

# RECORD OF PROCEEDINGS

Minutes of

St. Marys City School District

Meeting

Held

November 23, 2010

7:30 P.M.

The St. Marys City Board of Education met in regular session in the auditorium at the St. Marys Memorial High School with the following Board Members present: Rees McKee, Craig Gottschalk, Aaron Braun, Ralph Wiley and Lisa Tobin. The Board of Education meeting was videotaped by Allen West of Digital Velocity Media.

The meeting was called to order by Rees McKee, Board President, who then led the audience with the Pledge of Allegiance.

**APPROVE MINUTES OF THE OCTOBER 13, 2010 REGULAR MEETING, THE INVESTMENT REPORTS, THE FINANCIAL REPORTS AND BILLS PAID.** – On a motion by Tobin, seconded by Gottschalk, the above listed items were approved.

VOTE: Gottschalk, yes; Tobin, yes; McKee, yes; Braun, yes, Wiley, yes

183-10

**EDUCATIONAL HIGHLIGHT** – Joe Blin, Athletic Director, spotlighted the Varsity Girls Soccer Team, including Head Coach Paul Dingleline and several of his senior athletes. Coach Dingleline highlighted this past season, as well as presenting a history of the eleven-year program. The senior athletes talked briefly about the season, and the life lessons learned from being part of a successful team.

**PUBLIC PARTICIPATION** – Addressing the Board were Kumar Sivagnanam, Sandy Dove, Bob Valentine, Brenda McDermitt and Priya Sivagnanam.

**ITEMS RELATED TO PERSONNEL** – On a motion by Wiley, seconded by Braun, the following items related to personnel were approved.

Appointments – Certified – Substitute Teachers

Nichole Phillips	Stacey Stetler	Janie Stammen
Maggie Hegemier	Matthew Webb	Daniel Hollinger
Jamie Vogel	Amy Slemmons	April Rex
Danielle Younker	Brent Stocksdale	Nicholas Dimmick
Jennie Dimmick	Jacquelyn Lehmkuhl	Mike Makley

Appointment – Classified

John Sampson                      Cleaner – regular contract (completed  
90-day probationary period)

Appointments – Supplemental (certified)

Chris Ledden	Show Choir Director
Chris Ledden	Supplemental Choir Director
Zachery Durnell	Middle School Musical Assistant
Anne Torres	High School Musical Director
Anne Torres	High School Musical Choreographer
Christine Ledden	High School Musical Vocal Director

Appointment - Supplemental (noncertificated)

WHEREAS, the St. Marys City School District Board of Education offered the following position to the employees of this district who have certificates of the type described in Section 3319.22 of

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the Ohio Revised Code and no such employee qualified to fill the position applied for and accepted the position when it was posted; and

WHEREAS, the position was advertised by public posting to any individual with a certificate who was qualified to fill it and who was not employed by the Board and no such person applied for and accepted the position when it was posted:

BE IT RESOLVED, that the Board of Education continues the employment of the following personnel as coaches or advisors of the following pupil activity programs under Section 3313.53 of the Revised Code:

Appointments – Hourly

Home Instruction Tutor

Candice Dicke, eff. 9/2/10

Wednesday School

Elizabeth Curtis, eff. 9/22/10

After School Tutoring, eff. 10/25/10

Dan Cook

Tillie Fleagle

Carole Bowman

Juli Sprague

Judy Fiely

Nan Huckeriede

Chris Mastin

Sarah Regedanz

Alison Beougher

Kay Teeters

Sue Kleinhenz

Building Leadership Team

Jane Nuss, eff. 10/18/10

Sheri Schlosser, eff. 10/18/10

Kendra Seewer, eff. 10/18/10

Kerri Rohr, eff. 10/18/10

Tracy Hollars

Sherri Lauth

Chris Noble

April Johns

Mindy Lisi

Kim Menchhofer

Kerri Ackley

Cory Ahrens

Joe Ginter

Tim Petrie

Mary Topp

Tammy Frische

Laura Koenig

Kim Irons

Susan Wyant

Appointments - Volunteer

Dawn Schwieterman

Swimming

Tony Arling

Van Driver

Josh Cisco

Van Driver

Leave of Absence

Tricia Rosenbeck

Sick Leave – 9/20/10 through 11/1/10

Unpaid Extended Leave (FMLA) - 11/2/10-11/15/10

VOTE: Wiley, yes; Braun, yes; McKee, yes; Tobin, yes; Gottschalk, yes

184-10

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**FUND TRANSFER** – On a motion by Gottschalk, seconded by Tobin, the Board approved a fund transfer of \$22,688.26 from the General Fund to the Asbestos Loan Fund.

VOTE: Gottschalk, yes; Tobin, yes; Wiley, yes; Braun, yes; McKee, yes

185-10

**DISCUSSION OF REIMBURSING PI FUND** – After a discussion with respect to authorizing the Treasurer to transfer one million dollars to the district's PI Fund for reimbursement for land acquisition, on a motion by Wiley, seconded by Tobin, the following resolution was approved:

AUTHORIZING THE USE OF \$1,000,000.00 OF THE PROCEEDS OF THE \$25,749,998.40 SCHOOL FACILITIES CONSTRUCTION AND IMPROVEMENT BONDS OF THE SCHOOL DISTRICT, DATED MARCH 19, 2010, ISSUED FOR THE PURPOSE OF CONSTRUCTING SCHOOL FACILITIES AND ADDITIONS TO SCHOOL FACILITIES UNDER THE STATE OF OHIO CLASSROOM FACILITIES ASSISTANCE PROGRAM; RENOVATING AND IMPROVING THE SAME; FURNISHING AND EQUIPPING THE SAME; IMPROVING THE SITES THEREOF, INCLUDING INFRASTRUCTURE IMPROVEMENTS RELATING THERETO; AND ACQUIRING LAND AND INTERESTS IN LAND AS NECESSARY IN CONNECTION THEREWITH; TO REIMBURSE THE SCHOOL DISTRICT'S PERMANENT IMPROVEMENT FUND (USAS FUND 003) FOR MONEYS PREVIOUSLY ADVANCED FOR SUCH PURPOSES.

WHEREAS, on July 11, 2007 the Board determined to preserve its option under federal regulations to reimburse either the General Fund (USAS Fund 001) or Permanent Improvement Fund (USAS Fund 003) for costs advanced for the above-referenced purpose;

WHEREAS, the School District advanced costs for the above-referenced purpose from its Permanent Improvement Fund (USAS Fund 003);

WHEREAS, the School District desires to reimburse any such costs with a portion of the proceeds of the above-referenced bonds (the "Bonds") deposited in USAS Fund 004 (Building) for Locally Funded Initiatives under the State of Ohio Classroom Facilities Assistance Program;

NOW THEREFORE BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE ST. MARYS CITY SCHOOL DISTRICT, AUGLAIZE COUNTY, STATE OF OHIO, THAT:

Section 1. The Board hereby declares its intent to use \$1,000,000.00 of the proceeds of the Bonds in USAS Fund 004 (Building), issued for the purpose of constructing school facilities and additions to school facilities under the State of Ohio Classroom Facilities Assistance Program; renovating and improving the same; furnishing and equipping the same; improving the sites thereof, including infrastructure improvements relating thereto; and acquiring land and interests in land as necessary in connection therewith; to reimburse the School District's Permanent Improvement Fund (USAS Fund 003) for moneys previously advanced for such purpose.

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Section 2. It is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this resolution were taken in an open meeting of this Board, and that all deliberations of this Board and of any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

VOTE: Wiley, yes; Tobin, yes; Gottschalk, yes; McKee, yes; Braun, yes

186-10

**FIVE YEAR FINANCIAL FORECAST** – On a motion by Gottschalk, seconded by Braun, the Board approved the District’s Five-Year Forecast for the period July 1, 2011 through June 30, 2015 as submitted to the Ohio Department of Education. Mr. Sommer added that since the submission of the five-year forecast, the District learned that medical insurance premiums were only increasing 5% on January 1, 2010, rather than the 15% reflected in the forecast. The general election also saw a change in administration at the state level and it has been speculated that the state budget may be cut anywhere from 15-20%.

VOTE: Gottschalk, yes; Braun, yes; Wiley, yes; McKee, yes; Tobin, yes

187-10

**FUND TRANSFERS** – On a motion by Wiley, seconded by Gottschalk, the Board approved the transfer of carry-over grant funds from fiscal 2010 to fiscal year 2011, as follows:

Fund 401	Auxiliary Services	\$ 8,285.05
Fund 516	Title VI-B ARRA	5,161.74
Fund 572	Title I ARRA	4,347.74
Fund 572	Title I	767.31
Fund 533	Title II-D	125.00

VOTE: Wiley, yes; Gottschalk, yes; Tobin, yes; McKee, yes; Braun, yes

188-10

**WALKPATH ELECTRICITY** – On a motion by Gottschalk, seconded by Braun, the Board authorized the procurement and installation of conduit, wire and concrete bases to extend the electricity along the walkpath to the P.E./athletic fields and track for \$19,482.57 with the cost paid from the PI Fund.

VOTE: Gottschalk, yes; Braun, yes; Wiley, yes; McKee, yes; Tobin, yes

189-10

**WALKPATH LIGHTING** – On a motion by Gottschalk, seconded by Braun, the Board authorized the procurement and installation of pole lighting along the walkpath to the P.E./athletic fields and track for \$22,048.00 with the cost paid from the PI Fund.

VOTE: Gottschalk, yes; Braun, yes; Tobin, yes; McKee, yes; Wiley, yes

190-10

**PAYROLL STIPENDS** – On a motion by Wiley, seconded by Tobin, the Board authorized the treasurer to pay the FY2011 stipend for the SMEA Co-Presidents, Suzie Dingedine and Marsha Heckler in the amount of \$332.50 each. The SMEA will reimburse the school district for the stipend, plus Board paid benefits.

VOTE: Wiley, yes; Tobin, yes; Gottschalk, yes; Braun, yes; McKee, yes

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**EARLY GRADUATION** – On a motion by Gottschalk, seconded by Tobin, the Board approved early graduation for Zach Smith and Heidi Murphy. They have met all the course requirements to earn their diplomas.

VOTE: Gottschalk, yes; Tobin, yes; McKee, yes; Braun, yes; Wiley, yes

192-10

**REAPPOINTMENT TO THE LIBRARY** – On a motion by Wiley, seconded by Gottschalk, the Board reappointed Ruth Card Ramsey to the Board of the St. Marys Community Public Library. Mrs. Ramsey's term will expire in 2017.

VOTE: Wiley, yes; Gottschalk, yes; Tobin, yes; Braun, yes; McKee, yes

193-10

**MSA AGREEMENT** – On a motion by Tobin, seconded by Wiley, the Board approved a resolution with MSA Sport to design the new athletic field complex. To be paid with PI Funds.

## **AUTHORIZING AGREEMENT WITH FIRM SELECTED TO PROVIDE DESIGN PROFESSIONAL SERVICES FOR THE NEW ATHLETIC COMPLEX PROJECT**

WHEREAS, the Board of Education of the St. Marys City School District (the "Board") is planning to undertake a major construction project that will result in construction of a new athletic complex (the "Project"), and in compliance with Ohio Revised Code Sections 153.65 through 153.71, selected MSA Sport as the most qualified firm to provide the design services for the Project through Board action on October 10, 2010; and

WHEREAS, following the selection of MSA Sport, the Business Manager requested a proposal from MSA Sport for compensation for services to be provided, received that proposal dated October 21, 2010, and has negotiated with a representative of MSA Sport to reach a reasonable fee for the services to be provided, which is based upon 6.1% of the estimated construction budget for the Project; and

WHEREAS, based upon the information shared by the Business Manager, the Superintendent recommends that the Board authorize an agreement between the Board and MSA Sport in the total amount of \$221,260.00, which includes \$47,000.00 for Phase 1 services for the design and required due diligence in programming the project and \$174,260.00 for Phase 2 services for the preparation of the construction documents, bidding the work, and construction administration and close-out of the Project, with options for additional services to address improvements identified during the planning, design, and construction of the Project;

NOW THEREFORE BE IT RESOLVED by the Board of Education of the St. Marys City School District as follows:

1. The Board approves the compensation negotiated with MSA Sport for the Project in the total amount of \$221,260.00 for basic services related to the two phases of the Project identified at this time.
2. The Board authorizes its Business Manager, working with legal counsel and the Superintendent and Treasurer, to prepare an agreement with MSA Sport for the Project and further authorizes the Superintendent and Treasurer to sign the agreement on behalf of the Board.

VOTE: Tobin, yes; Wiley, yes; Braun, no; McKee, yes; Gottschalk, yes

194-10

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**Held** **November 23, 2010** **7:30 P.M.**

**DECEMBER BOARD OF EDUCATION MEETING** – On a motion by Gottschalk, seconded by Tobin, the Board moved the December board of education meeting from December 8 to December 15. It will be held in the Memorial High School auditorium at 7:30 PM.

VOTE: Gottschalk, yes; Tobin, yes; McKee, yes; Braun, yes; Wiley, yes 195-10

**MEMORANDUM OF UNDERSTANDING** – On a motion by Braun, seconded by Wiley, the Board approved the Memorandum of Understanding for the addition of French Club Advisor to Section 18.04 of the collective bargaining agreement effective immediately.

VOTE: Braun, yes; Wiley, yes; McKee, yes; Tobin, yes; Gottschalk, yes 196-10

**MEMORANDUM OF UNDERSTANDING** – On a motion by Gottschalk, seconded by Tobin, the Board approved a Memorandum of Understanding between Ohio Association of Public School Employees and the St. Marys Board of Education to continue the 2010-2011 school year routes as they are and any routes that change for the 2011-2012 school year by more than 30 minutes shall be posted for the 2011-2012 school year.

VOTE: Gottschalk, yes; Tobin, yes; McKee, yes; Braun, yes; Wiley, yes 197-10

**BOARD POLICY** – On a motion by Wiley, seconded by Gottschalk, the Board approved new and revised board policy as recommended by NEOLA. This is part of the semi-annual update.

VOTE: Wiley, yes; Gottschalk, yes; Tobin, yes; McKee, yes; Braun, yes 198-10

**MIDDLE SCHOOL HANDBOOK** – On a motion by Gottschalk, seconded by Braun, the Board approved an amendment to the Middle School handbook which would read: students serving out of school suspensions will receive 63% credit for correctly completed work during the length of the suspension and will not be permitted on school property.

VOTE: Gottschalk, yes; Braun, yes; Wiley, yes; McKee, yes; Tobin, yes 199-10

**MEMORIAL HIGH SCHOOL HANDBOOK** – On a motion by Gottschalk, seconded by Braun, the Board approved an amendment to the Memorial High School handbook which would read: students serving out of school suspensions will receive 63% credit for correctly completed work during the length of the suspension and will not be permitted on school property.

VOTE: Gottschalk, yes; Braun, yes; Tobin, yes; McKee, yes; Wiley, yes 200-10

**CHAMBER OF COMMERCE** – On a motion by Wiley, seconded by Gottschalk, the Board approved renewal of membership with the St. Marys Chamber of Commerce.

VOTE: Wiley, yes; Gottschalk, yes; Tobin, yes; McKee, yes; Braun, yes 201-10

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**2 HOUR DELAY** – On a motion by Gottschalk, seconded by Wiley, the Board authorized the superintendent to schedule 2 hour delays throughout the school year for professional development opportunities.

VOTE: Gottschalk, yes; Wiley, yes; Tobin, yes; McKee, yes; Braun, yes

202-10

**INFORMATION AND DISCUSSION** – Reports were presented to the Board by the following individuals: Mary Riepenhoff, Superintendent; Bill Steinbrunner, Director of Instruction, Kurt Kuffner, Business Manager, Doretta Nale, Director of Special Education; Joe Blin, Athletic Director, and the Building Principals – Dave Lewis, Ken Neff, and Sue Sherman.

**ADJOURNMENT** - At 8:40 PM, on a motion by Gottschalk, seconded by Tobin, there being no further business, the meeting was adjourned.

VOTE: Gottschalk, yes; Tobin, yes; McKee, yes; Braun, yes; Wiley, yes

203-10

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Treasurer

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President