, yes

26-12

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INFORMATION AND DISCUSSION – Reports were presented to the Board by the following individuals: Jerry Skiver, Superintendent; Tom Sommer, Treasurer, Bill Steinbrunner, Director of Instruction, Kurt Kuffner, Business Manager, Doretta Nale, Director of Special Education; Dan Grothouse, Director of Transportation, Doug Spencer, Athletic Director, and the Building Principals – Dave Lewis, Mary Miller, Lisa Elson and Sue Sherman.

ADJOURNMENT - At 8:04 PM, on a motion by Wiley, seconded by Braun, there being no further business, the meeting was adjourned.

VOTE: Wiley, yes; Braun, yes; Shelby, yes; Tobin, yes; Little, yes

27-11

Treasurer

President