

RECORD OF PROCEEDINGS

Minutes of **St. Marys City School District** **Meeting**
Held **December 11, 2013** **7:30 P.M.**

The St. Marys City Board of Education met in regular session in the auditorium at the St. Marys Memorial High School with the following Board Members present: Lisa Tobin, Ralph Wiley, Aaron Braun, Ronda Shelby and Brian Little. The Board of Education meeting was videotaped by Allen West of Digital Velocity Media.

The meeting was called to order by Lisa Tobin, Board President, who then led the audience with the Pledge of Allegiance.

APPROVE MINUTES OF THE NOVEMBER 9, 2013 REGULAR MEETING, THE INVESTMENT REPORTS, THE STUDENT ACTIVITY REPORT, THE FINANCIAL REPORTS, AND BILLS PAID. – On a motion by Shelby, seconded by Braun, the above listed items were approved.

VOTE: Shelby, yes; Braun, yes; Little, yes; Wiley, yes; Tobin, yes 149-13

PRESENTATION - Senior Weston Hirschfeld placed first in the District in the VFW Voice of Democracy Essay. Weston presented his speech titled "Extra, Extra, Read All About It!"

EXECUTIVE SESSION – At 7:35 PM, on a motion by Little, seconded by Braun, the Board moved to go into Executive Session, in accordance with ORC Section 121.22 (G)(1) - To consider the appointment, employment, dismissal, discipline, promotion, or compensation of a public employee or official.

VOTE: Little, yes; Braun, yes; Shelby, yes; Wiley, yes; Tobin, yes 150-13

RETURN TO REGULAR SESSION – At 8:02 PM, Board President Lisa Tobin declared the Board of Education meeting to be back in regular session.

ITEMS RELATED TO PERSONNEL – On a motion by Wiley, seconded by Shelby, the following items related to personnel were approved.

Retirement – Classified

Roberta Yingling Administrative Assistant, eff. 2/1/14 (35 Years)

Resignation – Supplemental (classified)

Karl Dammeyer Co-Bowling
Tasha Fowler Co-Middle School Softball

Appointment – Certified

Brady Prater Substitute Teacher
Gayle Azbell Substitute Teacher

Appointments – Classified

Ali Meyer Substitute Nurse
Joetta Bubp Part-time Paraprofessional and
Commons Aide – regular contracts
Lisa Pendleton-Pruett Substitute Paraprofessional

RECORD OF PROCEEDINGS

Minutes of	St. Marys City School District	Meeting
Held	December 11, 2013	7:30 P.M.

Sheryl Keighley	Additional hours as needed not to exceed 5 hours per week
Laura Spicer	Additional hours as needed not to exceed 5 hours per week
Kelly Schneible	Substitute Cook
Mary Metz	Substitute Cook
Wendolyn Heindel	Substitute Cook
Devona Albright	Substitute Cook
Emily Davis	Substitute Cook
Kelly Schneible	Substitute Custodian
Wendolyn Heindel	Substitute Custodian
Devona Albright	Substitute Custodian
Emily Davis	Substitute Custodian
Kelly Schneible	Substitute Paraprofessional
Mary Metz	Substitute Paraprofessional
Wendolyn Heindel	Substitute Paraprofessional
Devona Albright	Substitute Paraprofessional
Emily Davis	Substitute Paraprofessional

Appointments – Supplemental (certified)

Nick Page	9 th Grade Girls Basketball
Sue Grothause	Head Softball
Sherri Lauth	Co-Middle School Softball
Tom Knous III	Co-JV Baseball
Brice Brenneman	Boys Tennis
Zach Durnell	Middle School Play Director

Appointment - Supplemental (noncertificated)

WHEREAS, the St. Marys City School District Board of Education offered the following position to the employees of this district who have certificates of the type described in Section 3319.22 of the Ohio Revised Code and no such employee qualified to fill the position applied for and accepted the position when it was posted; and

WHEREAS, the position was advertised by public posting to any individual with a certificate who was qualified to fill it and who was not employed by the Board and no such person applied for and accepted the position when it was posted:

BE IT RESOLVED, that the Board of Education continues the employment of the following personnel as coaches or advisors of the following pupil activity programs under Section 3313.53 of the Revised Code:

Scott Schrolucke	Boys Bowling (1/3)
Kayla Thornsberry	Varsity Assistant Softball
Carla Topp	Co-JV Softball
Mark Schamp	Co-JV Softball
Kendra Solomon	Co-Middle School Softball

RECORD OF PROCEEDINGS

Minutes of	St. Marys City School District	Meeting
Held	December 11, 2013	7:30 P.M.

Mike Hoenie	Co-Varsity Assistant Baseball
Ryan Buck	Co-Varsity Assistant Baseball
Justin Bruns	Co-JV Baseball
Sonya Jaros	Middle School Assistant Play Director
Rob Cisco	Head Varsity Track

Volunteer

Karl Dammeyer	Bowling
Kevin Jacobs	Baseball
Fred Hullinger	Baseball
Daryl Lauth	Softball
Tasha Fowler	Softball
Angie Brown	Softball
Larry Gruber	Boys Tennis

VOTE: Braun, yes; Little, yes; Shelby, yes; Wiley, yes; Tobin, yes

151-13

RESOLUTION OF NECESSITY FOR THE RENEWAL OF AN EMERGENCY TAX LEVY – (Ohio Revised Code Sections 5705.194-5705.197) – On a motion by Shelby, seconded by Wiley, the Board approved the following resolution:

WHEREAS, the School District currently has in existence an emergency tax levy (the "Existing Levy") to raise \$1,838,898 per year for a period of 5 years, approved by the voters of the School District on May 5, 2009, and first placed on the tax list and duplicate in 2009 for collection in years 2010 through 2014; and

WHEREAS, the revenue which will be raised by all tax levies that the School District is authorized to impose, when combined with state and federal revenues, will be insufficient to provide for the emergency requirements of the School District;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the St. Marys City School District, Auglaize County, Ohio, a majority of the members thereof concurring, that:

Section 1. It is necessary to renew all of the Existing Levy, which is a tax in excess of the ten-mill limitation for the purpose of providing for the emergency requirements of the School District. The amount of money that it is necessary to raise for that purpose is \$1,838,898, for each calendar year that the millage is in effect. Such renewal emergency levy shall be in effect for 5 years and shall include a levy upon the 2014 tax list, if approved by a majority of the electors voting thereon.

Section 2. The question of renewing the Existing Levy shall be submitted to the electors of the School District at the election currently scheduled for May 6, 2014.

Section 3. The Treasurer is directed to immediately certify a copy of this Resolution to the Auglaize County Auditor with instructions to calculate and certify to the Board the annual levy expressed in dollars and cents for each one hundred dollars of valuation, as well as in mills for each one dollar of valuation, throughout the life of the levy, which will be required to produce the amount set forth in this Resolution.

RECORD OF PROCEEDINGS

Minutes of	St. Marys City School District	Meeting
Held	December 11, 2013	7:30 P.M.

Section 4. It is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in an open meeting of this Board, and that all deliberations of this Board and of any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements, including Ohio Revised Code Section 121.22.

VOTE: Shelby, yes; Wiley, yes; Little, yes; Braun, yes; Tobin, yes 152-13

DONATION – On a motion by Wiley, seconded by Braun, the Board accepted a donation from A & G Cash Register, Inc. valued at \$450 for use in the High School Special Needs Classroom.

VOTE: Wiley, yes; Braun, yes; Shelby, yes; Little, yes; Tobin, yes 153-13

OSBA LEGAL ASSISTANCE FUND – On a motion by Little, seconded by Braun, the Board renewed its membership with the 2013 Legal Assistance Fund, with the following resolution

Whereas the St. Marys Board of Education wishes to support the efforts of other boards of education to obtain favorable judicial decisions; and

Whereas the Ohio School Boards Association Legal Assistance Fund has been established for this purpose;

Therefore, the Board hereby resolves to participate in the OSBA LAF for calendar year 2014 and authorizes the Treasurer to pay to the LAF \$250.

VOTE: Little, yes; Braun, yes; Shelby, yes; Wiley, yes; Tobin, yes 154-13

2014 ORGANIZATIONAL MEETING – On a motion by Wiley, seconded by Braun, the Board scheduled the 2014 organizational meeting for Wednesday, January 15, at 7:30 p.m. in Memorial/Middle School Auditorium and elected Brian Little to act as president pro tem for this meeting.

VOTE: Wiley, yes; Braun, yes; Shelby, yes; Little, yes; Tobin, yes 155-13

MEMORANDUM OF UNDERSTANDING – On a motion by Wiley, seconded by Shelby, the Board approved a Memorandum of Understanding with the SMEA regarding Middle School conference language.

VOTE: Wiley, yes; Shelby, yes; Braun, yes; Little, yes; Tobin, yes 143-13

APPOINTMENT – On a motion by Wiley, second by Shelby, the Board approved the following:

WHEREAS, the St. Marys City School District Board of Education offered the following position to the employees of this district who have certificates of the type described in Section 3319.22 of the Ohio Revised Code and no such employee qualified to fill the position applied for and accepted the position when it was posted; and

RECORD OF PROCEEDINGS

Minutes of **St. Marys City School District** **Meeting**
Held **December 11, 2013** **7:30 P.M.**

WHEREAS, the position was advertised by public posting to any individual with a certificate who was qualified to fill it and who was not employed by the Board and no such person applied for and accepted the position when it was posted:

BE IT RESOLVED, that the Board of Education continues the employment of the following personnel as coaches or advisors of the following pupil activity programs under Section 3313.53 of the Revised Code:

Dave Huber Head Varsity Baseball

VOTE: Wiley, yes; Shelby, yes; Braun, abstain; Little, no; Tobin, yes 157-13

BUS PURCHASE – On a motion by Little, seconded by Braun, the Board approved the purchase of a 2015 BlueBird All-American 84 passenger school Bus as bid through the Southwest EPC. The bus will be purchased through Cardinal Bus Sales of Lima, Ohio.

VOTE: Little, yes; Braun, yes; Shelby, yes; Wiley, yes; Tobin, yes 158-13

TRANSPORTATION FOR TRI STAR CLASSES – On a motion by Little, seconded by Braun, the Board approved the following resolution:

WHEREAS, the District is a member of the Tri Star Career Compact; and

WHEREAS, the Tri Star Career Compact provides vocational programs at various locations for students of its member districts; When a student's vocational classes are offered outside his/her home district, school bus transportation is provided through cooperative efforts of Tri Star districts; and

WHEREAS, pursuant to Board Policy, students who attend Tri Star classes outside the District are required to ride available school buses to and from their Tri Star classes, unless a waiver of school transportation (Transportation Authorization Form) has been fully and properly executed; and

WHEREAS, the Board of Education wishes to authorize the Superintendent and the High School Principal of the student who attends the Tri Star Career Compact to complete the Transportation Authorization Form on behalf of the Board of Education;

NOW, THEREFORE, BE IT RESOLVED by the St. Marys City School District Board of Education, State of Ohio, that:

Section 1. As required by Board Policy, students must complete a Transportation Authorization Form if the student does not wish to ride the available school buses to and from their Tri Star classes.

Section 2. The Superintendent and the student's High School Principal are authorized to sign and execute the Transportation Authorization Form on behalf of the Board of Education.

Section 3. Therefore, a Transportation Authorization Form must be signed by the student, parent, the student's High School Principal, and the Superintendent.

RECORD OF PROCEEDINGS

Minutes of	St. Marys City School District	Meeting
Held	December 11, 2013	7:30 P.M.

Section 4. It is found and determined that all formal actions of this Board concerning and relating to the adoption of this resolution were adopted in an open meeting of this Board, and that all deliberations of this Board and any of its committees that resulted in such formal action were adopted in meeting open to the public in compliance with all the legal requirements including O.R.C. Section 121.22.

VOTE: Little, yes; Braun, yes; Shelby, yes; Wiley, yes; Tobin, yes 159-13

AUGLAIZE COUNTY EDUCATIONAL SERVICE CENTER – On a motion by Shelby, seconded by Wiley, the Board approved an agreement with the Auglaize County ESC to provide services for the 2013-2014 school year commencing August 1, 2013 and concluding July 31, 2014.

VOTE: Shelby, yes; Wiley, yes; Little, yes; Braun, yes; Tobin, abstain 160-13

BOARD POLICIES – On a motion by Shelby, seconded by Braun, the Board approved the proposed following new, revised or replacement Board Policies:

0150	Organization
1060	Meetings
1220	Employment of Superintendent
1230.02	Organizational Chart
1310	Employment of Treasurer
1520	Employment of Administrators
1530	Evaluation of Principals and Other Administrators
1662	Anti-Harassment
1630.01	FMLA Leave
2270	Religion in the Curriculum
2271	Postsecondary Enrollment Programs
2430	District Sponsored Clubs and Activities
2431	Interscholastic Athletics
2623.02	Third Grade Reading Guarantee
3120	Employment of Professional Staff
3120.08	Employment of Personnel for Co-Curricular/Extra-Curricular Activities
3131	Reduction in Staff
3220	Standards-Based Teacher Evaluation
3362	Anti-Harassment
3430.01	FMLA Leave
4362	Anti-Harassment
4430.01	FMLA Leave
5111	Eligibility of Resident/Nonresident Students
5310	Health Services
5340	Student Accidents
5513	Care of School Property
5517	Anti-Harassment
5517.01	Bullying and Other Forms of Aggressive Behavior
5630.01	Positive Behavior Intervention and Support and Limited Use of Restraints and Seclusion

RECORD OF PROCEEDINGS

Minutes of	St. Marys City School District	Meeting
Held	December 11, 2013	7:30 P.M.

6110	Grant Funds
6152	Student Fees, Fines, and Charges
6320	Purchases
6440	Cooperative Purchasing
6530	Finances
7300	Disposition of Real Property/Personal Property
7310	Disposition of Surplus Property
7410	Maintenance
7420	Hygienic Management
7430	Risk Reduction Program
7440	Facility Security
7530	Lending of Board-Owned Equipment
7530.01	Staff Use of Cellular Telephones
8141	Mandatory Reporting of Misconduct by Licensed Employees
8210	School Calendar
8390	Animals on District Property
8405	Environmental Health and Safety Issues
8462	Student Abuse and Neglect
8510	Wellness
9130	Public Complaints
9160	Public Attendance at School Events
9270	Equivalent Education Outside the Schools (Home Schooling)
9700	Relations with Special Interest Groups

VOTE: Shelby, yes; Braun, yes; Wiley, yes; Little, yes; Tobin, yes

161-13

INFORMATION AND DISCUSSION

Board Member Ronda Shelby commended April Braun and the SMEA for their salute to public education which was held at the Primary School on Monday, December 9, 2013.

Shawn Brown, Superintendent, presented the outgoing Board Members, Lisa Tobin, Ralph Wiley and Aaron Braun with plaques of appreciation for their service to the community and the students of the District.

Reports were presented to the Board by the following individuals: Shawn Brown, Superintendent; SMEA Co-Presidents April Braun and Angie Woods, along with Kendra Seewer and Mary Miller spotlighting the St. Marys Middle School, Cary Roehm, Director of Special Education/Student Services, Dan Grothause, Director of Transportation, Jim Hollman, Athletic Director and the Building Principals – Bill Ruane, Mary Miller, Lisa Elson and Sue Sherman. All of the Building Principals presented information about the great things happening in each of the buildings.

RECORD OF PROCEEDINGS

Minutes of

St. Marys City School District

Meeting

Held

December 11, 2013

7:30 P.M.


ADJOURNMENT - At 8:36 PM, on a motion by Wiley, seconded by Shelby, there being no further business, the meeting was adjourned.

VOTE: Wiley, yes; Shelby, yes; Braun, yes; Little, yes; Tobin, yes

162-13



President



Treasurer