

**St. Marys City Schools
Office of the Business Manager
District Service Center
1445 Celina Road
St. Marys, Ohio 45885**

August 2, 2004

Dear parents:

Our transportation division always has the safety of your child in mind. We need your assistance to ensure that we can provide a safe environment for the transportation of this valuable cargo...our students.

Our bus drivers have completed an in-service focusing on bus discipline. In order to continue to provide your child with safe transportation to and from school, we have asked our drivers to stress and enforce specific safety rules.

It is very important that all students understand that a school bus is an extension of their classroom and that classroom behavior is expected on the bus. Your child's bus driver will be targeting the following issues:

- All students are to remain in the seats and facing forward when the bus is in motion.
- All students are to keep their feet from the aisles to allow for other students to safely board or disembark from the bus.
- All students should use their "classroom voices" while on the bus.

We ask your cooperation in reminding your child of these important rules. If you have any questions concerning your child's school bus transportation, please feel free to contact me at 419-394-7278. In addition, you may also email me at kkuffner@sm.k12.oh.us.

Again, the safe transportation of your child is our number one objective and we very much appreciate your assistance.

Respectfully,

Kurt S. Kuffner
Business Manager
St. Marys City Schools