

RECORD OF PROCEEDINGS

Minutes of

St. Marys City School District

Meeting

Held

June 11, 2008

7:30 P.M.

The St. Marys City Board of Education met in regular session at the City of St. Marys Council Chambers with the following Board Members present: Ralph Wiley, Eric Langsdon, Lisa Tobin, and Rees McKee. Craig Gottschalk was absent. Also present were Sandra Dove, Kay Lauth, Janie Southard, Mike Makley, Sue Sherman, Mary Miller, Doretta Nale, Dan Grothouse, Ken Baker, Bill Steinbrunner and Tom Sommer. The Board of Education meeting was videotaped by Connie Schroer of Angle View Images.

The meeting was called to order by Ralph Wiley, Board President, who then led the audience with the Pledge of Allegiance.

APPROVE MINUTES OF THE MAY 14, 2008 REGULAR MEETING, THE INVESTMENT REPORTS, THE STUDENT ACTIVITY REPORT, THE FINANCIAL REPORTS, AND THE BILLS PAID. – On a motion by Tobin, seconded by Langsdon, the above listed items were approved.

VOTE: Tobin, yes; Langsdon, yes; Wiley, yes; McKee, yes.

86-08

ITEMS RELATED TO PERSONNEL – On a motion by Tobin, seconded by McKee, the following items related to personnel were approved.

Resignations - Certified

Seth Watson	Math, McBroom
Jennifer Jones	Music, Part Time
Eric Rosenbeck	English, Memorial
Susan Dickrede	Second Grade, West (part time)
Amanda Gross	Special Education Teacher (part-time)

Resignations - Supplemental (certified)

Seth Watson	Assistant Varsity Football, Assistant Varsity Basketball, Jr. Hi. Girls Intramurals
Eric Rosenbeck	Freshman Boys Basketball
Jennifer Jones	Band Supplemental, McBroom Musical, Stage Manager, Elementary Band

Resignation - Supplemental (noncertified)

Rob Cisco	Assistant Cross Country
-----------	-------------------------

Appointment - Certified

Emily Klausung	English, Memorial
Amanda Gross	Second Grade, West (part time)

Appointments - Classified

Teresa Knatz	Cook, McBroom (5 hrs.)
Kathy Mullins	Cook, McBroom (2 3/4 hrs.), (90-Day Probationary Period)

RECORD OF PROCEEDINGS

Minutes of

St. Marys City School District

Meeting

Held

June 11, 2008

7:30 P.M.

Appointments - Supplemental (certified)

Ronda Shelby	State Mandated Test Tutor
Eric Rosenbeck	State Mandated Test Tutor
Pat Beams	State Mandated Test Tutor
Karen Newlove	State Mandated Test Tutor
Kathy Jeffries	State Mandated Test Tutor
Bill Ruane	State Mandated Test Tutor
Marsha Mangen	State Mandated Test Tutor
Deb Elsass	Summer School Teacher
Cindy Mott	Summer School Teacher
Suzie Dingledine	Summer School Teacher
Marsha Heckler	Summer School Teacher
Dianne Schott	Summer School Teacher
Scott Newcomb	Summer School Teacher
Nan Huckeriede	Summer School Teacher
Kristy Gear	Summer School Teacher
Carrie Braun	Summer School Teacher
Kelli Watson	Summer School Teacher
Josh Van Gundy	Summer School Teacher
Elizabeth Lampert	Summer School Teacher
Jennifer Van Gundy	Summer School Teacher
Joe Ginter	Summer School Teacher
Cory Ahrens	Summer School Teacher
Kay Teeters	Summer School Teacher
Linda Hoying	Summer School Teacher
Tracy Anderson	Yearbook Advisor
Anne Maag	Thespian Advisor
Tony Arling	Junior High Girls Intramurals
Tim Niekamp	Elementary Girls Basketball
Elizabeth Lampert	Assistant Cross Country
Kathy Sites	Head Junior High Cross Country
Bruce Renner	Co-Varsity Assistant Football
Kevin Jacobs	Co-Varsity Assistant Football
Shane Patterson	Assistant Weight Training
Jim Hollman	Assistant Weight Training
Kevin Jacobs	Assistant Weight Training

Appointments - Supplemental (noncertificated)

WHEREAS, the St. Marys City School District Board of Education offered the following positions to the employees of this district who have certificates of the type described in Section 3319.22 of the Ohio Revised Code and no such employee qualified to fill the positions applied for and accepted the positions when they were posted; and

WHEREAS, the positions were advertised by public posting to any individual with a certificate who was qualified to fill it and who was not employed by the Board and no such person applied for and accepted the positions when they were posted:

RECORD OF PROCEEDINGS

Minutes of

St. Marys City School District

Meeting

Held

June 11, 2008

7:30 P.M.

BE IT RESOLVED, that the Board of Education continues the employment of the following personnel as coaches or advisors of the following pupil activity programs under Section 3313.53 of the Revised Code:

Jason Clark	9 th Grade Boys Basketball
Rob Cisco	Head Cross Country

VOTE: Tobin, yes; McKee, yes; Langsdon, yes; Wiley, yes.

87-08

FINANCIAL FORECAST – On a motion by Langsdon, seconded by Wiley, the Board of Education approved the District's 2008-2012 five-year financial forecast, as recommended by the Treasurer.

VOTE: Langsdon, yes; Wiley, yes; McKee, yes; Tobin, yes.

88-08

APPROPRIATIONS AMENDMENTS – On a motion by McKee, seconded by Tobin, the Board approved the following supplemental appropriations and appropriation amendments for the fiscal year ending June 30, 2008, as recommended by the Treasurer.

Supplemental Appropriations

Debt Service Fund:		
Debt Service	Increase	\$260,000.00
Special Revenue Funds:		
Professional Development (452-9708)	Decrease	339.00
Title VI-B (516-9708)	Decrease	30,000.00
Title V (573-9708)	Increase	2,149.00
Safe & Drug-Free Schools (584)	Increase	675.00
Enterprise Funds:		
Uniform School Supplies (009)	Increase	20,000.00
Net Increase in Appropriations		\$252,485.00

Appropriation Amendments

General Fund:		
4100 - Academic & Subject Oriented	Increase	\$ 10,000.00
4600 - Co-Curricular Activities	Increase	5,000.00
5100 - Site Acquisition Services	Decrease	145,000.00
7200 - Transfers	Increase	130,000.00
Net of Amendments		0.00

VOTE: McKee, yes; Tobin, yes; Langsdon, yes; Wiley, yes.

89-08

TEMPORARY APPROPRIATIONS – On a motion by Langsdon, seconded by Tobin, the Board adopted temporary appropriations for Fiscal Year 2009 to be equal to 100% of the FY 2008 appropriations for all accounts which will require the payment of bills from July 1, 2008, and until permanent appropriations will be presented.

VOTE: Langsdon, yes; Tobin, yes; Wiley, yes; McKee, yes.

90-08

RECORD OF PROCEEDINGS

Minutes of

St. Marys City School District

Meeting

Held

June 11, 2008

7:30 P.M.

PROGRAM OF REQUIREMENTS/DESIGN PHASE APPROVAL – On a motion by Tobin, seconded by McKee, the following resolution was approved:

**APPROVING SCHEMATIC DESIGN PHASE SUBMISSION
FOR THE NEW 6-12 SCHOOL BUILDING AND
THE COMBINED PROGRAM OF REQUIREMENTS/SCHEMATIC DESIGN PHASE
SUBMISSION FOR EACH OF THE RENOVATION PROJECTS**

WHEREAS, the Board of Education of the St. Marys City School District (the “Board”) is engaged in a district-wide capital improvements program, which is being designed and constructed as part of the Ohio School Facilities Commission’s Classroom Facilities Assistance Program (“CFAP”) and includes improvements beyond the scope of the co-funded CFAP project; and

WHEREAS, the OSFC Master Facilities Plan for the CFAP project includes a new 6-12 school building, renovations to East Elementary School, additions and renovations to West Elementary School, and renovations to the Dennings building (all of which are referred to collectively as the “Project” unless a specific building is identified), and the Board has identified certain improvements to be included with the new 6-12 school building for which it is solely responsible for the costs of design and construction; and

WHEREAS, Fanning/Howey Associates, Inc., the Board's Architect for the Project, prepared the schematic design phase drawings for the new 6-12 building, including certain other improvements outside the scope of the Ohio School Design Manual (which are referred to as locally funded initiative items or LFIs) (all of which improvements are included in references to the new 6-12 school building), and Gilbane, the Construction Manager for the Project, reviewed the schematic design phase drawings prepared by the Architect and provided comments on the drawings for conformity with the OSFC design phase submission requirements; and

WHEREAS, the Construction Manager updated the OSFC Form Agreement for Local Funded Initiatives (LFI) document required by the OSFC to describe the locally funded initiative items included in the new 6-12 school building project for the schematic design phase; and

WHEREAS, the Architect prepared the combined program of requirements/schematic design phase documents for the East Elementary School renovations, the West Elementary School additions and renovations, and the Dennings renovations, and the Construction Manager reviewed the documents prepared by the Architect and provided comments on the documents for conformity with the OSFC design phase submission requirements; and

WHEREAS, all of the comments have been reviewed and resolved with respect to the combined program of requirements/schematic design phase submission for these three buildings; and

WHEREAS, the Construction Manager has assembled a design phase submission notebook dated June 11, 2008, for each building included in the Project and recommends approval of the design phase submission for each building;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of St. Marys City School District as follows:

RECORD OF PROCEEDINGS

Minutes of

St. Marys City School District

Meeting

Held

June 11, 2008

7:30 P.M.

1. The schematic design phase submission dated June 11, 2008, for the new 6-12 school building is approved by the Board, subject to approval by the OSFC.
2. The Superintendent and Treasurer are authorized to sign the updated OSFC Form Agreement for Local Funded Initiatives (LFI) document prepared for the schematic design phase, which includes the Locally Funded Initiative Funding Plan and which describes LFIs included in the new 6-12 school building.
3. The combined program of requirements/schematic design phase submissions dated June 11, 2008, for the East Elementary School renovations, the West Elementary School additions and renovations, and the Dennings Building renovations are approved by the Board, subject to approval by the OSFC.
4. The Board authorizes the Architect and Construction Manager to continue with the preparation of the design development documents for each of the buildings included in the Project, based upon the approved design phase submission for each and other related project documents.

VOTE: Tobin, yes; McKee, yes; Wiley, yes; Langsdon, yes.

91-08

DESIGN SERVICES AMENDMENT – On a motion by Langsdon, seconded by Tobin, the Board passed a motion to amend the agreement with Fanning/Howey Associates, Inc. to include design services for the District Service Center renovations.

VOTE: Langsdon, yes; Tobin, yes; McKee, yes; Wiley, yes.

92-08

CONTRACT TERMS/CONDITIONS EXTENSION – On a motion by McKee, seconded by Langsdon, the Board authorized the extension of the terms and conditions of the SMEA contract effective August 20, 2008 - August 19, 2011 to all members of the classified staff (excluding bus drivers).

VOTE: McKee, yes; Langsdon, yes; Wiley, yes; Tobin, yes.

93-08

COOPERATIVE AGREEMENT WITH WEST CENTRAL ASSISTIVE TECHNOLOGY – On a motion by Tobin, seconded by Langsdon, the Board authorized the renewal of the District's membership with the West Central Assistive Technology Center for 2008-2009 at a cost of \$900.00.

VOTE: Tobin, yes; Langsdon, yes; McKee, yes; Wiley, yes.

94-08

SUBSTITUTE TEACHER PAY – On a motion by Langsdon, seconded by McKee, the Board approved an increase in the substitute teacher pay from \$75/day to \$80/day effective with 2008-2009 school year.

VOTE: Langsdon, yes; McKee, yes; Tobin, yes; Wiley, yes.

95-08

NEOLA UPDATE – On a motion by McKee, seconded by Tobin, the Board approved changes to existing board policy as recommended by NEOLA, Inc. to be in compliance with recent legislative actions

VOTE: McKee, yes; Tobin, yes; Wiley, yes; Langsdon, yes.

96-08

RECORD OF PROCEEDINGS

Minutes of **St. Marys City School District** **Meeting**
Held **June 11, 2008** **7:30 P.M.**

MILEAGE REIMBURSEMENT – On a motion by Langsdon, seconded by Tobin, the Board approved the District’s mileage reimbursement rate. Beginning July 1, 2008, the District’s mileage reimbursement will be set at a variable rate of \$0.05 less than the Internal Revenue Service (IRS) rate. The current IRS rate is 50.5 cents/mile. On June 24, 2008, we received notification that the IRS is raising the mileage reimbursement rate to 58.5 cents/mile, effective July 1, 2008.

VOTE: Langsdon, yes; Tobin, yes; McKee, yes; Wiley, yes. 97-08

ED LINK MEMBERSHIP – On a motion by Tobin, seconded by McKee, the Board authorized the renewal of the District’s with Wright State University for professional development services during the 2008-2009 school year at a cost of \$500.00.

VOTE: Tobin, yes; McKee, yes; Langsdon, yes; Wiley, yes. 98-08

ELEMENTARY STUDENT HANDBOOK – On a motion by Tobin, seconded by Langsdon, the Board approved the elementary student handbook for 2008-2009.

VOTE: Tobin, yes; Langsdon, yes; Wiley, yes; McKee, yes. 99-08

REVISED 2008-2009 TICKET PRICES – On a motion by Langsdon, seconded by McKee, the Board approved a revision to the 2008-2009 W.B.L. tickets prices which were approved at the April 15, 2008 Board meeting. Adult football and boys basketball presale tickets were changed from \$5.00 to \$6.00 by the W.B.L. All previously approved prices remain the same.

VOTE: Langsdon, yes; McKee, yes; Tobin, yes; Wiley, yes. 100-08

OAPSE CONTRACT SETTLEMENT – On a motion by McKee, seconded by Tobin, the Board approved a three-year negotiated agreement (7/1/2008 to 6/30/2011) with the OAPSE (Bus Drivers), effective July 1, 2008.

VOTE: McKee, yes; Tobin, yes; Wiley, yes; Langsdon, yes. 101-08

INFORMATION AND DISCUSSION –

Mr. Baker reported to the Board that the regular Board meeting for July, originally set for Wednesday July 9, has been rescheduled for Tuesday July 8, 2008 at 7:30 PM in the City Council meeting room.

In addition, reports were presented to the Board by the following individuals: Ken Baker, Superintendent; Bill Steinbrunner, Director of Instruction, Doretta Nale, Special Education Director, Dan Grothause, Director of Transportation; and the Building Principals – Mike Makley, Sue Sherman and Mary Miller.

RECORD OF PROCEEDINGS

Minutes of

St. Marys City School District

Meeting

Held

June 11, 2008

7:30 P.M.

EXECUTIVE SESSION – At 8:35 PM, on a motion by Tobin, seconded by McKee, the Board moved to enter executive session in accordance with ORC Sections 121.22 (G) (1). The subject matters include the appointment, employment, dismissal, discipline, promotion, demotion or compensation of an employee.

VOTE: Tobin, Yes; McKee, yes; Langsdon, Yes; Wiley, yes.

102-08

RETURN TO REGULAR SESSION – At 10:05 PM, on a motion by Tobin, seconded by McKee, the Board moved to return to Regular Session.

VOTE: Tobin, yes; McKee, yes; Wiley, yes; Langsdon, yes.

103-08

The Board reported that a Special Work session to be held at the Memorial High School Library was scheduled for Monday, June 16, 2008 at 7:00 PM. Tom Sommer, Treasurer is to notify the newspapers of this special session.

ADJOURNMENT - At 10:06 PM, on a motion by Langsdon, seconded by Tobin, there being no further business, the meeting was adjourned.

VOTE: Langsdon, yes; Tobin, yes; McKee, yes; Wiley, yes.

104-08

Treasurer

President