

# RECORD OF PROCEEDINGS

Minutes of

St. Marys City School District

Meeting

Held

October 8, 2008

7:30 P.M.

The St. Marys City Board of Education met in regular session at the City of St. Marys Council Chambers with the following Board Members present: Ralph Wiley, Eric Langsdon, Lisa Tobin, Craig Gottschalk and Rees McKee. Also present were Ron & Margaret Hunter, Kent Schlegel, Sandra Dove, Bob Valentine, Angie Weaver, Janie Southard, Polly Ruedebusch, Jack McBride, Kyle Menchhofer, Mike Makley, Dave Lewis, Joe Bline, Ken Neff, Sue Sherman, Lisa Elson, Doretta Nale, Dan Grothouse, Mary Riepenhoff, Bill Steinbrunner, Kurt Kuffner and Tom Sommer. The Board of Education meeting was videotaped by Connie Schroer of Angle View Images.

The meeting was called to order by Ralph Wiley, Board President, who then led the audience with the Pledge of Allegiance.

**APPROVE MINUTES OF THE SEPTEMBER 10, 2008 REGULAR MEETING, THE SEPTEMBER 24, 2008 SPECIAL MEETING, THE INVESTMENT REPORTS, THE STUDENT ACTIVITY REPORT, THE FINANCIAL REPORTS, AND THE BILLS PAID.** – On a motion by Tobin, seconded by McKee, the above listed items were approved.

VOTE: Tobin, yes; McKee, yes; Gottschalk, yes; Langsdon, yes; Wiley, yes.

175-08

**ITEMS RELATED TO PERSONNEL** – On a motion by Langsdon, seconded by McKee, the following items related to personnel were approved.

Resignation - Supplemental

Kurt Kuffner

Head Golf, eff. 11/1/08

Appointments - Certified

Christa Ernst

Substitute Teacher

Robert Tenney

Substitute Teacher

Rachel Groff

Substitute Teacher

Appointments - Classified

Mandy Liette

Substitute Educational Aide

Holly Now

Substitute Educational Aide

Bre McMurray

Substitute Educational Aide

Kimberley Morlino

Substitute Educational Aide

Appointments - Supplemental

Janet Nelson

Tech Prep Conference (reimbursed by Tech Prep)

Jerry Kohnen

Tech Prep Conference (reimbursed by Tech Prep)

Amy Schulte

Co-Pep/Spirit Club

Kristi Frye

Co-Pep/Spirit Club

Anne Maag

Musical Director

Heather Wuebker

Musical Assistant Director

Emily Schaaf

Musical Vocal Director

Dane Newlove

Musical Orchestra Director

Meaghen Miller

Musical Choreographer

John Meinerding

8<sup>th</sup> Grade Boys Basketball

Andy Klosterman

Stage Manager

Randall Clark

Elementary Band

Linda Fox Miller

Elementary Band

# RECORD OF PROCEEDINGS

Minutes of

St. Marys City School District

Meeting

Held

October 8, 2008

7:30 P.M.

Emily Schaaf

Elementary Band

Appointment - Supplemental (noncertificated)

WHEREAS, the St. Marys City School District Board of Education offered the following position to the employees of this district who have certificates of the type described in Section 3319.22 of the Ohio Revised Code and no such employee qualified to fill the position applied for and accepted the position when it was posted; and

WHEREAS, the position was advertised by public posting to any individual with a certificate who was qualified to fill it and who was not employed by the Board and no such person applied for and accepted the position when it was posted:

BE IT RESOLVED, that the Board of Education continues the employment of the following personnel as coaches or advisors of the following pupil activity programs under Section 3313.53 of the Revised Code:

Jeff Fortman  
Doug Axe  
Doug Axe

7<sup>th</sup> Grade Wrestling  
Musical Set Construction  
Stage Manager

Appointments - Volunteers

A. J. Lisi  
Wes Clark  
Mack Peterson  
John Lampert  
Tom Menker  
Kraig Johns  
Bob Fitzgerald  
Scott Ross  
Karl Dammeyer  
Carl Keysor  
Jay Gibson  
Dave Lewis  
Joe Bline

JV Assistant Boys Basketball  
9<sup>th</sup> Grade Boys Basketball  
Jr. Hi. Boys Basketball  
Jr. Hi. Boys Basketball  
4<sup>th</sup> Grade Boys Basketball  
5<sup>th</sup> & 6<sup>th</sup> Grade Boys Basketball  
5<sup>th</sup> & 6<sup>th</sup> Grade Boys Basketball  
Bowling  
Bowling  
Bowling  
Bowling  
Van Driver  
Van Driver

Leaves of Absence

Sarah Vantilburg

Sick Leave - 8/19/08 through 9/26/08  
Unpaid Extended Leave (FMLA) 9/29/08  
through 10/31/08

Angela Woods

Sick Leave - 8/19/08 through 10/3/08  
Unpaid Extended Leave (FMLA) 10/6/08  
through 10/31/08

VOTE: Langsdon, yes; McKee, yes; Wiley, yes; Tobin, yes; Gottschalk, yes.

176-08

# RECORD OF PROCEEDINGS

Minutes of

St. Marys City School District

Meeting

Held

October 8, 2008

7:30 P.M.

**RESOLUTION** – On a motion by Gottschalk, seconded by Tobin, the following resolution was approved by the Board:

## **SELECTING ALLIED ENVIRONMENTAL SERVICES TO PROVIDE ENVIRONMENTAL SERVICES AND AUTHORIZING SUPERINTENDENT TO ENTER INTO AN AGREEMENT FOR SERVICES**

WHEREAS, the Board of Education of the St. Marys City School District (the “Board”) is engaged in a district-wide capital improvements program, which is being designed and constructed as part of the Ohio School Facilities Commission’s Classroom Facilities Assistance Program and which will require environmental services by a licensed engineer (referred to as the “Project”); and

WHEREAS, on behalf of the Board, proposals were solicited from qualified firms, as required by Ohio Revised Code Section 153.65, et seq., to provide environmental services for the Project; and

WHEREAS, qualifications and statements of interest were received from three qualified firms and following review of the qualifications received from these firms in consultation with the Business Manager, the firms submitting qualifications were ranked, and the Superintendent recommends that the Board select Allied Environmental Services (“PSI”) as the firm most qualified to provide the required environmental services for abatement included in the Project; and

WHEREAS, the Superintendent is authorized to enter into an agreement, in a form reviewed by legal counsel and acceptable to the OSFC, with Allied Environmental Services to provide the required environmental services;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the St. Marys City School District based upon the Superintendent’s recommendation, as follows:

1. Based upon the information shared with the Board, Allied Environmental Services is determined to be the most qualified consultant to provide environmental services for the Project and is selected to serve as the environmental consultant for the Project.
2. The Business Manager is authorized to work with the Construction Manager and legal counsel to negotiate an agreement with Allied Environmental Services to provide the required environmental services, and upon completion of those negotiations and preparation of an agreement for the required services, the Superintendent is authorized to enter into the agreement with Allied Environmental Services on behalf of the Board to provide the required services.
3. The Treasurer is authorized to issue a purchase order in the amount determined by the Construction Manager to cover the required services as defined in the agreement.

VOTE: Gottschalk, yes; Tobin, yes; McKee, yes; Langsdon, yes; Wiley, yes.

177-08

**RESOLUTION** – On a motion by Gottschalk, seconded by McKee, the following resolution was approved by the Board:

## **AWARDING EARLY SITE PACKAGE CONTRACT FOR THE NEW 6-12 SCHOOL PROJECT**

# RECORD OF PROCEEDINGS

Minutes of

St. Marys City School District

Meeting

Held

October 8, 2008

7:30 P.M.

WHEREAS, nine (9) bids were received on September 24, 2008, for the early site package contract for the new 6-12 School, and the apparent low bid was submitted by R.D. Jones Excavating, Inc. in the base bid amount of \$397,400; and

WHEREAS, the Construction Manager met with representatives of the apparent low bidder, reviewed the bid to verify that the bidder had included the work, equipment, and materials specified in the bid amount, evaluated the experience and qualifications of the bidder to perform the specified work, notified the bidder's surety that the bid amount was substantially low, and prepared, in consultation with the Architect, the attached letter of recommendation dated October 1, 2008, recommending that the early site work contract be awarded to R.D. Jones Excavating, Inc., as the lowest responsible bidder, in the total amount of \$397,400;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the St. Marys City School District as follows:

1. Based upon the recommendation of the Construction Manager and Architect, the Board awards the early site contract for the new 6-12 School to R.D. Jones Excavating, Inc. in the total amount of \$397,400, subject to the approval of the OSFC.
2. The Board President, Superintendent, and Treasurer are authorized to sign, as required, a Contract between the Board and R.D. Jones Excavating, Inc., and any related documents, to document the award of the early site work contract.

VOTE: Gottschalk, yes; McKee, yes; Wiley, yes; Langsdon, yes; Tobin, yes.

178-08

**DONATIONS** – On a motion by Langsdon, seconded by Tobin, the Board accepted the following donations:

- 1) three (3) Dell Power Edge 3348 network switches from Setex to be used by the technology department.
- 2) \$100 from the Hunter family for the Hooked on Fishing trip for McBroom students.

Mr. Ken Neff presented a Certificate of Appreciation to Ron and Margaret Hunter for their generous donation and years of support for the Hooked on Fishing program.

VOTE: Langsdon, yes; Tobin, yes; Wiley, yes; McKee, yes; Gottschalk, yes.

179-08

**HANDBOOK REVISION** – On a motion by Gottschalk, seconded by Tobin, the Board approved revision to the McBroom Student handbook.

VOTE: Gottschalk, yes; Tobin, yes; McKee, yes; Langsdon, yes; Wiley, yes.

180-08

**CORNERSTONE LAY AND DEDICATION** – On a motion by Gottschalk, seconded by Tobin, the Board approved a request of the Masonic Lodge No. 121 and Knights of Columbus Council No. 1592 of St. Marys to purchase, pay for, lay, and dedicate the cornerstone to be placed in the new 6-12 building.

Vote: Gottschalk, yes; Langsdon, yes; Wiley, yes; McKee, yes; Tobin, yes.

181-08

# RECORD OF PROCEEDINGS

Minutes of

St. Marys City School District

Meeting

Held

October 8, 2008

7:30 P.M.

**FUND TRANSFER** – On a motion by McKee, seconded by Tobin the following fund transfers were approved by the Board. The amounts represent the carry-over grant funds from the 2007-2008 grants.

<u>From</u>	<u>To</u>	<u>Amount</u>	<u>Purpose</u>
Aux Services (Fund 401-9708)	Aux Services (Fund 401-9809)	\$ 480.32	Carry-Over
ABLE (Fund 501-9607)	ABLE (Fund 501-9809)	4,858.70	Carry-Over
Title I (Fund 572-9708)	Title I (Fund 572-9809)	13,481.56	Carry-Over
Title V (Fund 573-9708)	Title V (Fund 573-9809)	210.30	Carry-Over
Title II-A (Fund 590-9708)	Title II-A (Fund 590-9809)	87.52	Carry-Over
Title II-D (Fund 599-9708)	Title II-D (Fund 599-9809)	106.12	Carry-Over

VOTE: McKee, yes; Tobin, yes; Gottschalk, yes; Langsdon, yes; Wiley, yes.

182-08

**INFORMATION AND DISCUSSION** – Reports were presented to the Board by the following individuals: Mary Riepenhoff, Superintendent; Bill Steinbrunner, Director of Instruction, Kurt Kuffner, Business Manager, Doretta Nale, Special Education Director, Dan Grothouse, Director of Transportation; and the Building Principals – Mike Makley, Ken Neff, Sue Sherman and Lisa Elson.

Polly Ruedebusch made a presentation to the Board concerning an iRead program she would like to pilot in her classroom. The basis is the program is to target those students who struggle with reading. The iRead program would provide audio books on an iPod. She will track the progress and provide data to the Board with respect to the results obtained.

**EXECUTIVE SESSION** – At 8:27 PM, on a motion by Langsdon, seconded by Gottschalk, the Board moved to enter executive session in accordance with Ohio Revised Code Section 121.22(G)(2); to consider the purchase of property for public purposes.

VOTE: Langsdon, yes; Gottschalk, yes; Tobin, yes; McKee, yes; Wiley, yes.

183-08

**RETURN TO REGULAR SESSION** – At 8:55 PM, on a motion by Gottschalk, seconded by McKee, the Board moved to return to regular session.

VOTE: Gottschalk, yes; McKee, yes; Langsdon, yes; Tobin, yes; Wiley, yes.

184-08

**ADJOURNMENT** – At 8:56 P.M., on a motion by Wiley, seconded by Gottschalk, there being no further business, the meeting was adjourned.

VOTE: Wiley, yes; Gottschalk, yes; McKee, yes; Langsdon, yes; Tobin, yes.

185-08

---

Treasurer

---

President