

RECORD OF PROCEEDINGS

Minutes of St. Marys City School District Meeting
 Held December 10, 2014 7:30 P.M.

REGULAR SESSION

The St. Marys City Board of Education met in regular session in the auditorium at the St. Marys Memorial High School with the following Board Members present: Brian Little, Ronda Shelby, Karl Dammeyer, Travis Kuenning and Bob Valentine. The Board of Education meeting was videotaped by Allen West of Digital Velocity Media.

The meeting was called to order by Brian Little, Board President, who then led the audience with the Pledge of Allegiance.

APPROVE MINUTES OF THE NOVEMBER 6, 2014 SPECIAL MEETING AND THE NOVEMBER 12, 2014 REGULAR MEETING, BILLS PAID, AND ATTACHED FINANCIAL AND INVESTMENT REPORTS. – On a motion by Shelby, seconded by Kuenning, the above listed items were approved.

VOTE: Shelby, yes; Kuenning, yes; Valentine, yes; Dammeyer, yes; Little, yes 158-14

EXECUTIVE SESSION – At 7:32 PM, on a motion by Kuenning, seconded by Shelby, the Board entered executive session in accordance with Ohio Revised Code Section 121.22 (g)(1) to consider the compensation and employment of district administrative employees.

VOTE: Kuenning, yes; Shelby, yes; Valentine, yes; Dammeyer, yes; Little, yes 159-14

RETURN TO REGULAR SESSION – At 8:30 PM, Mr. Little declared the meeting to be back in Regular Session.

PUBLIC COMMENTS – Mr. Jerry Rupert addressed the Board concerning its policy for public participation. He also questioned why an athletic team was permitted to practice on Thanksgiving Day.

ITEMS RELATED TO PERSONNEL – On a motion by Dammeyer, seconded by Shelby, the following item related to personnel were approved.

Appointments – Classified

Jim White	Bus Driver, #21 (Friday only) – Effective 1/9/15 180 day probationary period
Erica Duncan	Substitute Custodian
Erica Duncan	Substitute Paraprofessional
Erica Duncan	Substitute Cook - (Effective 12/3/14)
Erica Duncan	Substitute Bus Aide - (Effective 12/3/14)
Julie Perry	ELL Tutor - (Effective 10/13/14)
Sue Roehm	Substitute Paraprofessional
Sue Roehm	Substitute Cook
Sue Roehm	Substitute Custodian
Tammy Gutwein	Cook, Intermediate (regular contract)
Danielle Dues	Paraprofessional, Primary - (regular contract)
Renee Ball	Paraprofessional, Primary - (regular contract)
Jennifer Greve-Spees	Paraprofessional, Intermediate - (regular contract)

RECORD OF PROCEEDINGS

Minutes of	St. Marys City School District	Meeting
Held	December 10, 2014	7:30 P.M.

Elizabeth Hinckley	PT Bus Aide (regular contract)
Donna Kantner	Nurse, Holy Rosary - (regular contract)
Joell Parker	Paraprofessional, Middle/Memorial, effective 12/10/14 (regular contract) – 90 day probationary period

Appointments – Certified

Rachel Baucher	Substitute Teacher
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Five Year Limited Contract – Administrative (effective 8/1/15)

Shawn Brown	Superintendent
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Resignation – Supplemental (classified)

Carla Topp	JV Softball Co-Coach
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Volunteer

Marilyn Foxhoven	Counselor, Memorial
Kerry Smith	Girls/Boys Diving Coach

Stipend

Polly Ruedebusch \$500.00 for the Making Middle Grades Work grant and Tracy Anderson \$500 for the High Schools That Work grant.

Appointments – Supplemental (Certified)

Marissa Lewis	Assistant Musical Director, Middle
Anne Torres	Musical Director, Memorial
Marissa Lewis	Assistant Musical Director, Memorial
Craig French	Musical Orchestra Director, Memorial

Appointments - Supplemental (noncertificated)

WHEREAS, the St. Marys City School District Board of Education offered the following positions to the employees of this district who have certificates of the type described in Section 3319.22 of the Ohio Revised Code and no such employee qualified to fill the positions applied for and accepted the positions when they were posted; and

WHEREAS, the positions were advertised by public posting to any individual with a certificate who was qualified to fill it and who was not employed by the Board and no such person applied for and accepted the positions when they were posted:

BE IT RESOLVED, that the Board of Education continues the employment of the personnel as coaches or advisors of the following pupil activity programs under Section 3313.53 of the Ohio Revised Code:

Appointments – Supplemental (Certified)

Christina Wenning	Assistant Musical Director, Middle
Zach Durnell	Musical Director, Middle
Christina Wenning	Musical Vocal Director, Memorial
Doug Axe	Musical Set Construction, Memorial

RECORD OF PROCEEDINGS

Minutes of **St. Marys City School District** **Meeting**

Held **December 10, 2014** **7:30 P.M.**

Doug Axe Musical Technical Director, Memorial
Sarah Paulus Musical Choreographer, Memorial

VOTE: Dammeyer, yes; Shelby, yes; Kuenning, yes; Valentine, yes; Little, yes 160-14

JOB DESCRIPTION AMENDMENT – On a motion by Dammeyer, seconded by Kuenning, the Board approved an amendment to the Title of Job Description 605, currently titled “Seasonal Worker”; the amended Title would be “Seasonal Worker/Casual Labor”.

VOTE: Dammeyer, yes; Kuenning, yes; Shelby, yes; Valentine, yes; Little, yes 161-14

GRADUATION – On a motion by Shelby, seconded by Valentine, the Board approved of Jordan Wine for early graduation. He has met all requirements.

VOTE: Shelby, yes; Valentine, yes; Dammeyer, yes; Kuenning, yes; Little, yes 162-14

SUBSTITUTE PAY CHANGE – On a motion by Kuenning, seconded by Dammeyer, the Board approved a substitute rate of pay of \$10.10 per hour for the following Positions: Paraprofessional, Secretary, Administrative Assistant, Custodian, and Cook. (Effective January 1, 2015). Before the vote, there was a discussion amongst the Board, whereby Mr. Valentine believes the rate is too low and a higher rate should be established; therefore, for the record, Mr. Valentine reluctantly will vote yes.

VOTE: Kuenning, yes; Dammeyer, yes; Valentine, yes; Shelby, yes; Little, yes 163-14

OSBA LEGAL ASSISTANCE FUND – There was no motion from the floor to continue this membership at a cost of \$250.

OSBA MEMBERSHIP – On a motion by Dammeyer, seconded by Shelby, the Board approved the continued membership in OSBA at a cost of \$5,139.

VOTE: Dammeyer, yes; Shelby, yes; Kuenning, yes; Valentine, yes; Little, yes 164-14

EMERGENCY MANAGEMENT PLAN – On a motion by Shelby, seconded by Kuenning, the Board approved of the Emergency Management Plan. (Due to the volume of the document, the plan may be viewed at the Administrative office)

VOTE: Shelby, yes; Kuenning, yes; Valentine, yes; Dammeyer, yes; Little, yes 165-14

DONATIONS – On a motion by Kuenning, seconded by Dammeyer, the Board accepted a \$3,000 donation from the St. Marys Community Foundation and a \$5,000 donation from the St. Marys Rotary Club for the iReads program.

VOTE: Kuenning, yes; Dammeyer, yes; Valentine, yes; Shelby, yes; Little, yes 166-14

RECORD OF PROCEEDINGS

Minutes of	St. Marys City School District	Meeting
Held	December 10, 2014	7:30 P.M.

PAY-TO-PARTICIPATE FEE ADJUSTMENT – On a motion by Kuenning, seconded by Dammeyer, the Board approved of an adjustment for Pay-To-Participate fees; 1st sport-\$50, 2nd sport-\$35, 3rd sport-\$25, Individual Maximum-\$110, Family Maximum-\$225 for the 2015/2016 school year. Before a vote, and after a brief discussion, Mr. Valentine will reluctantly vote yes to this motion, but would rather see the fees completely eliminated.

VOTE: Kuenning, yes; Dammeyer, yes; Valentine, yes; Shelby, yes; Little, yes 167-14

POLICY CHANGE – On a motion by Kuenning, seconded by Valentine, the Board approved a recommendation from the Policy, Program & Planning committee to change Policy 169.1, as presented.

VOTE: Kuenning, yes; Valentine, yes; Shelby, yes; Dammeyer, yes; Little, yes 168-14

BOARD POLICIES – On a motion by Shelby, seconded by Dammeyer, the Board approved the proposed following new, revised or replacement Board Policies, as recommended by NEOLA:

- 1530 - (revised) Evaluation of Principal and Other Administrators
- 3320 - (revised) Standards-Based Teacher Evaluation
- 2210 - (revised) Curriculum Development
- 2510 - (revised) Adoption of Textbooks
- 2520 - (revised) Selection of Instructional Materials and Equipment
- 5330 - (revised) Use of Medication
- 5336 - (NEW) Care of Students with Diabetes
- 7540.02 - (revised) District Web Page
- 7540.03 - (revised) Student Education Technology Acceptable Use and Safety
- 7540.04 - (revised) Staff Education Technology Use and Safety
- 5830 - (revised) Student Fund-Raising
- 8500 - (revised) Food Service
- 8510 - (revised) Wellness
- 8540 - (revised) Vending Machines
- 8550 - (revised) Competitive Food Sales
- 9211 - (revised) District Support Organizations
- 2430 - (revised) District- Sponsored Clubs and Activities
- 2430.02 - (revised) Participation of Community/STEM School Students in Extracurricular Activities
- 5223 - (DELETE) Release Time for Religious Instruction
- 6144 - (revised) Investments
- 8325 - (NEW) Receipt of Legal Documents
- 8330 - (revised) Student records
- 8400 - (revised) School Safety
- 8660 - (revised) Incidental Transportation of Students by Private Vehicles

VOTE: Shelby, yes; Dammeyer, yes; Valentine, yes; Kuenning, yes; Little, yes 169-14

RECORD OF PROCEEDINGS

Minutes of	St. Marys City School District	Meeting
Held	December 10, 2014	7:30 P.M.

PARAPROFESSIONALS – On a motion by Valentine, seconded by Kuenning, the Board approved the employment of a part time Paraprofessional at the Primary School and a full time Paraprofessional at the Intermediate School.

VOTE: Valentine, yes; Kuenning, yes; Dammeyer, yes; Shelby, yes; Little, yes 170-14

NOACSC COMPUTER SERVICES – On a motion by Shelby, seconded by Valentine, the Board approved an agreement for computer services with the Northwest Ohio Area Computer Services Cooperative (NOACSC) for fiscal year 2015. This is a continuation of an existing service.

VOTE: Shelby, yes; Valentine, yes; Dammeyer, yes; Kuenning, yes; Little, yes 171-14

2015 ORGANIZATIONAL MEETING – On a motion by Shelby, seconded by Dammeyer, the Board set the 2015 organizational meeting for Wednesday, January 14, 2015, at 7:30 p.m. in Memorial/Middle School Auditorium with Brian Little selected to serve as president pro tem for this meeting.

VOTE: Shelby, yes; Dammeyer, yes; Valentine, no; Kuenning, yes; Little, abstain 172-14

INFORMATION AND DISCUSSION

ADMINISTRATIVE PAY INCREASE – On a motion by Little, seconded by Dammeyer, the Board agreed to provide a 2% wage increase to the following administrators in the 2014-2015 school year: Shawn Brown, Bill Ruane, John Meinerding, Mary Miller, Lisa Elson, Sue Sherman, Robin Laman, Jim Hollman, Kyle Menchhofer, Nathan Overley, Greg Adams and Dan Grothause. In 2015-2016, the administrators previously listed plus the following will receive a 2% wage increase: Cary Roehm, Kim Overman and Jonathon Burke. For the record, Mr. Valentine stated that due to the fact that the financial situation shows that we cannot afford the increases previously granted as well as these increases, he must reluctantly vote no.

VOTE Little, yes; Dammeyer, yes; Valentine, no; Kuenning, yes; Shelby, yes 173-14

FOOD SERVICE DIRECTOR – On a motion by Little, seconded by Dammeyer, the Board approved a 5% pay increase in the current school year and also a 5% pay increase next school year to Donna Kentner, Food Service Director.

VOTE Little, yes; Dammeyer, yes; Valentine, no; Kuenning, yes; Shelby, yes 174-14

Mr. Dammeyer updated the Board concerning the on-going meeting with telecommunication companies. They are still gathering and evaluating information.

SMEA - April Braun noted that the SMEA was recognized as an “outstanding local”. Also, on December 16, the SMEA will be hosting the second annual Raise your Hands event.

Reports were presented to the Board by the following individuals: Shawn Brown, Superintendent; Cary Roehm, Director of Special Education/Student Services, Dan Grothause, Transportation Supervisor, and the Building Principals – Bill Ruane, Mary Miller Lisa Elson and Sue Sherman.

RECORD OF PROCEEDINGS

Minutes of **St. Marys City School District** **Meeting**


Held **December 10, 2014** **7:30 P.M.**

Mr. Valentine made a statement apologizing to the St. Marys public as he erred, and he believes Mr. Little erred as well in thinking that a separate vote would be made on Mr. Brown's five-year contract as Superintendent. He indicated that the item was placed on the agenda late and was not on the agenda received with the original board packet. He continued that he erred in not asking that this item be taken out and acted upon as a separate issue, and he wants the public to know that he would have voted no for this appointment, and the reasons he would have voted no, are multiple, but the primary 2 reasons are: 1) because this is a five year contract and he does not believe any Superintendent should be given more than a three-year contract; and 2) he has no confidence in Mr. Brown's leadership at this school.


ADJOURNMENT - At 9:14 PM, on a motion by Dammeyer, seconded by Little, there being no further business, the meeting was adjourned.

VOTE: Dammeyer, yes; Little, yes; Kuenning, yes; Valentine, yes; Shelby, yes

175-14



President



Treasurer