

RECORD OF PROCEEDINGS

Minutes of

St. Marys City School District

Meeting

Held

January 9, 2013

7:30 P.M.

ORGANIZATIONAL BUSINESS

The St. Marys City Board of Education met for an organizational session in the auditorium at the St. Marys Memorial High School with the following Board Members present: Lisa Tobin, Aaron Braun, Ralph Wiley, Ronda Shelby and Brian Little. The Board of Education meeting was videotaped by Allen West of Digital Velocity Media.

The meeting was called to order by Lisa Tobin, Board President Pro Tem, who then led the audience with the Pledge of Allegiance.

ROLL CALL Mrs. Tobin, present Mrs. Shelby, present Mr. Wiley, present
 Mr. Little, present Mr. Braun, present

NOMINATION AND ELECTION OF BOARD PRESIDENT

Ralph Wiley nominated Lisa Tobin to serve as President of the Board. There were no other nominations from the floor.

ROLL CALL VOTE: Mr. Wiley Lisa Tobin
BOARD PRESEIDENT Mr. Braun Lisa Tobin
 Mr. Little Lisa Tobin
 Mrs. Tobin Lisa Tobin
 Mrs. Shelby Lisa Tobin

Mrs. Lisa Tobin was elected to serve as the Board of Education President for 2013.

NOMINATION AND ELECTION OF BOARD VICE-PRESIDENT

Ronda Shelby nominated Ralph Wiley to serve as Vice-President of the Board. There were no other nominations from the floor.

ROLL CALL VOTE: Mr. Little Ralph Wiley
BOARD VICE-PRESIDENT Mr. Wiley Ralph Wiley
 Mr. Braun Ralph Wiley
 Mrs. Shelby Ralph Wiley
 Mrs Tobin . Ralph Wiley

Mr. Ralph Wiley was elected to serve as the Board of Education Vice-President for 2013.

ADMINISTRATION OF THE OATH OF OFFICE

Do you solemnly swear that you will support the Constitution of the United States and the Constitution of the State of Ohio; and that you will perform faithfully the duties of President / Vice-President of the Board of Education of the St. Marys City School District?

Lisa Tobin, President

Ralph Wiley, Vice-President

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ESTABLISHMENT OF REGULAR BOARD MEETING DATES – On a motion by Wiley, seconded by Braun, the 2ND Wednesday of each month at 7:30 PM, unless indicated, was established as the date and time for the regular Board of Education meetings. The dates are as follows:

February 13 - Regular	August 14- Regular
March 13 - Regular	September 11 - Regular
April 10 (6:00 p.m. Personnel/Work Session in the Memorial High School Library)	October 9 - Regular
April 17 - Regular	November 13 - Regular
May 8 - Regular	December 11 - Regular
June 12 - Regular	January 8, 2014- Organizational/Regular
July 10 - Regular	

VOTE: Wiley, yes; Braun, yes; Little, yes; Shelby, yes; Tobin, yes

1-13

STANDING AUTHORIZATIONS – On a motion by Shelby, seconded by Little, and in order to promote the efficient operation of the schools, the following standing authorizations were approved:

- A. Authorization for the Treasurer to request advances from the county auditor when funds are available and payable to the district.
- B. Authorization for the Treasurer to invest interim funds in accordance with state law.
- C. Authorization for the Treasurer to pay bills within appropriations.
- D. Authorization permitting the Treasurer access to the district's safety deposit box.
- E. Authorization for the Treasurer and Board Members to attend professional meetings.
- F. Authorization for the Treasurer and Board President, together, to borrow money, if needed.
- G. Authorization for the Treasurer to make monthly modifications within the appropriations as necessary.
- H. Authorization for the Treasurer and/or his designated representative to serve as the District's Records Officer and authorizes him and/or his designated representative to attend Certified Public Records Training on behalf of each elected Board of Education member in accordance with 109.43(B) ORC
- I. Authorization for the Superintendent and/or his designee to apply for state and federal grants.
- J. Authorization for the Superintendent to temporarily employ personnel and/or accept resignations as needed for emergency situations with such employments/resignations to be presented for approval at the next regular Board of Education meeting.
- K. Authorization for the Superintendent and/or his designated representative to serve as purchasing agent for the district.
- L. Authorization for the Superintendent to attend professional meetings as he deems necessary for the educational welfare of the district.
- M. Authorization for the Superintendent to retain legal counsel as necessary for matters pertaining to the management of the schools.
- N. Authorization for the Treasurer to obtain \$20,000 performance bonds for the Superintendent, Business Manager, and Board Members, and a \$50,000 performance bond for the Treasurer.
- O. Authorization for the Business Manager to purchase liability insurance to protect the District, Board members, administrators, teachers, and classified staff.
- P. Authorization for the Superintendent and the Business Manager to approve use of school buses for field trips outside the district.

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- Q. Authorization for the Superintendent to approve attendance of staff members at professional meetings and conferences outside the district.
- R. Authorization for the Superintendent and/or Business Manager to suspend classified personnel in accordance with law and policy.
- S. Authorization for the Superintendent to hear appeals of suspension and expulsion as Board designee.

VOTE: Shelby, yes; Little, yes; Tobin, yes; Wiley, yes; Braun, yes 2-13

DISTRICT COMMITTEES – On a motion by Little, seconded by Braun, the assignment to 2013 Board committee will remain the same as in 2012.

2013 BOARD COMMITTEES

Personnel

Mr. Wiley, Mrs. Tobin, Mr. Brown, Mr. Kuffner,
Mr. Roehm, Mr. Sommer

Buildings and Grounds

Mr. Little, Mr. Wiley, Mr. Kuffner, Mr. Brown

Policy, Programs, and Planning

Mrs. Shelby, Mr. Braun, Mrs. Roehm,
Mr. Brown, Mr. Sommer

Athletic

Mrs. Shelby, Mr. Braun, Mr. Kuffner, Mr. Brown

Technology

Mrs. Tobin, Mr. Little, Mr. Kuffner, Mr. Brown,
Mr. Menchhofer

2012 BOARD REPRESENTATIVES

Tri-Star

Mr. McKee

Transportation

Mr. Braun, Mr. Kuffner

Finance and Audit

Mr. Wiley, Mrs. Tobin, Mr. Brown, Mr. Sommer

Community Advisory Council

Mrs. Shelby, Mr. Brown

OSBA/Student Achievement

Mr. Little

St. Marys City Council

Mr. Little

OSBA (Legislative)

Mrs. Tobin

Tax Incentive Review Council

Mr. Kuffner

District Wellness Committee

Mr. Braun

OSFC Project Team

Mr. Wiley

Citizens for St. Marys Schools

Mrs. Shelby, Mr. Little

Alumni Foundation

Mrs. Tobin, Mrs. Shelby

VOTE: Little, yes; Braun, yes; Shelby, yes; Wiley, yes; Tobin, yes 3-13

COMPENSATION OF BOARD MEMBERS – On a motion by Little, seconded by Shelby, the salary of board members was continued at \$80 per meeting, per O.R.C. 3313.12. Board member compensation is currently set at \$80 per meeting, to a maximum of 18 meetings per year.

VOTE: Little, yes; Shelby, yes; Braun, yes; Tobin, yes; Wiley, yes 4-13

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REGULAR SESSION

APPROVE MINUTES OF THE DECEMBER 12, 2012 REGULAR MEETING, THE INVESTMENT REPORTS, THE STUDENT ACTIVITY REPORT, THE FINANCIAL REPORTS AND THE BILLS PAID. – On a motion by Wiley, seconded by Braun, the above listed items were approved.

VOTE: Wiley, yes; Braun, yes; Little, yes; Shelby, yes; Tobin, yes;

5-13

ITEMS RELATED TO PERSONNEL – On a motion by Shelby, seconded by Wiley, the following items related to personnel were approved.

Appointments – Classified

Nicole Lininger	Substitute Custodian, eff. 12/26/12
Joel Clements	Substitute Custodian, eff. 12/26/12
Robert Bubp	Substitute Custodian, eff. 12/26/12
Bre McMurray	Part-time Custodian, 3½ hrs./day, eff. 1/2/13 90-day probationary period
Vanessa McDermitt	Part-time Custodian, 3½ hrs./day, eff. 1/2/13 90-day probationary period
Kelly Dicke	Bus Aide #21, Mon-Fri., eff. 1/3/13
Jack Sturgill	Bus Driver #21, Fri. only, eff. 1/4/13 90-day probationary period
Jennifer Kellermeyer	Substitute Secretary, eff. 12/27/12
Cara Plattner	Substitute Paraprofessional
Lisa Slonecker	Substitute Paraprofessional
Laura Spicer	Substitute Paraprofessional
Jim Rowen	Substitute Bus Aide, eff. 12/3/12

Appointment – Supplemental (certified)

Anne Torres	High School Play Director
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Appointment -Hourly

Michelle Langmeyer	Saturday School
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Appointment - Supplemental (noncertificated)

WHEREAS, the St. Marys City School District Board of Education offered the following position to the employees of this district who have certificates of the type described in Section 3319.22 of the Ohio Revised Code and no such employee qualified to fill the position applied for and accepted the position when it was posted; and

WHEREAS, the position was advertised by public posting to any individual with a certificate who was qualified to fill it and who was not employed by the Board and no such person applied for and accepted the position when it was posted:

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BE IT RESOLVED, that the Board of Education continues the employment of the following personnel as coaches or advisors of the following pupil activity programs under Section 3313.53 of the Revised Code:

Josh Hughes
Doug Axe
Doug Axe

Middle School Musical Assistant Director
High School Play Technical Director
High School Play Set Construction

Volunteer

Hannie Wolfe

Van Driver, eff. 1/5/13

VOTE: Shelby, yes; Wiley, yes; Braun, yes; Little, yes; Tobin, yes

6-13

FISCAL YEAR 2013 PERMANENT APPROPRIATIONS – On a motion by Wiley, seconded by Shelby, the board approved the district's permanent appropriations resolution for fiscal year 2013. Refer to pages 103 and 104.

VOTE: Wiley, yes; Shelby, yes; Braun, yes; Tobin, yes; Little, yes

7-13

EARLY GRADUATION – On a motion by Little, seconded by Braun, the Board approved early graduation for Matthew Radabaugh, Stephen Weigel and Trent Mullins in January, 2013.

VOTE: Little, yes; Braun, yes; Shelby, yes; Wiley, yes; Tobin, yes

8-13

DONATION – On a motion by Shelby, seconded by little, the Board accepted the following donations:

A donation of \$223.23 from the Sons of American Legion 323 for the purchase of kindergarten level books on the topic of 9/11/01, Veteran's Day and the U.S. Constitution; and

A donation from Mr. Wiley's Board pay of \$634.67 for the i-Read Program.

VOTE: Shelby, yes; Little, yes; Braun, yes; Tobin, yes; Wiley, abstain

9-13

INFORMATION AND DISCUSSION

Lisa Tobin took a moment to recognize the efforts and success of the SMABB on their recently completed trip to Florida for the Citrus Parade and Disney World. Mr. Brown and Mr. Lewis also echoed this praise.

Mr. Sommer reported to the Board that the District should be receiving approximately \$45,000 in Casino revenue. This is the first distribution of funds since the casinos have opened.

Mr. Kuffner spoke of the Safe Routes to School program, and reminded the Board and the audience members of the scheduled public meeting on this topic for Thursday, January 10, 2013 at 4:30 PM in the High School Auditorium.

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Reports were presented to the Board by the following individuals: Shawn Brown, Superintendent; Cary Roehm, Director of Instruction, Kurt Kuffner, Business Manager, Doretta Nale, Director of Special Education, Dan Grothause, Director of Transportation; and the Building Principals – David Lewis, Mary Miller, and Lisa Elson.

ADJOURNMENT - At 7:47 PM, on a motion by Wiley, seconded by Little, there being no further business, the meeting was adjourned.

VOTE: Wiley, yes; Little, yes; Braun, yes; Shelby, yes; Tobin, yes

10-13

Treasurer

President