

# RECORD OF PROCEEDINGS

Minutes of

St. Marys City School District

Meeting

Held

August 14, 2013

7:30 P.M.

The St. Marys City Board of Education met in regular session in the auditorium at the St. Marys Memorial High School with the following Board Members present: Lisa Tobin, Ralph Wiley, Aaron Braun, Ronda Shelby and Brian Little. The Board of Education meeting was videotaped by Allen West of Digital Velocity Media.

The meeting was called to order by Lisa Tobin, Board President, who then led the audience with the Pledge of Allegiance.

**APPROVE MINUTES OF THE JULY 10, 2013 REGULAR MEETING, THE INVESTMENT REPORTS, THE STUDENT ACTIVITY REPORT, THE FINANCIAL REPORTS, AND BILLS PAID.** – On a motion by Shelby, seconded by Little, the above listed items were approved.

VOTE: Shelby, yes; Little, yes; Braun, yes; Wiley, yes; Tobin, yes

105-13

**PUBLIC COMMENTS** – The following individuals addressed the Board of Education: Angela Bowman, Sandy Dove, Janet Dicke and Jerry Rupert.

**ITEMS RELATED TO PERSONNEL** – On a motion by Wiley, seconded by Braun, the following items related to personnel were approved.

Retirement – Classified

Jane Nuss

Paraprofessional, Primary (26 years), eff. 9/1/13

Appointments – Certified

Jamie Vogel

Kindergarten, Primary

Danielle Younker

Kindergarten, Primary

Stephanie Kramer

General Music, Intermediate

Kimberli Glass

Intervention Specialist, Intermediate

Deanna Halko

Nurse

Danielle Hirschfeld

Guidance Counselor, Middle

Scott Dieringer

8<sup>th</sup> Grade Math/Science, Middle

Jill Askins

Substitute Teacher

John Bernstein

Substitute Teacher

Dale Borchers

Substitute Teacher

Brice Brenneman

Substitute Teacher

Randall Clark

Substitute Teacher

Jon Clouse

Substitute Teacher

Mary Dildine

Substitute Teacher

Zachery Durnell

Substitute Teacher

Deb Elsass

Substitute Teacher

Cindy Eversman

Substitute Teacher

Kris Hall

Substitute Teacher

Jane Hiles

Substitute Teacher

Ashley Howell

Substitute Teacher

Angie Imel

Substitute Teacher

Theresa Kemmann

Substitute Teacher

Keith Kivlin

Substitute Teacher

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|----------------------|--------------------|
| Jane Kuhn            | Substitute Teacher |
| Joann Liming         | Substitute Teacher |
| Douglas McClain      | Substitute Teacher |
| Marsha Mangen        | Substitute Teacher |
| Linda Fox-Miller     | Substitute Teacher |
| Christopher Moynihan | Substitute Teacher |
| Brea Quellhorst      | Substitute Teacher |
| Theresa Rowen        | Substitute Teacher |
| Dianne Schott        | Substitute Teacher |
| Mary Schumm          | Substitute Teacher |
| Richard Sherrick     | Substitute Teacher |
| Lisa Slonecker       | Substitute Teacher |
| Brandi Smith         | Substitute Teacher |
| Jennifer Spees       | Substitute Teacher |
| Richard Tangeman     | Substitute Teacher |
| Sheila Vanderhorst   | Substitute Teacher |
| Jennifer VanSkyock   | Substitute Teacher |
| Katherine Wehnes     | Substitute Teacher |
| Seth Hertenstein     | Substitute Teacher |
| Jonathan Crusie      | Substitute Teacher |
| Larry Gruber         | Substitute Teacher |

## Appointments – Classified

|                  |   |
|------------------|---|
| Steve Opperman   | Bus Driver  |
| Matt Colvin      | Bus Driver, Mon-Thurs., p.m. only                           |
| Julie Ernst      | Bus Driver, Fri., p.m. only                                 |
| William Birt     | Bus Driver for Shuttle                                      |
| Dan Garrison     | Bus Driver for Shuttle                                      |
| Jennifer Swartz  | Substitute Custodian  |
| Nicole Lininger  | Part-time Custodian (3½ hrs.)<br>90-day Probationary Period |
| Keri Neiberg     | Part-time Custodian (3½ hrs.)<br>90-day Probationary Period |
| Nanette Trogdlon | Paraprofessional, Primary                                   |
| Brandi Roehm     | Substitute Paraprofessional                                 |
| Amy Jessen       | Paraprofessional, Middle                                    |
| Annette Moran    | Bus Aide  |
| Kelly Dicke      | Bus Aide  |

## Appointments - Supplemental (certified)

|                 |                                    |
|-----------------|------------------------------------|
| Craig French    | Summer Band Duties, Director       |
| Craig French    | Supplemental Band Duties, Director |
| Linda Grothause | Assistant Athletic Director        |
| Scott Laman     | Assistant Athletic Director        |
| Kevin Jacobs    | Assistant Athletic Director        |
| Christy Taylor  | Show Choir                         |
| Christy Taylor  | Supplemental Choir Duties          |

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| Janet Nelson     | Skills USA                                   |
| Jon Beougher     | Assistant High School Scholastic Team        |
| Jon Beougher     | Middle School Scholastic Team                |
| Chad Doll        | High School Scholastic Team                  |
| Stephanie Kramer | Supplemental Band Duties, Associate Director |

## Appointment - Supplemental (noncertificated)

WHEREAS, the St. Marys City School District Board of Education offered the following position to the employees of this district who have certificates of the type described in Section 3319.22 of the Ohio Revised Code and no such employee qualified to fill the position applied for and accepted the position when it was posted; and

WHEREAS, the position was advertised by public posting to any individual with a certificate who was qualified to fill it and who was not employed by the Board and no such person applied for and accepted the position when it was posted:

BE IT RESOLVED, that the Board of Education continues the employment of the following personnel as coaches or advisors of the following pupil activity programs under Section 3313.53 of the Revised Code:

|                |                                  |
|----------------|----------------------------------|
| Terri Maze     | Substitute Caller                |
| Josh Hughes    | Marching Band Assistant Director |
| Jason Lininger | Assistant Varsity Football       |

## Hourly

|              |                           |
|--------------|---------------------------|
| Zach Durnell | Sound/Lighting Technician |
| Craig French | Sound/Lighting Technician |
| Greg Adams   | Sound/Lighting Technician |

## Extended Service

|                     |         |
|---------------------|---------|
| Bill Cheslock       | 10 days |
| Deb Hinckley        | 10 days |
| Danielle Hirschfeld | 5 days  |
| Heidi Lisi          | 8 days  |
| Janet Nelson        | 27 days |
| Jerry Kohnen        | 15 days |
| Todd Smith          | 15 days |
| Rob Menker          | 15 days |
| Jon Clouse          | 7 days  |

## Volunteers

|                 |            |
|-----------------|------------|
| Tony Arling     | Van Driver |
| Sean Barnett    | Van Driver |
| Brice Brenneman | Van Driver |
| Jason Clark     | Van Driver |
| Chad Doll       | Van Driver |
| Kelly Fulmer    | Van Driver |

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| Linda Grothause    | Van Driver                 |
| Larry Gruber       | Van Driver                 |
| Dan Hegemier       | Van Driver                 |
| Scott Hertenstein  | Van Driver                 |
| Sam Hinker         | Van Driver                 |
| Julie Hollman      | Van Driver                 |
| Josh Hughes        | Van Driver                 |
| Kelly Jay          | Van Driver                 |
| Elizabeth Johnson  | Van Driver                 |
| Jerry Kohnen       | Van Driver                 |
| Heidi Lisi         | Van Driver                 |
| Rob Menker         | Van Driver                 |
| Janet Nelson       | Van Driver                 |
| Scott Ross         | Van Driver                 |
| Todd Smith         | Van Driver                 |
| Dave Thornsberry   | Van Driver                 |
| Amy Wenning        | Van Driver                 |
| Dawn Pietrzak      | Van Driver                 |
| Mike Pietrzak      | Van Driver                 |
| Joe Dressman       | Van Driver                 |
| Karl Dammeyer      | Van Driver                 |
| Hannie Wolfe       | Van Driver                 |
| Andy Rammel        | Van Driver                 |
| Monica VanderHorst | Van Driver                 |
| Bill Ruane         | Van Driver                 |
| Craig French       | Van Driver                 |
| Jim Hollman        | Van Driver                 |
| Ben Schulze        | Athletic Department Helper |
| Jeff James         | Boys Soccer                |

VOTE: Wiley, yes; Braun, yes; Little, yes; Shelby, yes; Tobin, yes

106-13

**COMMON CORE STANDARDS** - Corrine Corbett addressed the Board regarding the Common Core Standards and Race to the Top.

**TUITION RATE** – On a motion by Wiley, seconded by Shelby, the Board approved the district’s tuition rate for the 2013-2014 school year of \$3,312.50.

VOTE: Wiley, yes; Shelby, yes; Braun, yes; Little, yes; Tobin, yes

107-13

**BUS ROUTES** – On a motion by Braun, seconded by Little, the Board approved the 2013-2014 bus routes and authorizing changes throughout the school year as the transportation department deems necessary.

VOTE: Braun, yes; Little, yes; Wiley, yes; Shelby, yes; Tobin, yes

108-13

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**EMERGENCY OPERATIONS PLAN CHANGES** – On a motion by Shelby, seconded by Little, the Board approved the updates for the Emergency Operations Plan for 2013-2014.

VOTE: Shelby, yes; Little, yes; Braun, yes; Wiley, yes; Tobin, yes 109-13

**ADMENDMENT TO ADMINISTRATOR’S CONTRACT** – On a motion by Little, seconded by Wiley, the Board approved the following resolution:

## IN THE MATTER OF APPROVING AN AMENDMENT TO AN ADMINISTRATOR’S CONTRACT

BE IT RESOLVED that the Board of Education of the St. Marys City Schools does hereby affirm and adopt the Amendment to Administrator’s Contract executed by the Board President, Treasurer and Mr. Kuffner on August 14, 2013.

VOTE: Little, yes; Wiley, yes; Shelby, yes; Braun, yes; Tobin, yes 110-13

**SUSPENDING BUSINESS MANAGER POSITION** – On a motion by Little, seconded by Braun, the Board approved the following resolution:

## SUSPEND AN ADMINISTRATOR CONTRACT FOR THE POSITION OF BUSINESS MANAGER

WHEREAS, the St. Marys City School District is experiencing adverse financial conditions; and

WHEREAS, in order to reduce costs, the St. Marys City School District Board of Education intends to eliminate the unclassified position of Business Manager and layoff Kurt Kuffner; and

WHEREAS, the Superintendent has provided Mr. Kuffner with notice of this action;

NOW THEREFORE, BE IT RESOLVED that the St. Marys City School District Board of Education hereby suspends the contract of Kurt Kuffner as Business Manager, effective December 13, 2013.

VOTE: Little, yes; Braun, yes; Shelby, yes; Wiley, yes; Tobin, yes 111-13

**POLICY REVISION** – On a motion by Wiley, seconded by Shelby, the Board approved revisions to Policy #6530 – Payment of Accrued, Unused Vacation Leave.

VOTE: Wiley, yes; Shelby, yes; Braun, yes; Little, yes; Tobin, yes 112-13

**OAPSE COLLECTIVE BARGAINING AGREEMENT** – On a motion by Little, seconded by Braun, the Board approved the following resolution:

## COLLECTIVE BARGAINING AGREEMENT WITH OHIO ASSOCIATION OF PUBLIC SCHOOL EMPLOYEES, LOCAL #43

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WHEREAS, the collective bargaining unit agreement between the Board and the Ohio Association of Public School Employees, Local #43 expired on June 30, 2013; and

WHEREAS, the Board and the Union have been negotiating in an effort to reach agreement on a successor collective bargaining agreement but the parties have failed to reach agreement; and

WHEREAS, the parties mutually agreed to obtain the assistance of a mediator from the Federal Mediation and Conciliation Service in an effort to reach agreement; and

WHEREAS, the parties' mediation session on July 15, 2013, failed to produce a successor agreement or any change in the positions held by the parties;

BE IT RESOLVED, THEREFORE, that the St. Marys City School District Board of Education that, as a result of the parties' collective bargaining agreement having expired more than 30 days ago and the parties having participated in an unsuccessful mediation effort, the Board pursuant to Section 2.06 of the collective bargaining agreement, hereby implements the last offer made on June 5, 2013, along with the previously agreed upon tentative agreements.

BE IT FURTHER RESOLVED by the Board that it directs the Superintendent to notify the Union of this action

VOTE: Little, yes; Braun, yes; Wiley, yes; Shelby, yes; Tobin, yes 113-13

**PARENT INVOLVEMENT POLICY** – On a motion by Shelby, seconded by Wiley, the Board approved Parent Involvement Policy as a Title 1 requirement.

VOTE: Shelby, yes; Wiley, yes; Braun, yes; Little, yes; Tobin, yes 114-13

## **INFORMATION AND DISCUSSION**

Reports were presented to the Board by the following individuals: Shawn Brown, Superintendent; Cary Roehm, Director of Special Education/Student Services, Kurt Kuffner, Business Manager, Dan Grothaus, Director of Transportation, and the Building Principals – Bill Ruane, Mary Miller, Lisa Elson and Sue Sherman.

**ADJOURNMENT** - At 8:23 PM, on a motion by Little, seconded by Wiley, there being no further business, the meeting was adjourned.

VOTE: Little, yes; Wiley, yes; Braun, yes; Shelby, yes; Tobin, yes 115-13

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Treasurer

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President