

RECORD OF PROCEEDINGS

Minutes of

St. Marys City School District

Meeting

Held

April 21, 2010

7:30 P.M.

The St. Marys City Board of Education met in regular session at the City of St. Marys Council Chambers with the following Board Members present: Rees McKee, Craig Gottschalk, Aaron Braun, Ralph Wiley and Lisa Tobin. The Board of Education meeting was videotaped by Connie Schroer of Angle View Images.

The meeting was called to order by Rees McKee, Board President, who then led the audience with the Pledge of Allegiance.

APPROVE MINUTES OF THE MARCH 10, 2010 REGULAR MEETING AND THE MARCH 31 AND APRIL 14, 2010 SPECIAL MEETINGS, THE INVESTMENT REPORTS, THE STUDENT ACTIVITY REPORT, THE FINANCIAL REPORTS AND BILLS PAID.. – On a motion by Tobin, seconded by Wiley, the above listed items were approved.

VOTE: Tobin, yes; Wiley, yes; Braun, yes; McKee, yes; Gottschalk, yes

59-10

FACILITIES PRESENTATION – Chad Stevers from Gilbane Building Company, was present and updated the Board on the building project. The project is still on schedule and under budget. Mr. Stevers indicated that on May 6, 2010 at 12:15 there would be a ceremony to place the cornerstone. And, on May 15, 2010 there would be an open house at the new site, hosted by the Junior Builders.

PUBLIC PARTICIPATION – Several members of the community addressed the Board.

ITEMS RELATED TO PERSONNEL – On a motion by Gottschalk, seconded by Tobin, the following items related to personnel were approved.

2009-2010 School Year

Retirements - Certified

Tom Piper	Science, Memorial (33 years)
Theresa Rowen	2 nd Grade, West (35 years)
Mary Ellen Miller	Librarian, Memorial (36 years)

Resignations - Supplemental (Certified)

Sara Beckman	Co-Assistant Scholastic Bowl
Renee Caywood	8 th Grade Girls Basketball
Sheri Schlosser	Middle School Student Council
Chris Noble	Co-Director Middle School Musical
Deb Styer	West Student Council
Jane Laird	Co-Director Middle School Musical

Appointment – Classified

Shelly Morris	Substitute Paraprofessional, eff. 3/22/10
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Appointments – Supplemental (certified)

Melanie Rose	LPDC	Renee Caywood	LPDC
Mary Topp	LPDC	Karen Newlove	LPDC

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Appointments - Hourly

Dane Newlove	Elementary Summer Instrumental Music
Becky Anderson	Elementary Summer Instrumental Music
Emily Klosterman	Elementary Summer Instrumental Music
James Leaman	Elementary Summer Instrumental Music
Michelle Langmeyer	After School Tutor, eff. 3/15/10
Tami Golliday	State Mandated Test Tutor

Leave of Absence

Heather Wuebker	Sick Leave – 3/23/10 through 4/27/10
	Unpaid Extended Leave (FML) 4/28/10 through 6/1/10

2010-2011

Nonrenewals - Certified (Pending funding or need for 2010-2011)

Candice Dicke	Home Instruction Tutor
Chad Laman	Home Instruction Tutor
Stacy Smith	Home Instruction Tutor
Kent Darr	Home Instruction Tutor
Amanda Sampson	Home Instruction Tutor
Ruth Ann Woesner	ESL Tutor
Matt Riesen	Long Term Substitute
Toby Hertenstein	Long Term Substitute
Kimberly Grant	Permanent Substitute

Nonrenewals - Classified (Pending funding or need for 2010-2011)

Dixie Russell	Bus Aide
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Appointments- Certified

Three-Year Limited Contracts – Administrative (effective 8/1/11)

Mary Riepenhoff	Tom Sommer
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Limited Contract – Administrative (effective 6/1/10)

Greg Adams (26 months)

Two-Year Limited Contracts - Administrative (effective 8/1/10)

Dave Lewis – St. Marys Memorial High School Principal
Mary Miller – St. Marys Middle School Assistant Principal

Two-Year Limited Contracts – Administrative (effective 8/1/11)

Susan Sherman	Doretta Nale
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Two-Year Limited Contracts - Teaching

Tami Golliday	Andy Klosterman	Bruce Renner
Tracy Anderson	Anthony Arling	Andrea Johnson
Tricia Rosenbeck	Jerome Kohlen	Mike Reams
Nicole Koenig	Robert Menker	Jane Moheyer

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Janet Nelson
Todd Smith

Barbara Hamberg
Kathy Sites

Jeff Johnides
Sarah Vantilburg

One-Year Limited Contracts - Teaching

Jennifer Christopher
Mark Hollars
Emily Klausung
Brittany Martz
Megan Tobe
Thomas Knous III

Kelly Fulmer
Tracy Hollars
Melinda Lisi
John Meinerding
Brandi Fleckenstein

Josh Heidebrink
Jonathon Beougher
Anne Maag
Sarah Regedanz
Samuel Hinker

Two-Year Limited Contracts - Part-time Teaching**

Corinne Craft

One-Year Limited Contracts - Part-time Teaching**

Emily Klosterman (Music, McBroom/East)
Robert Howard (English, Memorial)

**Hours as assigned by the Superintendent

One-Year Limited Contracts - Hourly

Allen Meinerding (GED examiner)
Tom Hunter (Alternate GED examiner)
Hallie Craven (Academy Program social studies)
Jane Kuhn (Academy Program English)
Dan Hegemier (Tutor, Memorial)

Appointments - Classified

David Huber Academy Program
Sheryl Keighley Assistant School Nurse**
Robert Beams Technology Assistant**
Laura Spicer Assistant School Nurse (East/Holy Rosary)

**Part time; hours as assigned by the Superintendent

Appointments - Supplemental (Certified)

Brice Brenneman Girls Tennis
Tricia Rosenbeck Head Volleyball
Mark Hollars Head Football
Dan Hegemier Head Boys Basketball
Kelly Fulmer Head Girls Basketball
Kim Menchhofer Head Swim and Dive
Larry Gruber Head Wrestling
Mark Hollars Weight Room Coordinator
Newt Triplett Event Manager
Jane Moheyer Supplemental Choir Duties Director
Dane Newlove Summer Band Duties Director
Dane Newlove Supplemental Band Duties Director
Jane Moheyer Show Choir Director

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Ashlie Rowen	Majorette Advisor
Becky Anderson	Summer Band Duties Associate Director
Emily Klosterman	Summer Band Duties Assistant Director
Becky Anderson	Supplemental Band Duties Associate Director
Emily Klosterman	Supplemental Band Duties Assistant Director
Mike Kiehl	Advanced Placement Coordinator
Jennifer Christopher	Art Club
Julie Hollman	Co-Pep Club
Michelle Langmeyer	Co-Pep Club
Tami Golliday	Science Club
Jaime Hemmelgarn	Spanish Club
Anne Maag	Thespian Club
Heather Wuebker	FEA
Laura Mack	SADD
Janet Nelson	Skills USA
Larry Gruber	Freshman Class
Andy Klosterman	Sophomore Class
Kim Grant	Co-Junior Class
Jennifer Christopher	Co-Junior Class
Mike Jay	Senior Class
Dane Newlove	Performing Arts Grades 6-12
Andy Klosterman	Electronics Communication – MTV
Brittany Martz	7 th Grade Power of the Pen
Polly Ruedebusch	8 th Grade Power of the Pen
Jennifer Christopher	Prom
Stacy Smith	Assistant Prom
Kim Grant	Assistant Prom
Kelly Jay	High School Newspaper
Chad Doll	Middle School Scholastic Team
Chad Doll	High School Scholastic Team
Tami Golliday	High School Science Fair
Heather Wuebker	Co-High School Student Council
Emily Klausung	Co-High School Student Council
Tracy Anderson	Yearbook

Appointments – Supplemental Hourly

Bill Steinbrunner	Local Professional Development Committee
Mary Miller	Local Professional Development Committee

Appointment - Supplemental (non-certificated)

WHEREAS, the St. Marys City School District Board of Education offered the following position to the employees of this district who have certificates of the type described in Section 3319.22 of the Ohio Revised Code and no such employee qualified to fill the position applied for and accepted the position when it was posted; and

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WHEREAS, the position was advertised by public posting to any individual with a certificate who was qualified to fill it and who was not employed by the Board and no such person applied for and accepted the position when it was posted:

BE IT RESOLVED, that the Board of Education continues the employment of the following personnel as coaches or advisors of the following pupil activity programs under Section 3313.53 of the Revised Code:

Paul Dingledine	Head Girls Soccer
Robert Cisco	Head Varsity Cross Country
Dominic Guarnieri	Head Golf
Scott Ross	Co-Head Boys Bowling (2/3)
Karl Dammeyer	Co-Head Boys Bowling (1/3)
Carl Keysor	Co-Head Girls Bowling (2/3)
Jay Gibson	Co-Head Girls Bowling (1/3)
Zach Hertenstein	Head Boys Soccer
Josh Hughes	Marching Band Assistant Director
Sue Cheslock	National Honor Society
Dave Huber	Career Education Coordinator
Terri Maze	Substitute Caller

VOTE: Gottschalk, yes; Tobin, yes; McKee, yes; Braun, no; Wiley, yes 60-10

CONTINUING CONTRACT – On a motion by Braun, seconded by Wiley, the Board approved the following teachers for continuing contracts: Rebecca Pape, Joshua VanGundy, George Ruane, Sherlyn Schlosser, Carol Katter, Amanda Gross, and Amy Knapke.

VOTE: Braun, yes; Wiley, yes; McKee, yes; Tobin, yes; Gottschalk, yes 61-10

HONOR SENIORS – On a motion by Gottschalk, seconded by Wiley, the Board approved the recommendation of Mr. Makley that the following students be designated as Honor Seniors as a result of maintaining a 9.0 (3.5) or better grade point average through seven semesters of work:

Michael Ayers	Brittany Henning	Matt Muhlenkamp
Emily Bayham	Travis Hertenstein	Aaron Perez
Brittany Bowersock	Michelle Hicks	Ryan Pitchford
Trina Brown	Victoria Hirschfeld	Bernice Rasneor
Katie Burke	Scott Kinkley	Dan Roberts
Abbey Craft	Megan Klein	Amanda Rupard
Kyle Dammeyer	Lydia Krugh	Karen Schaaf
Megan Dominik	Patrick Larkin	Ashley Schlegel
Rachel Dues	Jacob Luthman	Ian Stacy
Brittany Glass	Michael Magee	Brian Steinbrunner
Cody Goble	Laura Marsee	Phillip Steinke
Derek Heistan		

VOTE: Gottschalk, yes; Wiley, yes; Braun, yes; McKee, yes; Tobin, yes

62-10

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OVERNIGHT TRIP – On a motion by Wiley, seconded by Braun, the Board approved an overnight trip for FFA officer training and the State FFA Convention.

VOTE: Wiley, yes; Braun, yes; Gottchalk, yes; Tobin, yes; McKee, yes

63-10

CAFETERIA PRICING FOR 2010-2011 – On a motion by Tobin, seconded by Gottschalk, the Board approved cafeteria prices for the 2010-2011 school year.

2009-2010

Grades K-6	\$2.00
Grades 7-12	\$2.25/\$2.45
Adult lunches	\$2.80
Breakfast at elementary buildings	\$1.30
Breakfast at McBroom/MHS	\$1.55
Milk	\$0.50

2010-2011

Grades K-5	\$2.00
Grades 6-12	\$2.25/\$2.45
Adult lunches	\$2.80
Breakfast at elementary buildings	\$1.30
Breakfast at Middle/High School	\$1.55
Milk	\$0.50

VOTE: Tobin, yes; Gottschalk, yes; McKee, yes; Braun, yes; Wiley, yes

64-10

VAN/BUS DRIVER PHYSICALS – On a motion by Gottschalk, seconded by Braun, the Board approved the appointment of Joint Township District Memorial Hospital to conduct all van and bus driver physicals for St. Marys City Schools.

VOTE: Gottschalk, yes; Braun, yes; Tobin, yes; McKee, abstain; Wiley, yes

65-10

AUCTION – On a motion by Gottschalk, seconded by Braun, the Board authorized Owen Hall and Associates, Inc. and Bartlett Realty to conduct a pre-demolition auction in September of 2010 as per the proposal dated March 24, 2010.

VOTE: Gottschalk, yes; Braun, yes; Wiley, yes; McKee, yes; Tobin, yes

66-10

AUGLAIZE COUNTY EDUCATIONAL SERVICE AGREEMENT – On a motion by Tobin, seconded by Wiley, the Board approved the Auglaize County ESC County Services agreement with St. Marys City Schools.

VOTE: Tobin, yes; Wiley, yes; Braun, yes; McKee, yes; Gottschalk, yes

67-10

SCOREBOARD ADVERTISING AGREEMENT – On a motion by Wiley, seconded by Tobin, the Board authorized the President of the Board and the Treasurer to enter into a scoreboard advertising agreement with Mercer Savings Bank for the purchase of two (2) additional statistical panels for one of the scoreboards on the main basketball court in the new high school gym.

VOTE: Wiley, yes; Tobin, yes; Gottschalk, yes; McKee, yes; Braun, yes

68-10

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SERVICES FOR DESIGN AND CONSTRUCTION ADMINISTRATION FOR OUTDOOR RUNNING TRACK – On a motion by Gottschalk, seconded by Tobin, the Board approved a proposal from Fanning/Howey for design and construction administration for an outdoor running track.

APPROVING SECOND AMENDMENT TO SIDE AGREEMENT WITH FANNING/HOWEY ASSOCIATES FOR THE RUNNING TRACK

WHEREAS, the Board of Education of the St. Marys City School District previously entered into an agreement with Fanning/Howey Associates, Inc. for the co-funded OSFC Master Facilities Plan improvements and simultaneously entered into a Side Agreement with Fanning/Howey Associates, Inc. for services related to improvements that were not part of the OSFC Master Facilities Plan; and

WHEREAS, the Board previously entered into an amendment to the Side Agreement to include services related to the renovation of the District Service Center and now wishes to enter into a second amendment to the Side Agreement to add the new outdoor running track and related improvements to the scope or services to be provided by Fanning/Howey Associates;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the St. Marys City School District as follows:

1. Based upon the recommendation of the Superintendent, the Board approves the second amendment to the Side Agreement with Fanning/Howey Associates to add services for the outdoor running track and related improvements to the Side Agreement, compensation for which will not exceed the amount of \$57,510.00 and which will be determined when the final scope of the running track improvements is determined.
2. The Board authorizes its President, the Superintendent or the Treasurer to sign the Second Amendment document on behalf of the Board and further authorizes the Treasurer to encumber the funds to pay the compensation described in the second amendment for the services for the improvements added to the project.

VOTE: Gottschalk, yes; Tobin, yes; McKee, yes; Braun, yes; Wiley, yes

69-10

TSC SERVICE AGREEMENT – On a motion by Wiley, seconded by Braun, the Board renewed the TSC Business Service agreement.

VOTE: Wiley, yes; Braun, yes; McKee, yes; Tobin, yes; Gottschalk, yes

70-10

CALENDAR – On a motion by Gottschalk, seconded by Tobin, the Board approved June 8, 9, 10, 13 and 14 for make-up days on the 2010-2011 school calendar.

VOTE: Gottschalk, yes; Tobin, yes; McKee, yes; Braun, no; Wiley, yes

71-10

POLICY CHANGES – On a motion by Gottschalk, seconded by Braun, the Board approved policy changes as recommended by NEOLA.

VOTE: Gottschalk, yes; Braun, yes; Wiley, yes; Tobin, yes; McKee, yes

72-10

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JOB DESCRIPTION – On a motion by Tobin, seconded by Wiley, the Board approved a job description for the district attendance officer.

VOTE: Tobin, yes; Wiley, yes; Braun, yes; McKee, yes; Gottschalk, yes

73-10

DONATIONS – On a motion by Gottschalk, seconded by Wiley, the Board accepted two donations from the Fraternal Order of Eagles. A \$5,000 donation is an in-lieu payment for ten-year tax abatement and an additional donation to purchase vest/kit for personnel to wear in an emergency to identify school personnel to first responders.

VOTE: Gottschalk, yes; Wiley, yes; Braun, yes; McKee, yes; Tobin, yes

74-10

FLOORING CONTRACT – On a motion by Wiley, seconded by Gottschalk, the Board awarded a contract for flooring for the new 6-12 building.

AWARDING CONTRACT FOR FLOORING FOR THE NEW 6-12 BUILDING

WHEREAS, two (2) bids were received on April 12, 2010, to provide and install a portion of the flooring specified for the new 6-12 school building as part of the Classroom Facilities Assistance Program project, and the apparent low bid was submitted by T.B. Penick and Sons, Inc. in the total amount of \$248,188.00, which includes Alternate #1 (steps) to provide the ground, polished, and sealed concrete flooring specified; and

WHEREAS, the Construction Manager, together with the Architect, reviewed the apparent low bid submitted, evaluated the bid for responsiveness to the specifications, evaluated the bidder for its ability to perform the work specified, and met with a representative of the bidder to review the scope of work specified for the bid package; and

WHEREAS, the Construction Manager, in consultation with the Architect, prepared a letter of recommendation dated April 21, 2010, a copy of which is attached to this Resolution, for the award of the flooring contract to T.B. Penick and Sons, Inc. in the total amount of \$248,188.00 (which includes the Base Bid amount of \$224,081.00 and Alternate #1 in the amount of \$24,107.00), as the lowest responsible bid for the work;

NOW THEREFORE BE IT RESOLVED by the Board of Education of the St. Marys City School District as follows:

1. The Board awards the flooring contract to T.B. Penick and Sons, Inc. in the total amount of \$248,188.00, as the lowest responsible bidder for the specified work, based upon the information provided to the Board for its review, including the Construction Manager's letter of recommendation for award, prepared in consultation with the Architect. The contract award is subject to the approval of the Ohio School Facilities Commission.
2. The Superintendent, Treasurer, and Board President are authorized to execute a contract and any required related documentation with T.B. Penick and Sons, Inc. in the total amount of \$248,188.00 to provide and install the ground, polished, and sealed concrete flooring (including steps) specified for the new 6-12 school building.

VOTE: Wiley, yes; Gottschalk, yes; Tobin, yes; McKee, yes; Braun, yes

75-10

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Held **April 21, 2010** **7:30 P.M.**

COMPUTER HARDWARE – On a motion by Tobin, seconded by Gottschalk, the Board authorized the Treasurer of the Board, on behalf of the Board, to enter into an agreement with Electronic Auction Services, Inc. for the purpose of acquiring new computer hardware for the building project.

VOTE: Tobin, yes; Gottschalk, yes; McKee, yes; Braun, yes; Wiley, yes 76-10

INFORMATION AND DISCUSSION – Reports were presented to the Board by the following individuals: Mary Riepenhoff, Superintendent; Bill Steinbrunner, Director of Instruction, Kurt Kuffner, Business Manager, Doretta Nale, Director of Special Education, Dan Grothouse, Director of Transportation; and the Building Principals – Mike Makley, Ken Neff, Lisa Elson and Sue Sherman.

The following items were reported:

- Athletic Facilities Committee will meet Wednesday, April 28 at 7:30 PM in the High School Library.
- A traffic light has been approved for the St. Rt. 66 and Shipman Rd. intersection.
- Placement of the cornerstone at the new building will take place on May 6, 2010 at 12:15.
- Junior Builders will be hosting an Open House at the new site on May 15, 2010.

EXECUTIVE SESSION – At 8:52 PM, on a motion by Gottschalk, seconded by Wiley, the Board of Education moved to Executive Session in accordance with ORC 121.22(G)(1) to consider the compensation of a public employee.

VOTE: Gottschalk, yes; Wiley, yes; Braun, yes; McKee, yes; Tobin, yes 77-10

RETURN TO REGULAR SESSION – At 9:30 PM, upon return to the City Council Chambers, Board President Rees McKee declared the meeting to be back in Regular Session. There were no members of the public present upon return.

ADJOURNMENT - At 9:30 PM, on a motion by Gottschalk, seconded by Braun, there being no further business, the meeting was adjourned.

VOTE: Gottschalk, yes; Braun, yes; McKee, yes; Tobin, yes; Wiley, yes 78-10

Treasurer

President