

# PAGEMAKER 6.5

## Using the Text Book An Introduction to Desktop Publishing Adobe PageMaker

Key each of the following and create a section for them and place them in your Company Portfolio. Attach a cover sheet and hand in the material for each project.

LEVEL – 1	LEVEL – 2	LEVEL - 3
<b>Lesson 1</b> <b>Desktop Publishing Technology</b> pp. 1-1 – 1-12 Just read, nothing to print.	<b>Lesson 5</b> <b>Manipulating Text</b> pp. 5-1 – 5-24 Practices 1-7 Print Practice 7 Exercises 1-10 Hand in all exercises	<b>Lesson 9</b> <b>Designing Advertisements</b> pp. 9-1 – 9-20 Practices 1-5 Print Practice 5 Exercises 1-8 Hand in all exercises
<b>Lesson 2</b> <b>Introducing Windows 95</b> pp. 2-1 – 2-27 You will not be able to do most of the Practices. Read, nothing to print.	<b>Lesson 6</b> <b>Working w/ Graphics</b> pp. 6-1 – 6-25 Practices 1-6 Print Practices 4 and 5 Exercises 1-10 Hand in all exercises	<b>Lesson 10</b> <b>Designing Brochures</b> pp. 10-1 – 10-17 Practices 1-4 Print Practice 4 Exercises 1-5 Hand in all exercises
<b>Lesson 3</b> <b>Introducing PageMaker</b> pp. 3-1 – 3-23 Practices 1-7 Print Practice 7 Exercises 1-10 Hand in all Exercises	<b>Lesson 7</b> <b>Basic Layout Techniques</b> pp. 7-1 – 7-23 Practices 1-6 Print Practice 6 Exercises 1-9 Hand in all exercises	<b>Lesson 11</b> <b>Designing Newsletters</b> pp. 11-1 – 11-21 Practices 1-7 Print Practice 7 Exercises 1-4 Hand in all exercises
<b>Lesson 4</b> <b>Design and Typography</b> pp. 4-1 – 4-21 Practices 1-5 Print Practice 5 Exercises 1-10 Hand in all exercises	<b>Lesson 8</b> <b>Using Color</b> pp. 8-1 – 8-28 Practices 1-6 Print Practice 6 Exercises 1-9 Hand in all exercises	<b>**UPON COMPLETION OF LESSONS IN EACH LEVEL – SHOW THE INSTRUCTOR ALL WORK TO GET CREDIT FOR THE LEVEL</b>

**Put a header on each document.** Include your name, filename and date. For example:

Paul Sadler  
30Class – 8/17/04

**Spell check and proofread all documents.** You and only you are responsible for the accuracy of your documents.

**Print preview** your documents before you send them to the printer.

**Print only ONCE!**

**Three hole punch** your documents and put them in your company portfolio.

**Save your documents** to your Company folder on the H: drive