

RECORD OF PROCEEDINGS

Minutes of

St. Marys City School District

Meeting

Held

February 13, 2008

7:30 P.M.

The St. Marys City Board of Education met in regular session at the City of St. Marys Council Chambers with the following Board Members present: Ralph Wiley, Eric Langsdon, Rees McKee, Craig Gottschalk, and Lisa Tobin. Also present were Bob Sewell from Gilbane & Associates, High School Students Beth Doenges and Jarrod Kinkley, Bob Valentine, Sandra Dove, Jack McBride, Jamie Carpenter, Kent Schlegel, Bill Kellermeyer, Kay Lauth, Janie Southard, Mike Makley, Dave Lewis, Lisa Elson, Sue Sherman, Scott Schulte, Dan Grothause, Kurt Kuffner, Bill Steinbrunner, Ken Baker and Tom Sommer. The Board of Education meeting was videotaped by Connie Schroer of Angle View Images.

The meeting was called to order by Ralph Wiley, Board President, who then led the audience with the Pledge of Allegiance.

APPROVE THE MINUTES OF THE JANUARY 9, 2008 RE-ORGANIZATIONAL AND REGULAR SESSIONS AND THE JANUARY 29, 2008 BUILDING TOUR WORK SESSION, THE INVESTMENT REPORTS, THE FINANCIAL REPORTS, AND BILLS PAID. – On a motion by Tobin, seconded by Langsdon, the above listed items were approved.

VOTE: Tobin, yes; Langsdon, yes; Gottschalk, yes; McKee, yes; Wiley, yes.

18-08

PUBLIC PARTICIPATION – High School Students Beth Doenges and Jarrod Kinkley addressed the Board of Education concerning the Relay for Life Polar Plunge. This is the 3rd year for this event and the goal is to raise \$10,000. In the 1st year approximately \$3,000 was raised and in the 2nd year the total raised was approximately \$5,000.

ITEMS RELATED TO PERSONNEL – On a motion by McKee, seconded by Gottschalk, the following items related to personnel were approved.

Resignation - Supplemental - (Certified)

Heidi Lisi Freshman Girls Volleyball

Resignation - Supplemental - (Classified)

Rob Cisco Junior High Track

Appointments - Certified

Christina Hensley Home Instruction Tutor, eff. 1/10/08

Linda Fox-Miller Substitute Teacher

Anita Schwartz Substitute Teacher

Brian Wuebker Substitute Teacher

Valerie Klaus Substitute Teacher, eff. 1/17/08

Elizabeth Laudick Substitute Teacher

Jane Smith Substitute Teacher

Kelly Moniz Substitute Teacher

Appointment - Classified

Mindy Vogel Substitute Educational Aide, eff. 1/16/08

Appointments - Supplemental - (Certified)

Shawn Fischbach Co-Junior High Softball

Elizabeth Lampert Junior High Assistant Track

RECORD OF PROCEEDINGS

Minutes of

St. Marys City School District

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Appointments - Supplemental - (Non-certificated)

WHEREAS, the St. Marys City School District Board of Education offered the following position to the employees of this district who have certificates of the type described in Section 3319.22 of the Ohio Revised Code and no such employee qualified to fill the position applied for and accepted the position when it was posted; and

WHEREAS, the position was advertised by public posting to any individual with a certificate who was qualified to fill it and who was not employed by the Board and no such person applied for and accepted the position when it was posted:

BE IT RESOLVED, that the Board of Education continues the employment of the following personnel as coaches or advisors of the following pupil activity programs under Section 3313.53 of the Revised Code:

Mandy Carpenter	Adjust current contract (supersede) to Co-JV Softball
Ashley Behr	Co-JV Softball
Jessica Enderud	Co-Junior High Softball
Rob Cisco	Varsity Assistant Track
Ericka Aller	Varsity Assistant Track

Appointments - Volunteer

Jeff Hughes	Baseball
Chad Laman	Baseball
Daryl Lauth	Softball
Matt Wibbeler	Softball
Carla Topp	Softball
Alison Wibbeler	Softball
Leslie Karner	Softball
Angie Brown	Softball
Bill Dustman	Boys Tennis
Jim Larkin	Boys Tennis

VOTE: McKee, yes; Gottschalk, yes; Wiley, yes; Langsdon, yes; Tobin, yes.

19-08

COMMITTEE ASSIGNMENTS - On a motion by Gottschalk, seconded by Tobin, The Board approved the following Board of Education Committee assignments for 2008, as recommended by President Wiley:

Personnel - Wiley, McKee, Baker, Kuffner, Steinbrunner, Sommer
Finance & Audit - Gottschalk, Langsdon, Baker, Sommer
Building & Grounds - McKee, Tobin, Baker, Kuffner
Policy Programs & Planning - Gottschalk, Tobin, Baker, Steinbrunner, Sommer
Tri Star - McKee
Transportation - Langsdon, Kuffner
Athletic - Langsdon, Gottschalk
Technology - Tobin, Wiley, Kuffner

RECORD OF PROCEEDINGS

Minutes of

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Community Advisory Council - Wiley, Baker
 OSBA/Student/Achievement - Langsdon
 St. Marys City Council - Langsdon
 OSBA (Legislative) - Gottschalk
 Tax Incentive Review Council - McKee
 District Wellness Committee - Tobin
 OSFC Project Team - McKee, Wiley
 Citizens for St. Marys City Schools - Tobin, Langsdon
 Alumni Foundation - Gottschalk, McKee

VOTE: Gottschalk, yes; Tobin, yes; McKee, yes; Langsdon, yes; Wiley, yes.

20-08

2008-2009 SCHOOL CALENDAR – On a motion by Gottschalk, seconded by McKee, the school calendar for the 2008-2009 school year was approved.

ST. MARYS CITY SCHOOLS CALENDAR FOR 2008-2009 SCHOOL YEAR			
Grading Periods –Special Days	NINE WEEKS	Days Present	
<u>1st GRADING PERIOD - AUG. 20 - OCT. 24</u>		47	
Aug.	18 Mon.		Meetings for teachers new to system
Aug.	19 Tues.		General Teachers Meeting
Aug.	20 Wed.		First day of school
Sept.	1 Mon.		Labor Day - No School
<u>2nd GRADING PERIOD - OCT. 27 - JAN. 9</u>		43	
Oct.	31 Fri.		Grade Card Distribution (K-12)
Nov.	24 Mon.		4:20-8:00 p.m. K-6 Parent-Teacher Conferences
Nov.	25 Tues.		4:20-8:00 p.m. K-6 Parent-Teacher Conferences
Nov.	26 Wed.		8:00 a.m.-3:00 p.m. K-6 Parent-Teacher Conferences
			No School - K-6 pupils
Nov.	27-28 Th./Fri		Thanksgiving Vacation - No School
Dec.	1 Mon.		No School - K-6 pupils
			(No School for K-6 pupils on Nov. 26 and Dec. 1)
			(No School for K-6 teachers on Dec. 1)
Dec.	22-2 Mon./Fri.		Christmas Vacation - No School
Jan.	5 Mon.		Return from Christmas Vacation
Jan.	9 Fri.		First Semester Ends
<u>3rd GRADING PERIOD - JAN. 12 - MAR. 20</u>		48	
Jan.	12 Mon.		Second Semester Starts
Jan.	16 Fri.		Grade Card Distribution (K-12)
Jan.	19 Mon.		Martin Luther King Day – Inservice Day – No School
Feb.	16 Mon.		Presidents Day Weekend - No School

RECORD OF PROCEEDINGS

Minutes of

St. Marys City School District

Meeting

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February 13, 2008

7:30 P.M.

<u>4th GRADING PERIOD - MARCH 23 - MAY 22</u>			42	
Mar.	27	Fri.	Grade Card Distribution (K-12)	
Apr.	9-13	Th – Mon.	Spring Break – No School	
Apr.	14	Tues.	Return from Spring Break	
May	22	Fri.	Last day for pupils	
May	24	Sun.	Combined Baccalaureate-Commencement	
May	25	Mon.	Memorial Day	
May	26	Tues.	Teacher conferences, grading and reports.	
			No School for pupils	
June	1	Mon.	Grade Cards Mailed (K-12)	
			FOR PUPIL INSTRUCTION	180
			Professional Inservice Meetings (10 hrs.)	2
Aug. 19 & May 26			Teachers present, No school for pupils	2
				184
Apr. 9, 13; May 26, 27, 28 & 29			May be used as make-up days. If necessary, additional days may be added on at the end of the school year.	

VOTE: Gottschalk, yes; McKee, yes; Tobin, yes; Wiley, yes; Langsdon, yes.

21-08

INTEREST ALLOCATION - On a motion by Langsdon, seconded by Tobin, the Board approved the following resolution to direct interest earned on the \$25,750,000 bond proceeds to be credited to the District’s Building Fund (Fund 004), as recommended by Bricker and Eckler, our legal counsel.

WHEREAS, the Board issued \$14,900,000 St. Marys City School District, Auglaize County, Ohio, School Facilities Construction and Improvement Notes, Series 2007 (the “2007 Notes”) on December 27, 2007; and the Board issued \$10,8500,000 St. Marys City School District, Auglaize County, Ohio, School Facilities Construction and Improvement Notes, Series 2008 on December 27, 2007 (“the 2008 Notes”); and

WHEREAS, the Board anticipates issuing approximately \$25,750,000 St. Marys City School District, Auglaize County, School Facilities Construction and Improvement Bonds (the “Bonds”) on March 19, 2008, the proceeds of which will be appropriated to retire the 2007 Notes and the 2008 Notes (collectively, “the Notes”) on June 10, 2008; and

WHEREAS, R.C. Section 5705.10 requires that the proceeds of the Bonds be credited to the School District’s USAS Fund 002 (Bond Retirement Fund) and the interest thereon be credited to the School District’s USAS Fund 001 (General Fund); and

WHEREAS, R.C. Section 5705.14 permits the Board to transfer funds from the School District’s USAS Fund 001 (General Fund) to any other lawful fund of the School District;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education, St. Marys City School District, Auglaize County, Ohio, that The amount representing the investment earnings on the Bonds shall

RECORD OF PROCEEDINGS

Minutes of

St. Marys City School District

Meeting

Held

February 13, 2008

7:30 P.M.

be transferred from the School District's USAS Fund 001 (General Fund) to USAS Fund 004 (Construction Fund).

VOTE: Langsdon, yes; Tobin, yes; Wiley, yes; McKee, yes; Gottschalk, yes.

22-08

MAINTENANCE PLAN ADVISOR – On a motion by McKee, seconded by Gottschalk the Board approved the following resolution to employ Lawhon and Associates, Inc. (Westerville, Ohio) as the district's Maintenance Plan Advisor, as required by the Ohio School Facilities Commission.

WHEREAS, the Board of Education of the St. Marys City School District (the "Board") is engaged in a district-wide capital improvements program, which is being designed and constructed as part of the Ohio School Facilities Commission's Classroom Facilities Assistance Program (the "Project") and which may include improvements beyond the scope of the co-funded Project (all improvements are referred to as the "Overall Project"); and

WHEREAS, the Ohio School Facilities Commission (the "OSFC") requires that participating districts engage the services of a maintenance plan advisor to assist with the creation of a maintenance plan the facilities being constructed through its programs; and

WHEREAS, on behalf of the Board, proposals were solicited from qualified firms included on the OSFC's pre-qualified list of firms to provide maintenance plan advisory services for the improvements included in the Overall Project; and following review of the proposals received in consultation with the Business Manager, the Superintendent recommends that the Board select Lawhon & Associates to provide maintenance plan advisory services for the Overall Project; and

WHEREAS, services will be provided at the rate of \$.10/square foot of co-funded space for the improvements included in the Overall Project, which is the rate negotiated by the OSFC for these services; and

WHEREAS, the Superintendent is authorized to enter into an agreement, in a form reviewed by legal counsel and acceptable to the OSFC, with Lawhon & Associates in an amount based upon .10/SF for an estimated 345,760 square foot project, which amount may be revised to reflect the actual size of the improvements included in the Overall Project;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the St. Marys City School District, based upon the Superintendent's recommendation, as follows:

1. Lawhon & Associates is selected to serve as the Maintenance Plan Advisory for the Overall Project.
2. The Superintendent is authorized to enter into an agreement with Lawhon & Associates on behalf of the Board in an amount not to exceed \$34,576.00, which is calculated at the rate of \$.10/square foot for the estimated 345,760 square foot area identified for the Overall Project and which is based upon the scope of services described in the agreement entered into between Lawhon & Associates and the OSFC.

RECORD OF PROCEEDINGS

Minutes of

St. Marys City School District

Meeting

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February 13, 2008

7:30 P.M.

3. The Treasurer is authorized to issue a purchase order in the amount of \$34,576.00 for maintenance plan advisory services.
4. The Superintendent and Treasurer are authorized to sign any documents required by the OSFC related to maintenance plan advisory services.

VOTE: McKee, yes; Gottschalk, yes; Tobin, yes; Langsdon, yes; Wiley, yes.

23-08

PROPERTY OPTION – On a motion by Langsdon, seconded by Tobin the Board approve the following resolution authorizing the exercise of option to purchase the Fortman property, as recommended by Bricker and Eckler (legal counsel).

WHEREAS, Paul R. Fortman, unmarried (“Fortman”) owns certain real property containing approximately 73.64 acres, more or less, located in Noble Township, Auglaize County, Ohio (“Property”) which Property is located within the School District; and

WHEREAS, the Board previously determined by resolution to obtain the sole and exclusive right and option to purchase the Property from Fortman;

WHEREAS, the Board and Fortman entered into that certain Option Agreement dated August 24, 2007 (“Option Agreement”), which Option Agreement was previously approved and ratified by resolution of the Board;

WHEREAS, the Board desires to exercise its option to purchase the Property;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the St. Marys City School District, Auglaize County, Ohio, that:

1. The Board hereby authorizes and approves the exercise of its option to purchase the Property in accordance with the terms of the Option Agreement.
2. The Board authorizes and directs the Treasurer and Board President, or either of them separately, and/or the Superintendent to deliver written notice to Fortman notifying Fortman of the Board’s determination to exercise the option in accordance with Section 4 of the Option Agreement.
3. The Treasurer and Board President, or either of them separately, and/or the Superintendent, are also hereby authorized to execute any other agreements, or other documents necessary in connection with the Option Agreement and the closing pursuant thereto.
4. In accordance with the prior resolution, the Superintendent or Treasurer are authorized to make appropriate arrangements to pay to Fortman the purchase price for the Property as well as to make appropriate arrangements to pay the closing costs required for the acquisition of the Property pursuant to the Option Agreement, and payment of such costs is hereby approved.

VOTE: Langsdon, yes; Tobin, yes; Gottschalk, yes; Wiley, yes; McKee, yes.

24-08

RECORD OF PROCEEDINGS

Minutes of

St. Marys City School District

Meeting

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February 13, 2008

7:30 P.M.

PROPERTY OPTION – On a motion by Gottschalk, seconded by McKee the Board approve the following resolution authorizing the exercise of option to purchase the Fortman property, as recommended by Bricker and Eckler (legal counsel).

WHEREAS, Walter Vogel and Ann Vogel, married (collectively, “Vogel”) own certain real property containing approximately 0.75 acres, more or less, located in Noble Township, Auglaize County, Ohio (“Property”) which Property is located within the School District; and

WHEREAS, the Board previously determined by resolution to purchase the Property from Vogel subject to the contingency set forth in that certain Real Estate Purchase Agreement dated September 7, 2007 (“Purchase Contract”), which Purchase Contract was approved by the Board;

WHEREAS, the Board has determined by previous resolution to exercise its option to purchase that certain 73.64 acre tract (“Fortman Property”) from Paul R. Fortman in accordance with the terms of that certain Option Agreement dated August 24, 2007 (“Option Agreement”);

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the St. Marys City School District, Auglaize County, Ohio, that:

- 1 The Board hereby authorizes and approves the Board to proceed with the purchase of the Property in accordance with the terms of the Purchase Contract, provided that the closing shall occur following the acquisition of the Fortman Property.
- 2 The Treasurer and Board President, or either of them separately, and/or the Superintendent, are also hereby authorized to execute any other agreements, or other documents necessary in connection with the Purchase Contract and the closing pursuant thereto.
- 3 Upon acquisition of the Fortman Property, the Superintendent or Treasurer are authorized to make appropriate arrangements to pay to Vogel the purchase price for the Property as well as to make appropriate arrangements to pay the closing costs required for the acquisition of the Property pursuant to the Purchase Contract, and payment of such costs is hereby approved.

VOTE: Gottschalk, yes; McKee, yes; Wiley, yes; Langsdon, yes; Tobin, yes.

25-08

PROJECT SCHEDULE

Bob Sewell from Gilbane Building Company made a presentation to the Board concerning the OSFC project schedule. The proposed project schedule includes a projected completion date in late-August 2010. As Mr. Sewell emphasized, there are literally thousands of decision that have to made in a relatively short time frame in order to ensure that this projected completion date is met. Deviations and/or unforeseen interruptions could delay that projected completion date.

On a motion by Tobin, seconded by Gottschalk, the Board accepted the construction/renovation project schedule as recommended by the district’s project architect (Fanning/Howey) and construction manager (Gilbane).

VOTE: Tobin, yes; Gottschalk, yes; McKee, yes; Langsdon, yes; Wiley, yes.

26-08

RECORD OF PROCEEDINGS

Minutes of **St. Marys City School District** **Meeting**
Held **February 13, 2008** **7:30 P.M.**

DONATIONS – On a motion by McKee, seconded by Tobin, the following donations were accepted by the Board of Education.

Fraternal Order of Eagles	\$5,000
Anonymous	\$ 500 - McBroom Jr. High

VOTE: McKee, yes; Tobin, yes; Gottschalk, yes; Wiley, yes; Langsdon, yes. 27-08

INFORMATION AND DISCUSSION – Mr. Baker reported that a **Community Bond Sale Meeting** will be held on February 27, 2008 at 7:00 p.m. in the MHS Library. The purpose of the meeting is to provide further details for those who may be interested in purchasing the securities.

In addition, reports were presented to the Board by the following individuals: Ken Baker, Superintendent; Bill Steinbrunner, Director of Instruction, Kurt Kuffner, Business Manager, Dan Grothouse, Director of Transportation; Scott Schulte, Athletic Director and the Building Principals – Mike Makley, Lisa Elson and Sue Sherman.

EXECUTIVE SESSION – At 8:25 PM, on a motion by Gottschalk, seconded by McKee, the Board entered executive session. The executive session was held to discuss the appointment, employment dismissal, promotion and/or compensation of public employees, in accordance with ORC Section 121.22 (G)(1); and also to discuss the purchase or sale of property in accordance with ORC Section 121.22 (G)(2); and to prepare for, or review collective bargaining strategy in accordance with ORC Section 121.22 (G)(4).

VOTE: Gottschalk, Yes; McKee, Yes; Wiley, Yes; Langsdon, Yes; Tobin, Yes. 28-08

EXIT EXECUTIVE SESSION – At 10:30 PM, on a motion by Gottschalk, seconded by Tobin, the Board exited executive session.

VOTE: Gottschalk, Yes; Tobin, Yes; McKee, Yes; Wiley, Yes; Langsdon, Yes. 29-08

ADJOURNMENT - At 10:31 PM, on a motion by Gottschalk, seconded by McKee, there being no further business, the meeting was adjourned.

VOTE: Gottschalk, Yes; McKee, Yes; Tobin, Yes; Langsdon, Yes; Wiley, Yes. 30-08

Treasurer

President