

RECORD OF PROCEEDINGS

Minutes of

St. Marys City School District

Meeting

Held

July 14, 2010

7:30 P.M.

The St. Marys City Board of Education met in regular session at the City of St. Marys Council Chambers with the following Board Members present: Rees McKee, Craig Gottschalk, Aaron Braun, Ralph Wiley and Lisa Tobin. The Board of Education meeting was videotaped by Connie Schroer of Angle View Images.

The meeting was called to order by Rees McKee, Board President, who then led the audience with the Pledge of Allegiance.

APPROVE MINUTES OF THE JUNE 9, 2010 REGULAR MEETING, THE INVESTMENT REPORTS, THE STUDENT ACTIVITY REPORT, THE FINANCIAL REPORTS AND BILLS PAID. – On a motion by Tobin, seconded by Braun, the above listed items were approved.

VOTE: Tobin, yes; Braun, yes; Wiley, yes; McKee, yes; Gottschalk, yes

115-10

FACILITIES PRESENTATION – Chad Stevers from Gilbane Building Company and Rod Wiford from Fanning & Howey were present and updated the Board on the building project.

PUBLIC PARTICIPATION – Several members of the community addressed the Board.

ITEMS RELATED TO PERSONNEL – On a motion by Gottschalk, seconded by Braun, the following items related to personnel were approved.

Resignation – Certified

Brittany Martz Middle School Teacher

Resignations – Supplemental (certified)

Brittany Martz 7th Grade Power of the Pen

Dennis Pfeffenberger Head Baseball

Resignation – Supplemental (non-certified)

Scott Weber Assistant Girls Soccer

Appointments – Hourly (2009-2010)

Tracy Anderson Building Leadership Team

Cindy Mott Elementary Summer School

Appointment – Certified

Christine Ledden Vocal Music - Middle/High School

Appointments – Classified

Barbara Weadock Substitute Secretary

Brenda Bergman Custodian, eff. January 1, 2010

Jackie Boatright Substitute Bus Driver

Appointments – Supplemental (Certified)

Nick Yahl Assistant Boys Weight Room

Tony Arling JV Boys Basketball

RECORD OF PROCEEDINGS

Minutes of

St. Marys City School District

Meeting

Held

July 14, 2010

7:30 P.M.

Bruce Renner	8 th Grade Boys Basketball
Kelly Jay	Varsity Assistant Girls Basketball
Sam Hinker	JV Girls Basketball
Josh Heidebrink	8 th Grade Girls Basketball

Appointments - Supplemental (noncertificated)

WHEREAS, the St. Marys City School District Board of Education offered the following positions to the employees of this district who have certificates of the type described in Section 3319.22 of the Ohio Revised Code and no such employee qualified to fill the positions applied for and accepted the positions when they were posted; and

WHEREAS, the positions were advertised by public posting to any individual with a certificate who was qualified to fill it and who was not employed by the Board and no such person applied for and accepted the positions when they were posted:

BE IT RESOLVED, that the Board of Education continues the employment of the following personnel as coaches or advisors of the following pupil activity programs under Section 3313.53 of the Revised Code:

Jason Clark	Varsity Assistant Boys Basketball
Mack Peterson	7 th Grade Boys Basketball
Scott Fannon	Freshman Girls Basketball
Sara Dieringer	7 th Grade Girls Basketball
Scott Cisco	8 th Grade Wrestling
Josh Cisco	7 th Grade Wrestling

Extended Days

Janet Nelson Amend Extended Days from 24 to 28

Appointment – Volunteer

Dan Hegemier	Van Driver
Caleb Cisco	Wrestling

VOTE: Gottschalk, yes; Braun, yes; Tobin, yes; McKee, yes; Wiley, yes 116-10

GRADUATION – On a motion by Wiley, seconded by Gottschalk, the Board approved Austin Howell for graduation. He has completed all testing and academic requirements.

VOTE: Wiley, yes; Gottschalk, yes; Tobin, yes; McKee, yes; Braun, yes 117-10

PEPSI CONTRACT – On a motion by Wiley, seconded by Tobin, the Board approved an amendment to the current agreement with Pepsi Beverages Company.

VOTE: Wiley, yes; Tobin, yes; Braun, yes; McKee, yes; Gottschalk, yes 118-10

RECORD OF PROCEEDINGS

Minutes of

St. Marys City School District

Meeting

Held

July 14, 2010

7:30 P.M.

SALE OF MCBROOM GYM/CAFETERIA DISCUSSION – After a discussion which mainly occurred during the public participation portion of the meeting, and on a motion by Gottschalk, and seconded by Wiley, the matter of the possible sale/auction of part of the existing complex on South St. as presented in letter to Board of Education was referred to the Buildings and Grounds Committee.

VOTE: Gottschalk, yes; Wiley, yes; Braun, yes; McKee, yes; Tobin, yes

119-10

PE/ATHLETIC TRACK PROJECT – On a motion by Tobin, seconded by Wiley, the following resolution was approved:

AWARDING CONTRACT FOR THE PHYSICAL EDUCATION/ATHLETIC TRACK PROJECT

WHEREAS, two (2) bids were received on July 1, 2010, for the new track and field physical education and practice facility to be located on the campus of the new St. Marys Memorial High School/St. Marys Middle School facility, which is not part of the co-funded OSFC Classroom Facilities Assistance Program project, and the specifications included alternates to increase the size of the track and for other work related to the basic track improvements; and

WHEREAS, Fanning/Howey Associates, Inc., the Board's Architect, reviewed the apparent low bid submitted for the work by R.D. Jones Excavating, Inc. in the base bid amount of \$461,000.00, evaluated the bid submitted for responsiveness to the specifications, evaluated the bidder for its ability to perform the work specified, and met with the bidder to review the scope of work specified for the project; and

WHEREAS, Fanning/Howey Associates, Inc. recommends that the contract for the work be awarded to R.D. Jones Excavating, Inc. as the lowest responsible bidder for the work, in the total amount of \$553,000.00, which includes Alternates No. 1, 2, and 4, as described in the attached recommendation letter from the Architect dated July 2, 2010;

NOW THEREFORE BE IT RESOLVED by the Board of Education of the St. Marys City School District as follows:

1. The contract for the new track and field physical education and practice facility, including alternates No. 1, 2, and 4, is awarded to R.D. Jones Excavating, Inc., as the lowest responsible bidder for the specified work, based upon the information provided to the Board for its review. No property right will be created in any contract awarded by the Board until the contract has been signed by both the Board and the contractor and the contractor has provided all required supporting documentation.
2. The Superintendent, Business Manager, Treasurer, and/or Board President are authorized to execute a contract and any required related documentation with R.D. Jones Excavating, Inc. in the total amount of \$553,000.00 for the new track and field physical education and practice facility, which will be located on the campus of the new St. Marys Memorial High School/St. Marys Middle School facility.

VOTE: Tobin, yes; Wiley, yes; Braun, yes; McKee, yes; Gottschalk, yes

120-10

RECORD OF PROCEEDINGS

Minutes of

St. Marys City School District

Meeting

Held

July 14, 2010

7:30 P.M.

TRAFFIC LIGHT – On a motion by Gottschalk, seconded by Braun, the following resolution was approved:

APPROVING BID PACKAGE FOR THE WORK REQUIRED FOR THE TRAFFIC LIGHT PROJECT AT THE INTERSECTION OF SHIPMAN ROAD AND STATE ROUTE 66 AND AUTHORIZING PLACEMENT OF ADVERTISEMENT TO SOLICIT BIDS FOR THE WORK

WHEREAS, Fanning/Howey Associates, Inc., the Board's Architect, working with Gilbane Building Company, assembled a bid package, including drawings and specifications prepared by Fanning/Howey Associates, for the work required to install a traffic light at the intersection of Shipman Road and State Route 66, which is part of the co-funded OSFC Classroom Facilities Assistance Program project; and

WHEREAS, the Board wishes to approve the bid package for the work and to authorize the Business Manager to determine the dates for the placement of the first advertisement and the receipt of bids for the work, following the two-week minimum bid period requirement applicable to school districts by the Ohio Revised Code;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of St. Marys City School District as follows:

1. The Board approves the bid package prepared for the work to install a traffic light at the intersection of Shipman Road and State Route 66 for access to the new St. Marys Memorial High School and St. Marys Junior High School campus.
2. The Treasurer is directed to work with the Business Manager and Gilbane Building Company to prepare and place the required form of advertisement to solicit bids for the work, including posting the advertisement on the District's web page, with the first advertisement anticipated to be placed as soon as the advertisement is ready and bids to be received a minimum of two weeks later, unless extended by the Superintendent, as the Board's authorized representative or by addendum or operation of law.

VOTE: Gottschalk, yes; Braun, yes; Tobin, yes; McKee, yes; Wiley, yes

121-10

DEMOLITION PROJECT – On a motion by Gottschalk, seconded by Wiley the following resolution was approved:

APPROVING BID PACKAGE FOR THE WORK REQUIRED FOR THE DEMOLITION OF THE EXISTING MEMORIAL HIGH SCHOOL/MCBROOM JUNIOR HIGH SCHOOL COMPLEX AND AUTHORIZING PLACEMENT OF ADVERTISEMENT TO SOLICIT BIDS FOR THE WORK

WHEREAS, Fanning/Howey Associates, Inc., the Board's Architect, working with Gilbane Building Company, assembled a bid package, including drawings and specifications prepared by Fanning/Howey Associates, for the work required to demolish the existing Memorial High School and McBroom Junior High School complex, with the exception of the Cook Addition, which is part of the co-funded OSFC Classroom Facilities Assistance Program project; and

RECORD OF PROCEEDINGS

Minutes of

St. Marys City School District

Meeting

Held

July 14, 2010

7:30 P.M.

WHEREAS, the Board wishes to approve the bid package for the work and to authorize the Business Manager to determine the dates for the placement of the first advertisement and the receipt of bids for the work, following the two-week minimum bid period requirement applicable to school districts by the Ohio Revised Code;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of St. Marys City School District as follows:

1. The Board approves the bid package prepared for the work to demolish the existing Memorial High School and McBroom Junior High School complex, with the exception of the Clark Addition.
2. The Treasurer is directed to work with the Business Manager and Gilbane Building Company to prepare and place the required form of advertisement to solicit bids for the work, including posting the advertisement on the District's web page, with the first advertisement anticipated to be placed as soon as the advertisement is ready and bids to be received a minimum of two weeks later, unless extended by the Superintendent, as the Board's authorized representative or by addendum or operation of law.

VOTE: Gottschalk, yes; Wiley, yes; Braun, yes; McKee, yes; Tobin, yes

122-10

COOK GYM BUTTON UP PROJECT – On a motion by Tobin, seconded by Braun, the following resolution was approved:

APPROVING BID PACKAGE FOR THE WORK REQUIRED TO BUTTON UP THE COOK ADDITION AT THE ORIGINAL HIGH SCHOOL / JUNIOR HIGH SCHOOL CAMPUS AND AUTHORIZING PLACEMENT OF ADVERTISEMENT TO SOLICIT BIDS FOR THE WORK

WHEREAS, Fanning/Howey Associates, Inc., the Board's Architect, working with Gilbane Building Company, assembled a bid package, including drawings and specifications prepared by Fanning/Howey Associates, for the work required to button up the Cook addition at the current St. Marys Memorial High School / McBroom Junior High School campus on Front Street, which is outside the scope of the co-funded OSFC Classroom Facilities Assistance Program project and is funded exclusively by the Board; and

WHEREAS, the Board wishes to approve the bid package for the work and to authorize the Business Manager to determine the dates for the placement of the first advertisement and the receipt of bids for the work, following the two-week minimum bid period requirement applicable to school districts by the Ohio Revised Code;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of St. Marys City School District as follows:

1. The Board approves the bid package prepared for the work to button up the Cook Addition.
2. The Treasurer is directed to work with the Business Manager and Gilbane Building Company to prepare and place the required form of advertisement to solicit bids for the work, including posting the advertisement on the District's web page, with the first advertisement anticipated to be placed as soon as the advertisement is ready and bids to be received a minimum of two weeks

RECORD OF PROCEEDINGS

Minutes of

St. Marys City School District

Meeting

Held

July 14, 2010

7:30 P.M.

later, unless extended by the Superintendent, as the Board's authorized representative or by addendum or operation of law.

VOTE: Tobin, yes; Braun, yes; Wiley, yes; McKee, yes; Gottschalk, yes

123-10

SELECTION PROCESS FOR QUALIFIED FIRMS – On a motion by Wiley, seconded by Tobin, the following resolution was approved:

AUTHORIZING COMMENCEMENT OF SELECTION PROCESS FOR QUALIFIED FIRMS TO PROVIDE DESIGN PROFESSIONAL SERVICES FOR THE ATHLETIC COMPLEX AT THE NEW 6-12 SITE

WHEREAS, the Board of Education of the St. Marys City School District (the "Board") requires the services of one or more design professional firms to assist it in the design of improvements identified as part of the athletic complex at the new 6-12 school site; and

WHEREAS, the Board is aware that it must comply with the selection process set forth in Ohio Revised Code Sections 153.65 through 153.71;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of St. Marys City School District as follows:

1. The Board hereby authorizes its Business Manager, working with the Superintendent, Treasurer and other administrators, to begin the selection process for qualified firms to provide design professional services for the design of improvements at the athletic complex by defining the selection process and preparing the required public announcement for these services in accordance with the timeline developed by the Business Manager.
2. The Board directs the Business Manager to provide a request for qualifications and proposals to all design professional firms that indicate or have indicated an interest in all or a portion of the building program.
3. The Business Manager and Treasurer are authorized, working with legal counsel, to notify design professional firms of the available contract(s), to evaluate any statements of qualifications and proposals received, and to make a recommendation to the Board of the firm or firms determined to be most qualified to provide the required services for all or a portion of the improvements at the athletic complex, after ranking a minimum of three firms considered for all or each individual portion of the overall building program for the athletic complex, if statements of qualification and proposals are received from at least three qualified firms for each portion of the building program identified in the Public Announcement.

VOTE: Wiley, yes; Tobin, yes; Gottschalk, no; McKee, yes; Braun, no

124-10

RECORD OF PROCEEDINGS

Minutes of

St. Marys City School District

Meeting

Held

July 14, 2010

7:30 P.M.

PROPERTY SALE – On a motion by Gottschalk, seconded by Braun, the Board approved the following resolution:

DETERMINING PROPERTY NO LONGER NEEDED FOR SCHOOL PURPOSES AND AUTHORIZING SALE TO CELINA CITY SCHOOLS

WHEREAS, the demolition of the existing Memorial High School and McBroom Junior High School complex will be accomplished as part of the co-funded OSFC Classroom Facilities Assistance Program project, and during the preparation for demolition, the Business Manager for the Celina City School District identified two boilers from the high school and the stainless condensating tank located in the boiler room that it proposes to purchase for the total amount of \$7,000; and

WHEREAS, the Board has authority to sell property no longer needed for school purposes, pursuant to Ohio Revised Code Section 3313.41, and can sell property to another school district directly; and

WHEREAS, the Board has determined that the boilers and stainless condensating tank are no longer needed for school purposes and wishes to sell these items to the Celina City School District;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of St. Marys City School District as follows:

3. The Board determines that the boilers at the existing Memorial High School boiler room and the stainless condensating tank located in the boiler room are no longer needed for school purposes.
4. The Board approves the sale of these items to the Celina City School District for the total amount of \$7,000.00 and directs the Business Manager to make arrangements for the removal of these items and for payment by the Celina City School District.

VOTE: Gottschalk, yes; Braun, yes; Wiley, yes; McKee, yes; Tobin, yes

125-10

HAZARDOUS MATERIAL ABATEMENT BID PACKAGE – On a motion by Wiley, seconded by Gottschalk, the Board approved the following resolution:

APPROVING BID PACKAGE FOR THE WORK REQUIRED FOR THE ABATEMENT OF THE EXISTING MEMORIAL HIGH SCHOOL/MCBROOM JUNIOR HIGH SCHOOL COMPLEX AND AUTHORIZING PLACEMENT OF ADVERTISEMENT TO SOLICIT BIDS FOR THE WORK

WHEREAS, Allied Environmental Services, Inc., the Board's Abatement Consultant assembled a bid package, including drawings and specifications for the work required to abate the existing Memorial High School and McBroom Junior High School complex before demolition, which is part of the co-funded OSFC Classroom Facilities Assistance Program project; and

WHEREAS, the Board wishes to approve the bid package for the work and to authorize the Business Manager to determine the dates for the placement of the first advertisement and the receipt of bids for the work, following the two-week minimum bid period requirement applicable to school districts by the Ohio Revised Code;

RECORD OF PROCEEDINGS

Minutes of

St. Marys City School District

Meeting

Held

July 14, 2010

7:30 P.M.

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of St. Marys City School District as follows:

5. The Board approves the bid package prepared for the abatement work for the existing Memorial High School and McBroom Junior High School complex.
6. The Treasurer is directed to work with the Business Manager and Gilbane Building Company to prepare and place the required form of advertisement to solicit bids for the work, including posting the advertisement on the District's web page, with the first advertisement anticipated to be placed as soon as the advertisement is ready and bids to be received a minimum of two weeks later, which may be on or around August 11, 2010, unless extended by the Superintendent, as the Board's authorized representative or by addendum or operation of law.

VOTE: Wiley, yes; Gottschalk, yes; Tobin, yes; McKee, yes; Braun, yes 126-10

PEDESTRIAN STUDY – On a motion by Tobin, seconded by Wiley, the board authorized Poggemeyer Design to explore the feasibility of pedestrian/bicycle link between town and new school using the State Route 66 Bridge over US Route 33. The fee for said services is a lump sum of \$2,500.

VOTE: Tobin, yes; Wiley, yes; Braun, yes; McKee, yes; Gottschalk, no 127-10

DISTRICT OFFICES – On a motion by Wiley, seconded by McKee, the Board authorized a lease agreement for district office space with the Community Improvement Corporation of St. Marys, OH. The term of the lease is for five years beginning on September 15, 2010, at a monthly rental cost of \$1,000.

VOTE: Wiley, yes; McKee, yes; Gottschalk, yes; Tobin, yes; Braun, no 128-10

CAFETERIA PROFIT/LOSS STATEMENT – On a motion by Gottschalk, seconded by Braun, the Board approved the 2009-2010 Cafeteria Profit/Loss Statement showing a year-end balance of \$309,503.60.

VOTE: Gottschalk, yes; Braun, yes; Wiley, yes; Tobin, yes; McKee, yes 129-10

FUND TRANSFER/ADVANCES – On a motion by Tobin, seconded by Gottschalk, the Board approved the following transfer:

Transfer from: General Fund \$2,800.65 To: GED Fund (501-9754)
(This represents a transfer to eliminate a deficit balance at June 30, 2010)

VOTE: Tobin, yes; Gottschalk, yes; McKee, yes; Braun, yes; Wiley, yes 130-10

STUDENT ACTIVITY BUDGETS – On a motion by Wiley, seconded by Tobin, the Board approved the student activity purpose statements and budgets for 2010-2011.

VOTE: Wiley, yes; Tobin, yes; Gottschalk, yes; McKee, yes; Braun, yes 131-10

RECORD OF PROCEEDINGS

Minutes of

St. Marys City School District

Meeting

Held

July 14, 2010

7:30 P.M.

NOACSC CONTRACT FOR SERVICE – On a motion by Gottschalk, seconded by Tobin, the Board approved a contract for computer services with Northwest Ohio Computer Services Cooperative (NOACSC) for fiscal year 2011. This is a continuation of an existing contract.

VOTE: Gottschalk, yes; Tobin, yes; McKee, yes; Braun, yes; Wiley, yes

132-10

SCHOOL HANDBOOKS AND FEES – On a motion by Wiley, seconded by Gottschalk, the Board approved the Elementary and Middle School handbooks, as well as amendments to the Memorial High School handbook. Also approved were fees for the St. Marys Middle School as follows:

Sixth Grade

Homework Organizers	2.60
Science Fee	2.00
Technology	15.00
Vocabulary Workbook	9.75
Language Arts	9.00
Mathematics	<u>9.00</u>
BASIC Total	47.35

Additional Fees

Art	7.00
Family & Consumer Science	7.00

Seventh Grade

Homework Organizers	2.60
Science Fee	2.00
Technology	15.00
Novels	11.05
Vocabulary Workbook	<u>9.75</u>
BASIC Total	40.40

Additional Fees

Art	7.00
Family & Consumer Science	7.00
Industrial Tech	12.00

Eighth Grade

Homework Organizers	2.60
Science Fee	2.00
Technology	15.00
Vocabulary Workbook	9.75
Novels	8.15
Social Studies	<u>7.00</u>
BASIC Total	44.50

Additional Fees

Art	7.00
Industrial Tech	12.00
French	14.25
Spanish	10.75

VOTE: Wiley, yes; Gottschalk, yes; Tobin, yes; McKee, yes; Braun, yes

133-10

STAFF DEVELOPMENT DAYS – On a motion by Gottschalk, seconded by Tobin, the Board approved the application for two waiver days from the Ohio Department of Education.

VOTE: Gottschalk, yes; Tobin, yes; McKee, yes; Braun, yes; Wiley, yes

134-10

TRI STAR PURCHASES – On a motion by Wiley, seconded by Gottschalk, the Board approved the purchase of a wheel balancer for Tri Star automotive program.

VOTE: Wiley, yes; Gottschalk, yes; Braun, yes; McKee, yes; Tobin, yes

135-10

RECORD OF PROCEEDINGS

Minutes of St. Marys City School District Meeting

Held July 14, 2010 7:30 P.M.

SOUTHWESTERN OHIO EDUCATIONAL PURCHASING COUNCIL MEMBERSHIP – On a motion by Gottschalk, seconded by Braun, the Board authorized the renewal of the District’s membership in the Southwestern Ohio Educational Purchasing Council. The cost for FY 2011 is \$1,203.20.

VOTE: Gottschalk, yes; Braun, yes; Tobin, yes; McKee, yes; Wiley, yes 136-10

AUGUST BOARD MEETING – On a motion by Gottschalk, seconded by Tobin, in an effort to accommodate the awarding of bid packages, the Board approved changing the date of the Regular August Board meeting from August 11 to August 18. It will be held at the St. Marys City Council Chambers at 7:30 PM to accommodate awarding of bid packages.

VOTE: Gottschalk, yes; Tobin, yes; Wiley, yes; Braun, yes; McKee, yes 137-10

INFORMATION AND DISCUSSION – Reports were presented to the Board by the following individuals: Mary Riepenhoff, Superintendent; Bill Steinbrunner, Director of Instruction, Doretta Nale, Director of Special Education; Joe Blin, Athletic Director, and the Building Principals – Dave Lewis, Ken Neff, Lisa Elson and Mary Miller.

ADJOURNMENT - At 9:06 PM, on a motion by Gottschalk, seconded by Braun, there being no further business, the meeting was adjourned.

VOTE: Gottschalk, yes; Braun, yes; Wiley, yes; McKee, yes; Tobin, yes 138-10

President

Treasurer